

BOARD MINUTES

Regular Meeting of the Board

January 13, 2014

7:00 P.M.

WELCOME – Board members in attendance: Mike Biesecker, Rick Davis, Phil Foster, Mike Martin, Bill Noland
Debbie Smith, Shane Steimel

PLEDGE OF ALLEGIANCE

PRAYER

MINUTES OF THE DECEMBER 9, 2013 MEETING

The Chair will entertain a motion to approve the minutes of the December 9, 2013 regular board meeting.

Board motion: So Moved

Motion: Shane Steimel Second: Bill Noland (discussion) Vote: 7-0 with Debbie Smith abstaining

REPORTS: None

BOARD REORGANIZATION

- The Chair will entertain a motion to nominate Shane Steimel as Board President.

Board Motion: So Moved

Motion: Mike Biesecker Second: Rick Davis (discussion) Vote: 7-0

- The Chair will entertain a motion to nominate Rick Davis as Board Vice-President.

Board Motion: So Moved

Motion: Shane Steimel Second: Mike Biesecker (discussion) Vote: 7-0

-The Chair will entertain a motion to nominate Mike Biesecker as Board Secretary.

Board Motion: So Moved

Motion: Rick Davis Second: Bill Noland (discussion) Vote: 7-0

-The Chair will entertain a motion to appoint Vivian Norman as Corporation Treasurer.

Board Motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 7-0

-The Chair will entertain a motion to appoint Kent Frandsen of Parr, Richey, Obremskey, Frandsen, & Patterson as Legal Counsel under a retainer agreement calling for annual payment of \$500 per month with an hourly fee of \$200.00.

Board Motion: So Moved

Motion: Bill Noland Second: Mike Biesecker (discussion) Vote: 7-0

-The Chair will entertain a motion to adopt the schedule of regular board meetings as presented. Meetings will be held at 7:00 PM in the Administration Office unless otherwise stated. The 2014 dates would be scheduled as February 10, March 10, April 14, May 12, June 9 and July 21, August 11, September 8, October 13, November 10, December 8, and January 12 as the re-organization board meeting for 2014.

Board Motion: So Moved

Motion: Bill Noland Second: Mike Biesecker (discussion) Vote: 7-0

-The Chair will entertain a motion to continue the Board Member annual compensation at the current rate of \$2,000 annually with an additional \$75 per meeting.

Board Motion: So Moved

Motion: Bill Noland Second: Mike Biesecker (discussion) Vote: 7-0

END OF THE YEAR APPROPRIATION TRANSFERS

I recommend the Board approve the 2013 end of the year appropriation transfers as presented. (Copy attached)

Board Motion: So Moved

Motion: Debbie Smith Second: Bill Noland (discussion) Vote: 7-0

DONATION

I recommend the Board accept the \$1400.00 donation to Granville Wells from the Jamestown Merchants Association. The money is to be used for any student needs.

Board Motion: So Moved

Motion: Bill Noland Second: Phil Foster (discussion) Vote: 7-0

PERSONNEL

All employment recommendations are pending completed satisfactory criminal background history reports.

Retirement:

Martha Campbell – Thorntown Elementary Teacher – effective at the end of the 2013-14 school year after 29 years of teaching.

Employment:

Lindsey Woody Musgrave, Instructional Assistant in the Developmental Preschool at Granville Wells beginning on the first day of the 2013-14 second semester. She will work 5.75 hrs, 5 days a week.

Athletics:

Stefanie Ross – Granville Wells Elementary 5/6 grade Cheerleading Coach – Volunteer.

Kirk Yates – Thorntown 5th grade Girls Head Basketball Coach - Volunteer

Kassie Yates – Thorntown 5th grade Girls Assistant Basketball Coach – Volunteer.

Gary Burns – 8th Grade Assistant Girls Basketball Coach – Volunteer

Evelyn Kouns – Jr High Assistant Swim Coach - Paid

Board Motion: So Moved

Motion: Bill Noland Second: Rick Davis (discussion) Vote: 7-0

CLAIMS

The Business Manager will be available to answer questions regarding claim items.

The chair will entertain a motion to accept claims as presented.

Board Motion: So Moved

Motion: Bill Noland Second: Debbie Smith (discussion) Vote: 7-0

INFORMATION:

- Executive Session: Monday, January 27, 2014 at 7 P.M. – Western Boone Administrative Office
- Celebration: Western Boone School Corporation earned the Letter “A” Grade again from the State of Indiana.
- Martin Luther King Day and President’s Day will be used as snow make days
- Applying to the Indiana Department of Education for waiver days on the school closing dates of January 6th, 7th, 8th, 9th, 10th, 2014
- Next November, 2014 election will affect Clinton Township, Harrison Township, Jackson Township & Sugar Creek Township. Filing deadline is in August, 2014. Clinton & Jackson Townships would take office January, 2015. Harrison & Sugar Creek Townships would take office January, 2016.
- Boys Varsity Basketball are playing in the Sugar Creek Championship tonight

DOCUMENT SIGNING

ADJOURNMENT

Board Motion: So Moved

Motion: Mike Biesecker Second: Bill Noland (discussion) Vote: 7-0

December 26, 2013

Ms. Debbie Smith
112 South Market Street
Thorntown, IN 46071

Mr. Mike Martin
5037 West 650 North
Thorntown, IN 46071

Mr. Bill Noland
4495 South State Road 39
Lebanon, IN 46052

Mr. Rick Davis
5457 Evans Road
Thorntown, IN 46071

Mr. Mike Biesecker
5725 West 50 South
Lebanon, IN 46052

Mr. Phil Foster
6541 South Darlington Road
Jamestown, IN 46147

Mr. Shane Steimel
5730 Elm Swamp Road
Lebanon, IN 46052

RE: Western Boone Schools
Legal Representation for Calendar Year 2014

Dear Board Members:

It has been our practice each year to advise board members of our interest in continuing to serve as the school district's general counsel for the coming year. A decision on the appointment of counsel is normally made at your annual organizational meeting in January, but it doesn't have to be made at that time. We serve as counsel at the board's pleasure, and you can make a decision on who serves you in general or on a particular matter at any time.

Hopefully you and the administration have been satisfied with our legal representation. We have enjoyed our relationship with you and previous boards and look forward to being of service to the Western Boone Schools if that is your pleasure.

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For the past several years we have worked for you under a retainer arrangement calling for us to be paid \$6,000 per year at \$500 per month. We track our time each month and the retainer has covered the first hours of our time each month with no charge beyond the retainer amount unless additional time or expense was incurred. Services beyond the retainer are billed at an agreed hourly rate that is considerably below my normal hourly rate via a monthly statement that itemizes the time or expense and describes the work performed.

For normal work in 2014 we propose to keep the current \$500 monthly retainer in effect and continue to charge my time (or that of whichever attorney is working on a matter) at the rate of \$200 an hour. This is the same hourly rate as in effect for 2013. As time has gone on, the costs of our practice have continued to increase and it is likely the rate will increase a bit next year but for the coming year we will stay at the current rates. I hope you believe my services are valuable and worth the cost.

As in the past, we would also expect to be reimbursed for any out-of-pocket expenses we might advance or incur in performing work on behalf of the school corporation. Those have not been significant in amount but they can include things like mileage or parking, photocopying, filing fees, etc.

Should there be adversarial litigation or a building project involving a bond issue or other special financing, we would discuss and agree on a special fee arrangement for that particular work once the project is sufficiently identified.

We attempt to provide timely and professional service to Western Boone and are sensitive to the high cost of legal representation and the seemingly ever-increasing need for legal assistance. I have been representing schools for over thirty years and am able to respond to many inquiries without having to go to the law books. I also attempt to keep your costs to a minimum in a variety of ways. For example, I recommend ways to avoid legal problems before they arise; assign particular tasks to the attorney having the most expertise in the area; use lower cost paralegals and student law clerks to perform tasks they can handle; don't personally attend board meetings unless it is necessary or requested by you; subscribe to and keep current with publications devoted to the legal affairs of public schools; regularly attend (at no cost to you) periodic seminars and workshops put on for the benefit of school attorneys; communicate with ISBA staff counsel and other school attorneys to learn of their experiences and suggestions; and explore and utilize the benefit of coverage under your liability insurance whenever it is available.

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We communicate most often with your Superintendent and other members of the administrative team, since they are the ones charged with the day-to-day activities of the school system. But I am certainly willing to talk with any of you at any time. Our client is the school corporation, not the Superintendent, and you as board members have the ultimate legal responsibility for the conduct of its affairs. If at any time you have questions about the role we play or our services in a particular instance, please let me know. I want you to be comfortable with our representation and need to know what you expect.

If these arrangements are agreeable, you merely need to approve the retention of our firm as general counsel on these terms. Because this letter serves as the record of the terms under which we serve as your attorneys, it is a public record open to anyone who would wish to see it.

I look forward to working again with you during the next school year. If you or Superintendent Hendrix has questions about this arrangement or our services at any time, please give me a call.

Thank you for your consideration.

Very truly yours,

PARR RICHEY OBREMSKEY FRANSEN
& PATTERSON LLP

By _____


Kent M. Frandsen

slm
cc: Dr. Judi Hendrix, Superintendent
529983

2013 End of the Year Appropriation Transfers

GENERAL

Account	In	Account	Out
100-11050-110-1	56.00	100-11300-110-3	243,563.00
100-11100-244-1	900.00		
100-11100-244-2	517.00		
100-11100-615-2	257.00		
100-11300-120-3	1,068.00		
100-11300-130-4	1,470.00		
100-11300-211-3	6,216.00		
100-11300-243-3	5,889.00		
100-11300-245-3	7,700.00		
100-11300-611-3	1,832.00		
100-11355-110-3	7,695.00		
100-12110-110-4	834.00		
100-12220-120-1	5,881.00		
100-12510-313-4	101,688.00		
100-12510-611-1	392.00		
100-12510-611-4	238.00		
100-12610-110-3	116.00		
100-12610-120-3	3,359.00		
100-16100-120-5	5,409.00		
100-17100-561-4	11,813.00		
100-21340-120-3	1,030.00		
100-21340-611-2	72.00		
100-22220-120-2	1,555.00		
100-22220-640-3	487.00		
100-22220-650-2	1,058.00		
100-23110-120-4	1,600.00		
100-23110-580-4	2,791.00		
100-23210-120-5	260.00		
100-23210-222-5	3,841.00		
100-23210-223-5	1,048.00		
100-23210-243-5	474.00		
100-23210-244-5	1,211.00		
100-23210-580-4	160.00		
100-23210-611-5	1,512.00		
100-24100-120-3	4,665.00		
100-25110-120-5	137.00		
100-25570-611-3	2,834.00		
100-26200-120-3	1,760.00		
100-26200-531-5	19,082.00		
100-26300-412-4	860.00		
100-33400-130-3	31,682.00		
100-33400-211-3	2,114.00		
TOTAL	243,563.00	Total	243,563.00

CAPITAL PROJECTS FUND			
Account	In	Account	Out
350-25850-120-1	969.82	350-25850-120-2	7.00
350-25850-120-3	682.34	350-25850-120-4	3,701.01
350-25850-120-5	1,246.42	350-25850-211-5	828.00
350-25850-243-5	198.54	350-25850-211-5	592.81
350-25850-743-4	2,784.32	350-25850-222-5	2,238.00
350-25850-747-4	2,445.38	350-25850-223-5	465.00
350-26200-621-3	9,608.11	350-25850-430-4	495.00
350-26400-450-3	38,776.00	350-26200-622-2	9,608.11
350-45100-450-3	8,630.20	350-26400-450-1	16,132.40
350-47000-730-3	41,616.00	350-26400-450-2	18,098.30
350-49000-450-2	8,103.36	350-26400-450-5	4,545.30
		350-45100-450-1	1,844.62
		350-45100-450-2	1,363.58
		350-45100-450-5	5,422.00
		350-47000-730-1	11,150.00
		350-47000-730-2	17,698.00
		350-47000-730-5	12,768.00
		350-49000-450-1	5,000.00
		350-49000-450-2	3,103.36
Total	115,060.49	Total	115,060.49
TRANSPORTATION FUND			
Account	In	Account	Out
410-27300-430-4	12,386.00	410-27300-611-4	11,550.00
410-27300-612-4	15,158.00	410-27300-613-4	15,994.00
Total	27,544.00	Total	27,544.00