

BOARD MINUTES

Regular Meeting of the Board

MAY 9, 2011

7:00 P.M.

WELCOME – Board members in attendance: Jane Faggetti, Phil Foster, Bruce Guernsey, Bill Noland, Debbie Smith, Shane Steimel

PLEDGE OF ALLEGIANCE

PRAYER

MINUTES OF THE APRIL 18, 2011 MEETING

The Chair will entertain a motion to approve the minutes of the April 18, 2011 regular board meeting.

Board motion: So Moved

Motion: Bruce Guernsey Second: Shane Steimel (discussion) Vote: 6-0

EXECUTIVE SESSIONS

The chair will entertain a motion that nothing other than that advertised was discussed at the Executive Session held on March 29, 2011.

Board motion: So Moved

Motion: Bill Noland Second: Bruce Guernsey (discussion) Vote: 6-0

The chair will entertain a motion that nothing other than that advertised was discussed at the Executive Session held on April 18, 2011 prior to and continued after the regular board meeting.

Board motion: So Moved

Motion: Bruce Guernsey Second: Phil Foster (discussion) Vote: 6-0

The chair will entertain a motion that nothing other than that advertised was discussed at the Executive Session held on May 9, 2011 prior to the regular board meeting.

Board motion: So Moved

Motion: Bill Noland Second: Debbie Smith (discussion) Vote: 6-0

REPORTS – No Reports

COMMODITY BIDS

I recommend the Board approve the Commodity Bid Quotes for bakery items, dairy products, trash removal services, and LP gas as presented.

Bakery – Aunt Millie's Bakery

Dairy – Prairie Farms

Trash Services – Smith Trash Service

LP Gas - Co Alliance

Board motion: So Moved

Motion: Shane Steimel Second: Bill Noland (discussion) Vote: 6-0

EXTENDED FIELD TRIPS:

I recommend the Board approve the following extended field trips as presented:

- FFA, Don Haberlin, May20-21, 2011 to Purdue University – State Livestock Competition.
- Boys Basketball Camp, Kyle Spray, June 17-19, 2011 to University of Illinois.
- Girls Basketball Camp, Rich Schelsky, June 24-24, 2011 to University of Notre Dame.
- Cheer Camp, Stefanie Ross, July 6-9, 2011 to Illinois State University.
- Boys Soccer Camp, Matt Hines, July 18-20, 2011 to Anderson University/
- 7-12 Grade History & Spanish, Dustin Harrison & Jennifer Brunty, June 4-13, 2012 to Costa Rica for cultural immersion experiences.

Board motion: So Moved

Motion: Debbie Smith

Second: Bruce Guernsey

(discussion)

Vote: 6-0

NON-RESIDENT TRANSFER STUDENTS:

I recommend the Board approve the following Non-Resident Student Transfers for the 2011-12 school year with parents/guardians being responsible for transportation to and from school:

Tyler Letsinger – grade 12 , Western Boone Jr/Sr High School, parents – Douglas & Denise Letsinger
Emily Letsinger – grade 9 – Western Boone Jr/Sr High School, parents – Douglas & Denise Letsinger
Tyler Roys– grade 5 – Granville Wells Elementary, parents – Rob & Christine Roys
Madison Roys – grade Kindergarten – Granville Wells Elementary, parents- Rob & Christina Roys

Board motion: So Moved

Motion: Debbie Smith

Second: Shane Steimel

(discussion)

Vote: 6-0

HANDBOOK REVISIONS:

I recommend the Board approve the handbook revisions for the 2011-12 school year for Granville Wells Elementary, Thorntown Elementary, Western Boone Jr./Sr. High, and Athletics as presented.

Board motion: So Moved

Motion: Shane Steimel

Second: Bill Noland

(discussion)

Vote: 6-0

OCCUPATIONAL THERAPY SERVICES:

I recommend the Board approve the continued use of Soliant Health Services as the Occupational Therapy provider for the 2011- 2012 school year as presented.

Board motion: So Moved

Motion: Debbie Smith

Second: Shane Steimel

(discussion)

Vote: 6-0

TEACHER OF THE DEAF/HARD OF HEARING:

I recommend the Board approve the continuation of Helen Million as the Deaf/Hard of Hearing provider for the 2011- 2012 school year as presented. Mrs. Million provides services to both Western Boone and Northwest Hendricks School Corporations and the cost is split between the two corporations.

Board motion: So Moved

Motion: Debbie Smith

Second: Bill Noland

(discussion)

Vote: 6-0

ELEMENTARY SCHOOLS TEXTBOOKS & FEES:

I recommend the Board approve the Elementary School Textbooks & Fees for the 2011-12 school year as presented.

Board motion: So Moved

Motion: Bruce Guernsey

Second: Phil Foster

(discussion)

Vote: 6-0

SALVAGE ITEMS:

I recommend the Board approve the items on list Attachment 0409-5 as salvage. Items have no value. (copy attached)

Board motion: So Moved

Motion: Shane Steimel Second: Phil Foster (discussion) Vote: 6-0

PERSONNEL

Employment – All positions are pending clear background checks.

Rebecca Durbin – Speech and Language Pathologist beginning 2011-2012 school year.

Sara Workman – FACS Teacher at WeBo beginning 2011-2012 school year.

Alexandra Trees – Spanish Teacher at WeBo beginning 2011-12 school year.

Teresa Hunter – School Bus Driver – Route #7 beginning 2011-2012 school year.

Jim & Paula Kochert – JH Dance Team - Volunteer

Board motion: So Moved

Motion: Phil Foster Second: Bruce Guernsey (discussion) Vote: 6-0

CLAIMS

The business manager will be available to answer questions regarding claim items.
The chair will entertain a motion to accept claims as presented.

Board motion: So Moved

Motion: Bruce Guernsey Second: Shane Steimel (discussion) Vote: 6-0

COMPARISON REPORT:

INFORMATION:

- There will be no RIF's taking place this school year.
- The WeBo PAC represented by Donnie Lawson made inquires as to the need of the Director of Curriculum.

DOCUMENT SIGNING

ADJOURNMENT

Board motion: So Moved

Motion: Bruce Guernsey Second: Shane Steimel (discussion) Vote: 6-0

MEMORANDUM

TO: Dr. Judi Hendrix, Superintendent
School Board Members

FROM: Vivian Norman, Business Manager

DATE: May 4, 2011

SUBJECT: 2011-12 Commodity Quote Recommendations

There were three quotes submitted for the bakery products, dairy products, and LP Gas. There was only one quote for trash removal service. Quote amounts are reflected on the attached spreadsheets:

1. Aunt Millie's Bakeries, Interstate Brands and Klosterman Baking Company provided quotes for the bakery products. Because some of the quoted packaged products contained different packaging count sizes, you will notice some variance in the quantity amounts between vendors. The quantity amounts were changed in order to break down the costs and compare "apples to apples". Aunt Millie's Bakeries quote of \$13,709 and Klosterman Baking Company quote of \$13,446 were very close with only a total quote difference of \$263. Interstate Brand which is our current provider came in with a quote of \$15,285.00. I recommend the board approve Aunt Millie's Bakeries as our bakery provider for the 2011-2012 school year.
2. There were three quotes for the dairy products: Prairie Farms, Schenkel's Dairy, and Bareman's Dairy Inc. Prairie Farms submitted a firm quote which totals to \$59,764.68. Schenkel's Dairy submitted a firm quote which totals to \$64,339.85. Bareman's Dairy Inc only submitted a floating quote which we would not want to consider since it was higher the Prairie and Schenkel's firm quotes. I recommend the board approve the lowest firm quote from Prairie Farms who happens to be our current dairy product provider.
3. There was only one quote for the 2011-2012 trash removal service. Smith Trash Service submitted a quote of \$1,800.00 per month with a \$60.00 cost for any additional pick up during the summer months. Last year, Smith Trash Service received the bid of \$1,650.00 per month with a \$50.00 cost for any additional pick up during the summer months. I recommend the board approve the quote from Smith Trash Service.
4. There were three firm and floating quotes for LP Gas from AmeriGas, Co-Alliance, and Propane Inc. In the past, Western Boone has opted to accept the firm price for the purchase of LP Gas. To be honest, I am nervous to take the gamble of a floating price in the times which we are going thru. Therefore, I am recommending that the board accept the lowest firm price from Co-Alliance of \$1.9293.

WESTERN BOONE'S COMMODITY QUOTES: 2011-2012

BAKERY:

Quantity Firm Quote Total Cost Escalator Quote Total Cost

Afternoon Deliveries Only

Aunt Millie's Bakeries

Wheat Hamburger Buns (12 ct)	4000	\$	1.30	\$	5,200.00		
Wheat Sandwich Bread (22oz)	3000	\$	1.19	\$	3,570.00		
Texas Toast (22oz)	200	\$	1.23	\$	246.00	white	
Whole Grain Hot Dog Buns (12ct)	667	\$	1.30	\$	867.10		
Footlong Hot Dog Buns (6ct)	400	\$	1.69	\$	676.00	white	
Deli Buns (8ct)	450	\$	1.43	\$	643.50		
Sub Sandwich Buns (6ct)	300	\$	1.29	\$	387.00	white	
Sheet Rolls (24ct)	1000	\$	2.12	\$	2,120.00		
Total		\$		\$	13,709.60		

Interstate Brands

Whole Grain Buns (8 ct)	6000	\$	1.11	\$	6,660.00		
H&R WDR white Brd Sand (32oz)	3000	\$	1.15	\$	3,450.00		
Texas Toast (24 oz)	200	\$	1.15	\$	230.00		
Whl Grain Hot Dog Buns (8 ct)	1000	\$	1.78	\$	1,780.00		
Fitlong Hot Dog Buns (6 ct)	400	\$	1.68	\$	672.00		
Deli Buns (6ct)	600	\$	1.00	\$	600.00		
Sub Sandwich Buns (6ct)	300	\$	1.31	\$	393.00		
Sheet Rolls (24ct)	1000	\$	1.50	\$	1,500.00		
Total		\$		\$	15,285.00		

Klosterman Baking Company

Wheat Hamburger Buns (12 ct)	4000	\$	1.38	\$	5,520.00		
Wheat Sandwich Bread (28 oz)	3000	\$	1.20	\$	3,600.00		
Texas Toast (24 oz)	200	\$	1.05	\$	210.00		
White Wheat Hot Dog Buns (12 ct)	667	\$	1.44	\$	960.48		
Fitlong Hot Dog Buns (6 ct)	400	\$	1.14	\$	456.00		
Wheat Hoagie Roll (8 ct)	450	\$	1.36	\$	612.00		
Hoagie Roll (22 oz) - (8 ct)	225	\$	1.28	\$	288.00		
Sheet Rolls (24 ct)	1000	\$	1.80	\$	1,800.00		
Total		\$		\$	13,446.48		

DAIRY:

	Quantity	Firm Quote	Total Cost	Escalator Quote	Total Cost
Bareman's					
1% Chocolate Milk	180000		-	\$ 0.2447	\$ 44,046.00
Whole Milk	2088		-	\$ 0.2603	\$ 543.51
2% White Milk	32400		-	\$ 0.2466	\$ 7,989.84
1% White Milk	18000		-	\$ 0.2354	\$ 4,237.20
Skim Milk	3600		-	\$ 0.2276	\$ 819.36
1% Strawberry Milk	28800		-	\$ 0.2485	\$ 7,156.80
	Total	\$	-	Total	\$ 64,792.71
Prairie Farms					
1% Chocolate Milk	180000	0.225	\$ 40,500.00	0.225	\$ 40,500.00
Whole Milk	2088	0.235	\$ 490.68	0.235	\$ 490.68
2% White Milk	32400	0.230	\$ 7,452.00	0.230	\$ 7,452.00
1% White Milk	18000	0.225	\$ 4,050.00	0.225	\$ 4,050.00
Skim Milk	3600	0.220	\$ 792.00	0.220	\$ 792.00
1% Strawberry Milk	28800	0.225	\$ 6,480.00	0.225	\$ 6,480.00
	Total	\$	59,764.68	Total	\$ 59,764.68
Schenkel's					
1% Chocolate Milk	180000	0.242	\$ 43,560.00	0.229	\$ 41,220.00
Whole Milk	2088	0.271	\$ 565.85	0.258	\$ 538.70
2% White Milk	32400	0.244	\$ 7,905.60	0.231	\$ 7,484.40
1% White Milk	18000	0.232	\$ 4,176.00	0.219	\$ 3,942.00
Skim White Milk	3600	0.219	\$ 788.40	0.206	\$ 741.60
1% Strawberry Milk	28800	0.255	\$ 7,344.00	0.242	\$ 6,969.60
	Total	\$	64,339.85	Total	\$ 60,896.30

<u>LP GAS:</u>		Quantity	Firm Quote	Total Cost	Escalator Quote	Total Cost
AmeriGas		42,500	\$ 2.08	\$ 88,400	\$ 1.92 terminal	+.45
Co-Alliance		42,500	\$ 1.9293	\$ 81,995		
Propane Inc		42,500	\$ 2.499	\$ 106,208	\$ 2.489	
TRASH REMOVAL SERVICE:						
Smith Trash Service			\$ 1,800.00	**Summer Months - \$60 per pick up**		

TO: Dr. Hendrix and School Board Members
 FROM: Pam Taylor/Tricia Stanley
 RE: 2010-11 School Student Handbook Revisions and Changes
 DATE: April 18, 2011

We recommend that the current edition of the Thorntown Student Handbook be adopted with the following changes and corrections:

1. Cover Change all references from 2010/11 to 2011/12 throughout the handbook
2. Pages 2, 3 Change table of Contents as appropriate
3. Page 4 Add new 2011/12 calendar
4. Page 5, 6 Update School Personnel as appropriate
5. Page 7 Update arrival and departure procedures to include new car rider's procedures:
For car rider arrival, parents are asked to enter the east parking lot. Traffic will flow in a one-way pattern along the sidewalk. The door on the southeast side of the building will be unlocked at 7:40 to allow students to enter. Do not allow students to leave the car until indicated by a school employee. Students should exit their vehicle onto the sidewalk. For the safety of the students, please do not allow students to exit into the parking lot. These doors will lock at 8:00. If you arrive after 8:00, please use the main entrance. In the morning, parents may also choose to drop off their children at the front of the building along the sidewalk on Mill Street. At dismissal, car riders will exit the southeast door. Parents are again asked to pull into the east parking lot off Market Street. Please form two lines of traffic on the north side. The lines will merge into one as cars move forward. If there is no room in the lot, please form a line on Market Street until a space becomes available.
 Update preschool enrollment deadline to June 15th.
 Update school lunch cost as needed
6. Page 8 Add the following to attendance procedures:
The school administration will contact families with habitual attendance issues verbally and/or in writing. If attendance does not improve the administration will contact the Department of Child Services to report truancy concerns.
7. Pages 8, 9 Add procedures for canceling activities due to inclement weather:
Procedures to be followed for extra-curricular activities due to inclement weather:
Morning Delay in School-No morning practices
Early Dismissal of School-No practice or games
Cancellation of School-No practice or games
 - *Determination time in the morning will be no later than 6:00a.m.*
 - *Discretion of the Superintendent will be used when unusual circumstances arise.*
8. Page 10 Update Textbook Rental Fees
9. Page 11 Update 2011-12 Immunization Policy
10. Page 12 Update Health Training Programs
 Change Mrs. Gunter to Mrs. Taylor
 Eliminate the following section:
Students in grades 5 and 6 also receive instruction about physical maturation, HIV, and A.I.D.S through a program used by the school counselor. Parents may

- preview the information and must also give their consent for the child to participate.*
- Remove parent sign off in the Discipline section.
11. Page 16 Update parent/teacher conference section to include that parent /teacher conferences will be held in the fall.
Update Computer Lab section to include two labs. Replace *computer lab* with *school owned computers* (to include use of Dell Netbooks and MAC labs in policy).
12. Page 17 Lunch Program
Eliminate statement: *No recess milk is being offered for the 2010-11 school year.*
Update lunch/breakfast prices per board approval
Add: *To support the Western Boone Wellness Policy parents should not bring fast food to students in the cafeteria.*
13. Page 18 Playground section-update #9 to read: *Electronic musical devices are not allowed.*
14. Page 20 Athletic Program
Eliminate schedule/number of games. Update participation to read:
To participate in elementary athletics, a student must be passing all of their subjects at the time grades cards are sent home at the conclusion of each 9 week grading period.
Eliminate all references to Dad's Club Organization
15. Page 21 Change heading for General Education Intervention (GEI) team to
MULTIDISCIPLINARY TEAM
16. Page 30 Update Staff E-mail addresses

To: Dr. Hendrix and School Board Members
 From: Susan Ottinger/Tricia Stanley
 Re: 2011-2012 Student Handbook Revisions or Changes

We recommend that the current edition of the Granville Wells Elementary School Student Handbook be approved and adopted with the following changes and corrections:

1. Entire book General content placement changes throughout the book as needed for grouping and categorization of related information
2. Cover Change cover and dates to reflect 2011-2012 school year
3. Page 2 Change table of contents as appropriate
4. Page 3 Insert updated Parent Letter
5. Page 4 Add new 2011-2012 calendar
6. Page 5,6 Update School Personnel as appropriate. Insert staff email addresses.
7. Page 7 Update Preschool Information to include paid program format and enrollment deadline.
8. Page 8 Remove School Board Homework Policy information. Will be referred to within Granville Wells Homework Policy information
9. Page 9,10 Add the following to Attendance information:
The school administration will, verbally or through written notification, contact families with habitual attendance issues. If attendance does not improve the administration will contact the Department of Child Services to report truancy concerns.
 Change Children Riding a Different Bus to: *Changes in Afternoon Transportation.*
 Add following: *Non-emergency transportation requests/changes will not be accepted after 2:00.*
10. Page 11 Add procedures for canceling activities due to inclement weather:
Procedures to be followed for extra-curricular activities due to inclement weather cancellations:
Morning Delay of School Day – No Morning Practices
Early Dismissal of School Day – No Practices or Games
Cancellation of School Day – No Practice or Games
 - *Delay or cancellation time in the morning will be no later than 6:00 am*
 - *Discretion of the Superintendent will be used when unusual delay or cancellation circumstances arise.*
11. Page 12 Update 2011-2012 Immunization Policy
 Insert Health Training Program information:
The school nurse teaches a course in Basic Aid Training to all 4th grade students. Social Health also presents films and discussion on physical maturation for boys and girls, in grades 4, 5, and 6. Parents may view the film and material prior to its presentations. Notices will be sent home with the students notifying the parents as to the date and time of the maturation film and discussion. If any parent objects or wishes to preview the material, please notify Mrs. Ottinger.

12. Page 12,13,14 Replace Student Discipline Information with:

DISCIPLINE

School Discipline is simply a matter of courtesy, and attitudes on the part of students. The teachers and principal are expected to maintain order and discipline since they stand in place of the parents during the school day. Student supervision and the desirable behavior of students are responsibilities shared by students, parents, and teachers, subject to the control of the principal.

Each teacher establishes rules for students to follow within their classroom. Students are expected to do what is asked of them while under jurisdiction of any faculty or staff member.

The rules and guidelines are set forth in the student handbook. Parents are expected to review the policies with their children. Staff will also go over these expectations.

When self discipline fails however, regulations for management of school behavior have been outlined by the School Board of Western Boone Community School Corporation, which has the legal responsibility for the operation of the school in which your child is enrolled. The Board of School Trustees of Western Boone School Corporation adopts this policy in accordance with the requirement of Indiana Code 20.33.82. All administrators, teachers, and staff members of the school corporation shall comply to the extent applicable, with the Due Process and Pupil Discipline Act, Indiana Code 20.33.82, as amended from time to time, in connection with the discipline of students, whether in or outside of the school setting. A breach of discipline, depending upon its seriousness, may result in reprimand, loss of recess, loss of special privileges / activities, writing alternatives, removal from the classroom, probation, referral to the principal, parent conferences, after school detention, in-school suspension, corporal punishment, suspension out of school for up to ten days, expulsion, or possible placement in an alternative school (if in existence for the 2011-2012 school year).

In order that you may be properly informed as to your responsibilities and rights concerning school suspensions and expulsions, a summary of regulations provided by the Indiana Due Process Code 20-33-8-12 is provided in the following section. Some of the acts listed in the Indiana Code include:

- 1. A student may be suspended / expelled from school for the use of violence, force, noise, coercion, threat, intimidation, disrespect and/or disobedience, passive resistance, inappropriate language or gestures, or other conduct constituting an interference with school purposes. He/she may be expelled for urging other students to engage in the same conduct. Damage or theft involving school and/or private property, intentionally causing or attempting to cause bodily harm to fellow students or school employees, intimidating any students with the intent of obtaining money, truancy, possessing weapons (Indiana Code 20-33-8-16), and failing in a substantial number of instances to comply with directions of teacher and/or rules of the school, all are grounds for expulsion, as is engaging in activities forbidden by Indiana law which constitutes an interference with school purposes. In addition, a student may be expelled for possessing, using, transmitting, or being under the influence of illegal drugs or alcoholic beverages. Any student who is detected smoking or in possession of tobacco products will be suspended/ expelled. This may be on school ground during and immediately after school hours, on the grounds at a school function, or school sponsored activity.*
- 2. The Due Process and Pupil Discipline Act for suspension and expulsion are enacted and amended by the General Assembly Code 20-33-8-9. So that the rights of students are protected, a copy of this law is on file in the administrative office and is available for your inspection upon request. **Board Policy 6050 "Criteria for Denial of Board Consideration of Student Due Process Appeals"** is available upon request in the school office.*

If it is necessary to make use of corporal punishment, the school principal in the presence of a certified employee who shall serve as a witness shall administer it. Parents will be notified if this disciplinary measure is used

Insert Gun Free School Act:

13. Page 17 Insert Multidisciplinary Team Information:

Multidisciplinary Team - An interdisciplinary team of staff members that provide a systemic approach to prevention, identification, referral, intervention, support and follow-up procedures affecting students who's academic and/or behavior concerns interfere with their own education. PSYCHO EDUCATIONAL TESTING WILL BE COMPLETED BASED ON REQUIREMENTS STATED WITH ARTICLE 7, INDIANA'S SPECIAL EDUCATION RULES. Please contact your child's teacher or the school office for additional information.

14. Page 18 Update Lunch/Breakfast prices per board approval
Revise Lunch Program Information to include:

CAFETERIA

Breakfast and lunchtime is a time that students should be especially considerate of one another. Excessive noise, loud conversation, offensive eating habits, and exchanging food will not be tolerated. Each student must accept the responsibility of helping to keep the cafeteria a clean and pleasant place to eat. Western Boone Community School Corporation has enrolled in an internet-based service called Café Prepay. Café Prepay enables parents to keep track of their student's account balance. <http://www.pay4lunch.com/cafeprepend.aspx> also allows you to deposit money into your student's meal account using your Visa, MasterCard, Discover or American Express. Participation in this service is voluntary; you may enroll at any time

Breakfast and LUNCH PROGRAM

Continuing for the 2011-12 school year, Granville Wells Elementary School will offer an optional breakfast program for any interested student. The cost will be:

\$1.25 per day, \$.30 per day for students on reduced lunch, \$.0 per day for students on free lunch

We will use the existing payment system- so parents may need to put additional money in your child's lunch account.

Type A or Salad lunches are served in the cafeteria each day school is in operation. Milk is served with each meal. Lunches are \$1.60 per day or \$8.00 per week. Students who carry their lunch may purchase milk if they desire for \$.45. In an effort to encourage healthy eating choices, soft drinks should not be included in student lunches brought from home. To support the Western Boone Wellness Policy, parents should not bring fast food to students in the cafeteria. Any student who qualifies for free or reduced price lunch receives 1milk with their lunch.

Continuing in 2011-2012, parents may prepay for lunches up to 75 days at a time. Each student will use a student pin number that will be kept in the lunchroom. Students can still bring lunch money each week and it will be credited to their account. Information will be available at registration.

Make checks payable to Granville Wells Elementary School. Meals may be paid up to 75 days in advance: however, meals charged beyond one week will result in a student receiving a sandwich rather than a full meal. It is the parent's responsibility to inform the school nurse of any food allergy their child might have and provide applicable medical documentation. Due to health concerns, the sharing of food is not permitted.

- Update PTO information as appropriate
Update Textbook Rental Fees for 2011-2012
Update Parent Teacher Conference section to include: *the school will schedule Parent Teacher conferences in the fall.*
15. Page 24 Remove Corporation Computer Guidelines – Acceptable Use Policy included in handbook outlines and clarifies computer guidelines

Student Handbook Revisions

*Thanks to the student advisory committee and the school safety committee for their careful considerations of these policies.

Page 26 – Media Center section

Add:

“Research links plus the library catalog can be found at <http://destiny.webo.k12.in.us/>.”

The entire section should read:

“The Media Center primarily exists to assist all students and staff to meet academic goals. To ensure fair use and availability of materials, all patrons must observe loan period limits. Students and staff who fail to return items on time will be charged for each item for each school day the item is overdue. Because the fine stops as soon as the material is returned, it is to the patron’s advantage to return overdue materials even though the fine cannot be paid immediately.

During the school day, students coming to the Media Center must follow this procedure:

- 1.) Come with a hall pass signed by the teacher from whose room he/she departed.
- 2.) Upon entering, set the pass next to the Media Center attendance log.
- 3.) Before leaving the Media Center have a Media Center staff member sign the pass.

Research links plus the library catalog can be found at <http://destiny.webo.k12.in.us/>.”

Page 8 - *Add section for Inclement Weather

Add below the list of clubs:

“Procedures to be followed for extra-curricular activities due to inclement weather:

Morning Delay in School – No morning practices

Early Dismissal of School – No practices or games

Cancellation of School – No practices or games

*Determination time in the morning will be no later than 6:00 a.m.

*Discretion of the Superintendent will be used when unusual circumstances arise.”

Page 8 – Medication Policy section

*Remove “main office” and replace “office” with “clinic” where necessary.

The entire section should read:

“Any student who needs to take any medication while at school should do so only through the clinic. The student should bring the medication to the clinic with a note from his/her parent or legal guardian, and the written order of a doctor (Indiana Law IC 20-33-8-13) informing the clinic of when the medication is to be taken and the dosage.”

Page 9 – Discipline Procedures at Western Boone Jr.-Sr. High School section

*Add the following words to the beginning of the last sentence: “Per Board Policy 60-40,”

The last sentence of this section should read:

“Per Board Policy 6040, Western Boone County Community School Corporation School Board of Trustees will not hear suspension/expulsion appeals.”

Page 22 – Physical Education Dress Policy section

*Remove all of the existing policy.

Insert the following under the heading:

“Each student in Physical Education class is expected to dress and fully participate daily. Students are required to wear the Western Boone Physical Education uniform. Failure to meet class expectations will result in progressive discipline.”

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Student / Parent: Consent Form

ATHLETIC HANDBOOK FOR STUDENT-ATHLETES

ATHLETIC STATEMENT

This athletic handbook is designed to inform athletes and their parents or guardians of the rules, regulations and information that helped develop the tradition of competition at Western Boone Jr.-Sr. High School.

Participation in Western Boone athletics is a privilege which carries with it varying degrees of honor, responsibility and sacrifice. Since athletic competition of Western Boone teams is a privilege and not a right, those who choose to participate will be expected to follow the **Code of Conduct** established by the administration, and other specific coach's rules for their sport. Athletes represent their school and student body. Athletes are to conduct themselves in a manner that is becoming to their family, Western Boone Schools and the community.

ATHLETIC PHILOSOPHY / MISSION

The goal of the Western Boone Athletic Department is to provide the best opportunities for student-athletes to excel in teamwork, sportsmanship, self-discipline and moral character. The mission is to provide each participant with experiences that will be positive and memorable. Western Boone seeks to help the athlete develop the capacity for commitment to a cause, to persevere through adversity, accept responsibility and develop loyalty towards a chosen endeavor.

ATHLETE DEFINED

The Western Boone athlete is defined as and includes all young men and women who represent a team that engages in interscholastic competition and further includes cheerleaders, student managers, trainers and statisticians affiliated with a team.

ATHLETIC PROGRAM PROFILE

Western Boone supports 19 sports and cheerleading to students in grades 7-12. Student-athletes participate in over 500 contests per year. Western Boone is a member of the Sagamore Athletic Conference (SAC). The SAC was formed to promote athletics, academics, activities and information exchange between our eight schools. Members are Crawfordsville, Danville, Frankfort, Lebanon, North Montgomery, Southmont, Tri-West and Western Boone.

SIXTH GRADE PARTICIPATION

Western Boone Junior High School fields athletic interscholastic teams in football, cross country, volleyball, tennis, soccer, basketball, wrestling, swimming, track, baseball, softball, and golf. Football, volleyball, and basketball are considered to be grade level specific sports. Students only compete on and against participants at the same academic grade level. Cross country, tennis, soccer, wrestling, swimming, track, baseball, softball and golf are not considered to be grade level specific and allow competition across grade levels

A majority of the schools with whom Western Boone Junior High School competes are comprised of students in grades six through eight. In an effort to increase participation in the sports which are not considered to be grade level specific, participation is open to Western Boone School Corporation students in grade six. Sixth grade students participating on Junior High School teams shall meet all participation guidelines regarding physicals, insurance coverage and academic eligibility that are in place at both their elementary school and the junior high school.

The administration of Western Boone Junior / Senior High School reserves the right to limit the participation of any and all sixth grade students in their interscholastic teams dependent upon the participation level at the seventh and eighth grade levels.

ELIGIBILITY

ACADEMIC/ATHLETIC ELIGIBILITY AT WESTERN BOONE

Student-athletes must be enrolled at Western Boone and pass five full credits (IHSAA standard) each 9 week grading period in order to continue to participate as a team member. Semester-ending grades take precedence. Coaches and sponsors can check progress of students by talking with teachers, issuing periodic grade checks and checking grade cards at the end of grading periods. It is the policy

of the athletic department to work closely with the academic progress of each participant. Students with failing grades will attend practices or study at the coaches' discretion during periods of academic difficulty.

RANDOM DRUG TESTING PROGRAM

Western Boone Jr. Sr. High School implemented a random drug testing policy in the spring of 2005. To be eligible to participate in athletics at Western Boone a student athlete must enroll in the random drug testing pool. The random drug testing policy is outlined in our student handbook. The athletic code of conduct, specifically the consequences for substance abuse violations of the code, is aligned with the random drug testing policy.

PHYSICAL EXAMINATIONS

Every student-athlete is required by Western Boone and the IHSAA to have a **yearly physical examination completed and on file with the athletic office before practicing in any sport.** Physical exams are the responsibility of the athlete and his/her parents. Exams are in effect for the next school year if taken after May 1st. Physical exams are offered at St. Vincent Sports Performance in May.

WHAT MUST BE DONE BEFORE YOUR FIRST PRACTICE

The following items are to be completed by the athlete and parent/guardian before the first practice with any team:

- Take and pass physical examination and have supporting student, parent and doctor signatures
- Meet academic eligibility requirements
- Attend team meeting and AD meeting before the start of the season
- Have athletic transfer filed (Transfer students new to Western Boone cannot compete in interscholastic contests until an athletic transfer is completed)
- Have insurance waiver/handbook acknowledgment signed and on file
- Have emergency card on file
- Have HIPPA form signed

CODE OF CONDUCT

STATEMENT

The following Western Boone Athletic rules are in accordance with the Indiana High School Athletic Association Constitution. An athlete is defined as a participant on an athletic team, cheerleaders, managers, trainers, and athletic assistants.

The conduct of participants in athletics at Western Boone, in or out of school, year-round, shall be such as:

1.) Not to reflect discredit upon our school and 2.) not to create a disruptive influence on the discipline, good order, moral or educational environment in our school. Any such misconduct violating these principles shall be subject to disciplinary measures.

ENFORCEMENT OF THE CODE OF CONDUCT

The Principal or his/her designee shall enforce all rules and regulations as described in the Code of Conduct (hereafter the Code) for athletes. All rules regarding behavior and/or training as outlined in IHSAA regulations apply. The Code will be reinforced by the coach of each sport during the year. Parents/guardians and athletes are required to sign the acknowledgment, consent, injury awareness and disclosure document stating that they understand the Code and the athlete is subject to disciplinary measure should he/she violate the Code.

Any alleged violation of the Code shall be reported first to the Principal or his/her designee and then is to be followed by an investigation by any or all of the following people...coach, sponsor, athletic director, principal or his/her designee.

THE CODE IS IN FORCE TWELVE (12) MONTHS A YEAR, GRADES 7 THROUGH 12

EXPECTED STANDARDS OF CONDUCT FOR ATHLETES.

- The good of the team is first and foremost. Once a team is eliminated the individual becomes the most important.
- No player(s) will ever employ illegal tactics to gain an undeserved advantage. All players will devote themselves to being a true sportsman.

- All athletes will care for all equipment as though it was their own personal property. If equipment is destroyed through practice it will be replaced by the school. If equipment is lost the athlete(s) will fulfill their responsibility by paying for replacement of items(s).
- All athletes will obey the specific training and practice rules of their team as given to them by the coaching staff.
- Athletes should not engage in doing negative things. Drinking alcohol, taking controlled drug substances, using tobacco products, using profanity and being disobedient are harmful to athletes and their team. Maximum effort and performance cannot be attained doing these things.
- Athletes and support students of the team must pass five credits each grading period to be eligible to participate in athletics. Team members should plan their time so that they devote energy to their studies to insure passing grades which represent their true abilities.
- Athletes should be a positive influence in all they attempt to do. They are to work for the betterment of Western Boone and set a good example by doing what is right and good.
- Officials deserve courteous respect. All must realize that officials do not lose a game or contest. They are there for the purpose of insuring both teams a fair contest.
- Athletes should appreciate that coaches, teachers and school officials have the best interests of all athletes in mind as they equip, schedule and conduct the athletic program.
- All Western Boone athletes must comply with the standards of our athletic code of conduct and school rules or be subject to disciplinary action or dismissal from a team as determined by the rules, coaching staff, athletic director and or principal of Western Boone Schools

IMPORTANT

Western Boone is not asking athletes to make sacrifices. Sacrifice implies giving up good things. We are asking our athletes to do the opposite. Live clean, think clean and do those things that make them keener, finer and more competent individuals and team members.

ANTI-HAZING POLICY

Western Boone High School is committed to providing the best learning atmosphere for our students. Hazing activities are inconsistent with our educational mission and will not be tolerated in the athletic department. The Indiana Code defines hazing as "forcing or requiring another person-(1.) with or without the consent of the other person and (2.) as a condition of association with a group or organization; to perform an act that creates a substantial risk of bodily injury." The American Heritage Dictionary, Fourth Edition, defines hazing as: "To persecute or harass with meaningless, difficult, or humiliating tasks. To initiate by exacting humiliating performances from or playing rough practical jokes upon." The Western Boone Athletic Department will not tolerate actions by athletes that recklessly or intentionally endanger the mental or physical health or safety of a student. This includes, but is not limited to, paddling, beating, branding, exposure to the elements, forced consumption of food or drink, "swirlies", forced conduct resulting in extreme embarrassment, or any other conduct which could adversely affect the mental health or dignity of another individual. Disciplinary actions will be taken against students who plan, encourage, or engage in hazing activities. Athletic department employees who permit, encourage, condone or tolerate hazing will be subject to discipline.

RULES OF CONDUCT (Grades 7-12)

The following rules are specific examples of conduct that would violate the **Code of Conduct** set forth above. Conduct that is not covered by these specific examples but that violate the principles of the **Code of Conduct** is subject to disciplinary measures at the discretion of the principal or his/her designee.

RULE 1: Athletes shall not knowingly possess, use, transmit or be under the influence of any narcotic drug, hallucinogenic drug, alcohol, tobacco, stimulant, depressant, anabolic steroids, marijuana, counterfeit caffeine pills or possess, use or transmit paraphernalia for use of such substances. (Use of an authorized drug as prescribed by a registered physician shall not constitute a violation of this rule).

CONSEQUENCE: First Offense

Suspension from contests for a minimum of 30 calendar days that occur within the 180 days that make up the school year. Student-athletes will be allowed to practice and attend contests in street clothes. The Carry Over Rule will be used in instances where needed.

Second Offense

Suspension from athletics for 365 calendar days from the time infraction was discovered by the administration. Student-athletes will not be allowed to practice, compete, and/or try-out for any sport that falls within the time frame that the suspension is being served, unless the try-out or practice falls within the last 30 calendar days of the suspension. If the try-out or practice falls within the last 30 calendar days of the suspension, the student-athlete may try out for and practice with the team.

Third Offense

Suspension from participation in athletics for the remaining time they are a student at Western Boone Jr.-Sr. High School. Any student who is under the penalty for the third violation of the substance abuse policy may request a review after 2 years by a committee composed of the principal, assistant principal(s), high school athletic director, junior high school athletic director, and guidance counselor. The student will present just -cause for reinstatement. The decision of the committee must be a majority vote for reinstatement to occur. Students who are reinstated will submit to testing for drugs, alcohol, and nicotine at their personal expense per the school's request. If a positive test is obtained, the student-athlete will be banned from athletics for the remainder of their school career.

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- **Carry Over Rule:** The student's suspension will begin the first official day his/her practice begins. If the student commits the offense during summer break or any other time when the student is not participating in his/her sport season, the consequence will start on the first official practice day of his/her sport. Should a student be suspended from participation in the middle of the athletic season, he/she will finish out the remainder of the suspension when they participate in another sport.

RULE 2: Conduct

A student may be suspended from athletics for the use of violence, force, noise, coercion, threat, intimidation, passive resistance, or conduct constituting an interference with the athletic program. He/She may also be suspended for urging other students to engage in the above activity. Furthermore, damage or theft involving school and/or private property, intentionally causing bodily harm to fellow students or school employees, intimidating any student with the intent of obtaining money, possessing weapons, and failing in a substantial number of instances to comply with the directives of coaches and/or rules of the athletic program and/or school are all grounds for suspension

CONSEQUENCE: The athlete will suffer consequences at the discretion of the Athletic Department.

RULE 3: Athletes shall not be in violation of school rules such as truancy, classroom disruption or other punishable acts.

CONSEQUENCE: The athlete will be disciplined by already-established school rules. He/she may further be dealt with within the structure of each coach's rules for their sport.

RULE 4: Athletes shall not be suspended out-of-school for any reason.

CONSEQUENCE: The athlete will be ineligible for all contests and practices during the term of his/her suspension.

RULE 5: Specific team rules may be set forth by the coach of each sport. These rules and the penalties for breaking them will be given to the athletes by the coach of that sport. These written regulations will be on file with the Athletic Director.

ATHLETIC SEASON DEFINED

The athletic season is defined as commencing with the first practice and ending with the final event for that sport. Penalties for violations take effect immediately upon verification of any violation and will include games in succession. i.e. season schedule, tournament and state series, in order of competition.

FORFEITURE OF AWARDS

If an athlete is not in good standing at the end of the sports season that athlete will forfeit all letters and awards for that sport.

CARRY-OVER SUSPENSION

If the violation of the Code occurs in the last part of a sport and the violator cannot fulfill the terms of his/her violation in that sport the suspension does carry-over until the suspension is fulfilled. If a typically one-sport athlete elects to participate in a new sport in order to serve a suspension, he/she will be required to complete that new season in good standing.

COMPLETING A SUSPENSION

When serving a suspension, the athlete is expected to be present at all athletic contests and practices involving his/her team. The athlete is a member of the team and is expected to fulfill this responsibility. If the athlete does not attend the contest, credit will not be given toward fulfilling the requirements of the suspension. It is the coach's discretion to excuse the athlete from attending a contest.

AWARDS

AWARDS INFORMATION FOR ATHLETES

The following information indicates the general guidelines and normal progression for awards. Athletes will receive the appropriate awards for each year as listed and explained below. New athletes to Western Boone (move-ins) cannot exchange awards from their previous school. Athletes cannot buy, substitute or make up for awards not previously won.

DESCRIPTION OF AWARDS

INITIAL AWARD

Junior High students at Western Boone who participate in and complete four sports or more will receive their numerals during their 8th grade year.

CHAMPIONSHIP PATCHES

Individual champions or varsity team champions will receive recognition patches for winning the Sectional, Regional, Semi-State or State title(s). Regional, Semi-State and State qualifier patches will also be awarded when warranted.

SAC INDIVIDUAL OR TEAM CHAMPIONSHIP PATCHES

Team members or individual champions winning a SAC event will receive this patch.

CAPTAINS AWARD

Captains pin awarded to each varsity team captain.

LETTER JACKETS

In order to receive a Western Boone Letter Jacket, an athlete must earn 26 points and have earned at least one varsity letter. In order to receive points toward a letter jacket, an athlete must be **in good standing** at the conclusion of the sport season.

2 Points

Given to any freshman athlete who participates at the freshman level and does not meet the requirements for reserve points.

3 or 4 Points

Given to any athlete who participates at the reserve level and does not meet the requirements for a varsity letter.

5 Points

Given to any athlete who participates at the varsity level and does not meet the requirements for a 6 point letter.

6 Points

Given to the athlete who has received a letter in his/her sport by meeting the following requirements.

Criteria for earning varsity points:

BASKETBALL: Participate in 1/2 the varsity quarters and be a member of the sectional team.

CROSS COUNTRY: Finish in the top seven for the team in at least 1/2 the varsity meets and be a member of the sectional team or conference team.

FOOTBALL: Participate in 1/2 of the varsity quarters and be a member of the sectional team.

GOLF: Participate in 1/2 of the varsity matches played.

BASEBALL & SOFTBALL: Participate in 1/2 of the varsity games played and be a member of the sectional team.

TENNIS: Participate in 1/2 of the varsity matches.

TRACK: Average 2 points per meet or score in the conference or sectional meets.

SOCCER: Participate in 1/2 of the halves played and be a member of the sectional team.

SWIMMING: Place in the finals of the conference meet or sectional meet or have a scoring average of 4 points a meet.

VOLLEYBALL: Participate in 1/2 of the varsity matches and be a member of the sectional team.

WRESTLING: Participate in 1/2 of the varsity meets and win 1/4 of your bouts.

CHEERLEADING: Participate in all scheduled home varsity B/G basketball games, all varsity football games, all home or away Sagamore Conference or Boone County B/G basketball games. They must also participate in IHSAA Championship events for B/G basketball and football.

The coach of any sport may use his/her discretion when awarding points to members of his/her team concerning IHSAA tournament championships.

MANAGERS/TRAINERS: Managers/trainers can only receive a maximum of 3 points until they have been with a program at least three years at which time they may receive 6 points and a letter. Coaches may award more than three points to underclassmen based on their performance.

INJURED ATHLETES: An athlete who is injured during the season will receive points according to the athlete's status and involvement with the team before, during, and after injury.

SENIORS: Any senior who has been a part of the program for four years and has not met the above requirements may receive a letter at the coach's discretion.

ACADEMIC POINTS: An athlete may receive additional points toward a jacket through academic achievement. Points will only be earned for the scholastic cumulative GPA at the end of each school year. (Points earned will be added at the end of the year only.)

1. An average of A- or better...3 points
2. An average of B- or better...1 point

SPORT SPECIFIC AWARDS These awards are given on a limited basis and only to athletes for outstanding performances in their sport. The criteria for these awards is set by the coaches prior to the start of each season.

BASEBALL

- Varsity-3 Awards of coach's choice
- Reserve-2 Awards of coach's choice
- JR High- 2 awards of coach's choice

BASKETBALL (BOY'S)

- Varsity-3 Awards of coach's choice
- Reserve-1 Award of coach's choice
- Freshman-1 Award of coach's choice
- Eighth-3 Awards of coach's choice
- Seventh-3 Awards of coach's choice

BASKETBALL (GIRL'S)

- Varsity-3 Awards of coach's choice.
- Reserve- 1 Award of coach's choice
- Eighth-3 Awards of coach's choice

Seventh-3 Awards of coach's choice

CROSS COUNTRY

Varsity-3 Awards of coach's choice

Jr. High-Most valuable runner

Jr. High-Most improved

FOOTBALL

Varsity-Helmet plaques to 4 year players or members that have made first team all-conference.

Eighth-3 Awards of coach's choice

Seventh-3 Awards of coach's choice

GOLF

Varsity-3 Awards of coach's choice

Reserve-1 Award of coach's choice

Jr. High-3 Awards of coach's choice

SOCCER

Varsity-3 Awards of coach's choice

Reserve-1 Award of coach's choice

Jr. High-3 Awards of coach's choice

SOFTBALL

Varsity-3 Awards of coach's choice

Reserve-1 Award of coach's choice

Jr. High – 2 awards of coach's choice

SWIMMING (BOY'S & GIRL'S)

Varsity-Most valuable swimmer

Varsity-Mental attitude

Varsity-Most improved

Jr. High- 3 Awards of coach's choice

TENNIS (BOY'S & GIRL'S)

Varsity-3 Awards of coach's choice

Jr. High-3 Awards of coach's choice

TRACK (BOY'S & GIRL'S)

Varsity-3 Awards of coach's choice

Freshman-Most improved

Jr. High-3 Awards of coach's choice

VOLLEYBALL

- Varsity-3 Awards of coaches
- Reserve-1 Award of coach's choice
- Freshman-1 Award of coach's choice
- Eighth-3 Awards of coach's choice
- Seventh-3 Awards of coach's choice

WRESTLING

- Varsity-3 Awards of coach's choice
- Jr. High-3 Awards of coach's choice

Senior and Individual Awards

The following awards are voted on by the Athletic Council (Principal, Athletic Director, & Head Coaches)

- Paul Brackemyre Senior Boy Athlete of the year
- WEBO Senior Girl Athlete of the Year
- Senior Scholar Boy Athlete of the Year
- Senior Scholar Girl Athlete of the Year
- Boys Team Player of the Year
- Girls Team Player of the Year

INFORMATION FOR ATHLETES AND PARENTS

ACCIDENTS/INJURIES

All accidents or injuries, home or away, are to be reported to the trainer and/or coach immediately.

ATTENDANCE (ABSENCE) SCHOOL & GAME DAY

Daily attendance to school and practice is very important and expected. A Student-athlete must attend the last four class periods of the school day in order to participate in his/her athletic event or practice. Approved field trips or school activities constitute attending school. Any exemptions (funeral, dental, doctor) must be approved through the principal's office and/or athletic office.

CHANGING A SPORT

If an athlete is cut from a team, he/she may join another team or program in that sport season. An athlete cannot quit one sport to join another sport until that sport season is concluded. ie. The athlete cannot quit football to go out for basketball until football season is completed. However, athletes will be allowed to transfer from one sport to another during a given season only upon mutual agreement of both coaches and the athletic director.

CLASS RELEASE

There are few times or reasons why a student-athlete should ever miss class. State series practices, all-county/state dinners and rain-outs are examples of excusable releases by the school. Excused release from a class is handled through the principal's office.

COLLEGE-BOUND ATHLETES & RECRUITING

College recruiters may visit Western Boone to talk about and with our athletes. Students and parents interested in pursuing athletic scholarships should start their searches by asking their individual coaches for information and advice concerning this matter. The guidance office will have additional information about the school or area of interest. NCAA Eligibility Clearinghouse rules determine who is eligible for scholarships. Basically, a student-athlete must be a 'C' student in college prep classes as determined by the NCAA, score well on the Scholastics Aptitude Test or the American College Test and have the recommendation of his/her coaches. These rules are available from the athletic office and your coach. There is time set aside for recruiter-athlete visitation. Your coach and guidance counselor will set this up. Transcripts will be provided to the university through the guidance office.

COMMUNICATION

As an athlete involved in your choice of sports at Western Boone you will experience rewarding moments and times when things do not go the way you wish. At these times your best choice is to express directly to the coach your concerns. It is always appropriate for the athlete to discuss position, consideration for future play, treatment, behavior and ways to improve. Also, it is important for each athlete to inform his/her parent(s) that they are encouraged to discuss treatment, improvement and behavior with the coach. However, it is never appropriate for athletes or parents to discuss other student-athletes with the coach.

The Western Boone Athletic Department suggests that you go through the following steps when you have a concern.

1. The athlete should address the problem with the coach one on one.
2. If the problem is not resolved, the parent should contact the coach.
3. If the problem still exists, contact the athletic director and set up a meeting with him privately or with the coach present.
4. It is always the prerogative of the parent to contact the principal, if the issue is still a problem after meeting with the athletic director and the coach.

DRESS

Coaches may ask their players to dress according to team rules.

EQUIPMENT

All athletes will care for all equipment as though it were their own personal property. If equipment is destroyed through practice it will be replaced by the school. If equipment is lost or stolen the athlete(s) will fulfill their responsibility by paying for replacement of item(s). Remember that stealing or wearing stolen equipment is a violation of the Code of Conduct and punishable by suspension from athletics. Equipment may not be worn during the school day, at home or on the streets without approval of the coach of that sport.

ALL ISSUED EQUIPMENT AND UNIFORMS REMAIN THE PROPERTY OF WESTERN BOONE AND MUST BE RETURNED AT THE CONCLUSION OF THE SEASON. ANY MISSING ITEMS WILL BE CHARGED TO THE STUDENT-ATHLETE. COMMENCEMENT OR NEXT YEAR'S REGISTRATION WILL BE AFFECTED UNTIL ALL FEES ARE PAID.

IHSAA INDIVIDUAL ELIGIBILITY RULES (Grades 9 through 12)

ATTENTION ATHLETE: TO BE ELIGIBLE TO REPRESENT WESTERN BOONE IN INTERSCHOOL ATHLETICS YOU:

- 1) Must be a bona fide student in good standing; must be enrolled not later than the 15th day of the current semester.
- 2) Must have completed 10 separate days of organized practice in one sport under the direct supervision of the high school coaching staff.
- 3) Must have received passing grades in at least five full credit subjects during your last grading period; semester grades take precedence; and must be currently enrolled in at least five full credit subjects.
- 4) Must not have reached your 20th birthday prior to or on the scheduled date of the IHSAA state finals in a sport.
- 5) Must have been enrolled in your present high school last semester or at one of the junior highs.
- 6) Must not have been enrolled in more than eight consecutive semesters beginning in grade 9.
- 7) Must be an amateur (have not participated under an assumed name, have not accepted money or merchandise directly or indirectly for athletic participation, have not accepted awards, gifts, or honors from colleges or their alumni, have not signed a professional contract.)
- 8) Must have had physical exam between May 1st and your first practice.
- 9) Must not have transferred from one school to another for athletic reasons as a result of undue influence by any person or group.
- 10) Must not have received any award from your athletic ability not approved by your principal or IHSAA.
- 11) Must not accept awards in the form of merchandise, meals, cash, etc.
- 12) Must not participate in an athletic contest during the IHSAA authorized contest season for that sport as an individual or on any team other than your school team.
- 13) Must not reflect discredit upon your school.
- 14) Students with remaining eligibility must not participate in tryouts or demonstrations of athletic ability in that sport.
- 15) Must, if absent 5 or more days due to illness or injury, present written verification from a physician stating you may participate again.
- 16) Must not participate in camps, clinics or schools during the IHSAA authorized contest season.
- 17) Girls shall not be permitted to participate in an IHSAA tournament program for boys where an IHSAA tournament program is offered for girls in that sport.

INSURANCE

Western Boone Athletic Department **does not** provide insurance coverage for student-athletes. All student-athletes are given the opportunity to purchase American Youth Student and Sports Insurance at their own cost. Parents can obtain an application from the Athletic Office to purchase school insurance. Western Boone administrators, coaches and trainers are safety conscious and are trained to instruct athletes in the safe and proper techniques of their individual sport(s). Due to the nature of athletic activity, however, injury may occur. While the school provides the opportunity for parents to purchase insurance for their son/daughter, parents retain the right of denial of such participation and must carry the responsibility for providing medical care and insurance coverage for their son or daughter. Parents are encouraged to have a family insurance policy to cover athletic injuries and the cost of treatment. IT SHOULD BE NOTED THAT NEITHER THE IHSAA NOR WESTERN BOONE JUNIOR-SENIOR HIGH SCHOOL CARRY ANY KIND OF FIRST DOLLAR MEDICAL INSURANCE FOR ATHLETIC INJURIES.

PRACTICES (REGULAR, VACATION, SCHOOL CLOSING)

All team members are expected to attend all practices. Practice scheduled during school vacations are set by the coach and only the coach can excuse an athlete from practice. Practice during a school closing time (snow, etc.) is not permitted without permission from the Corporation Office.

QUITTING A TEAM

If an athlete participates in ten practices (pre-season) for a sport he/she cannot quit that sport and join another sport until the sport season he/she quit is completed. Example: An athlete cannot quit football to join the cross-country team or basketball team until the football season and tournament participation is completed. Mutual consent by both coaches can waive this rule if the student-athlete and team are better off for the change.

TEAM CUTTING POLICIES

Coaches of the 19 varsity sports at Western Boone have their own policy on how they will choose their teams. In some sports "cutting" a team down to a manageable size is a necessity. Coaches will explain their policy to candidates for their team at the first meeting. An athlete may be cut from a team anytime during a season.

TRAINER

St. Vincent Sports Performance provides athletic training services for Western Boone Junior-Senior High School. The trainer is present at all high school practices and home events. The trainer also covers home JR High football and wrestling events.

TRAINING ROOM

The training room is located at the East end of the building. Student-athletes are not permitted in this room without adult supervision. Training rooms are for treatment and rehabilitation. Space is limited, therefore only athletes needing treatment are allowed in these rooms.

WEATHER

If the Western Boone School Corporation is on a delay, all morning practices are canceled. A decision by the school will be made by 6:00 a.m. If school is closed or we have an early dismissal, all afternoon and evening practices and games will be canceled unless the Superintendent makes an exception.

WEIGHT ROOM

The weight room is available for use by teams before and after school. There is a full program of weight training offered during the school year and summer under the guidance of coaches. No student shall use the weight room without adult supervision or without having a physical exam on file in the athletic office.

CONSENT FORM: Western Boone Athletic Department

This consent form is valid for the following school year, if signed after May 1st.

STUDENT CERTIFICATION FOR ATHLETIC PARTICIPATION I hereby certify that I have read the Western Boone Athletic Handbook and understand the eligibility and conduct guidelines as printed. I also understand the risks involved in athletic participation. To the best of my knowledge, I have suffered no injury or illness in the past that would hinder my participation in athletics at Western Boone Junior-Senior High School.

Signature: _____ Date: _____

Printed : _____ Grade: _____

PARENT/GUARDIAN CONSENT FORM (to be completed by parent or legal guardian; where divorce or separation, parent with legal custody must sign)

- A. In accordance with the rules of the IHSAA and Western Boone Junior Senior High School, I hereby consent for the above student to participate in all athletics at Western Boone Junior Senior High School.
- B. I understand that participation may necessitate an early dismissal from classes. I also understand that travel is necessary and an accident causing injury is a possibility.
- C. I know of and acknowledge that my son/daughter knows of the risks involved in athletic participation, understands that serious injury and even death may be possible in such participation, and chooses to accept any and all responsibility for his/her safety and welfare while participating in athletics. With full understanding of the risks involved, I release and hold harmless my school, the schools involved, and the IHSAA of any and all responsibility and liability for any injury or claim resulting from such athletic participation. I agree to take no legal action against the IHSAA or my school because of any accident or mishap involving the athletic participation of my son/daughter.
- D. As a parent and/or guardian of the above student I have read the Western Boone Athletic Handbook and discussed it with my son/daughter. I understand the Code of Conduct and realize it applies year-round. I also realize that my son/daughter is subject to disciplinary measures should he/she violate the rules of the Code of Conduct.
- E. I authorize Western Boone Junior Senior High School to investigate and obtain information from police agencies, the probation department, or any other source regarding events leading up to an arrest of filing or charges for an act which would be in violation of any of the rules and regulations as stated in Western Boone's Athletic Handbook.
- F. I understand Western Boone has an athletic trainer and doctor who treats and may share information regarding the condition of the athletes with coaches and administrators.
- G. Absent the fault or negligence of Western Boone agents or employees causing injury or harm to my child, I will not hold Western Boone or its personnel liable or responsible for payment of any claims arising from an incident or accident occurring in connection with my child's participation in athletics.
- H. I understand my child will not be allowed to participate in athletic contests at Western Boone Jr/Sr High School until I attend one of the three mandatory parent meetings with the Athletic Director at the start of each sport season. These meetings will be either held in the auditorium or conducted in an on -line format for those who cannot attend in person.

I HAVE READ THE ABOVE CAREFULLY

Parent/Guardian Signature: _____ Date: _____

Printed: _____

To: Dr. Hendrix and School Board Members
From: Mrs. Susan Ottinger, Director of Curriculum
Re: Recommendation for 2011-2012 Occupational Therapy Services

Date: May 9, 2011

I recommend Soliant Health Services continue as the Occupational Therapy provider for the 2011-2012 school year. Soliant has served the Western Boone School Corporation in this capacity for three years. Soliant will provide OT services per identified student needs.

To: Dr. Hendrix and School Board Members
From: Susan Ottinger, Director of Curriculum
Re: Recommendation for Teacher of the Deaf/Hard of Hearing

Date: May 9, 2011

I recommend Mrs. Helen Million for the Teacher of the Deaf/Hard of Hearing position for the 2011-2012 school year. Mrs. Million has served in the position during the 2010-2011 school year, and has provided effective, meaningful instruction and support for our Deaf and Hard of Hearing students. The Teacher of the Deaf instructor will continue to serve students in both the Western Boone and Northwest Hendricks School Corporations.

To: Members of the Western Boone School Board

From: Susan Ottinger, Director of Curriculum and Instruction

Re: Elementary Fees for 2011-2012 School Year

Date: May 9, 2011

The Elementary textbook adoption committee worked diligently to find the most appropriate textbooks for Science and Health during the 2010-2011 textbook adoption process. The Science textbook selection enabled us to maintain or reduce textbook fees for all grade levels except Kindergarten and First grades. The students in these grades have paid only \$1 a year during the previous Science textbook adoption. With increased publishing costs, and an increase in shipping and handling fees, these grade levels will experience a slight increase in fees. The following fees have been established for the 2011-2012 school year.

Grade	10-11 School Year	11-12 School Year	Difference
Kdgn.	\$57.00	\$64.00	+7
1 st Grade	\$86.00	\$92.00	+6
2 nd Grade	\$105.00	\$101.00	-4
3 rd Grade	\$97.00	\$94.00	-3
4 th Grade	\$104.00	\$101.00	-3
5 th Grade	\$105.00	\$102.00	-3
6 th Grade	\$104.00	\$104.00	0
Preschool	\$43.00	\$43.00	0

Technology Salvage List Request

05/03/2011

<u>Equipment</u>	<u>WEBO Asset #</u>	<u>Equipment</u>	<u>WEBO Asset #</u>	<u>Equipment</u>	<u>WEBO Asset #</u>
Dell Optiplex GX 270	05399	Dell Optiplex GX 270	05394	Dell Optiplex GX 270	05541
Dell Optiplex GX 270	05401	Dell Optiplex GX 270	05395	Dell Optiplex GX 270	05650
Dell Optiplex GX 270	05415	Dell Optiplex GX 270	05396	Dell Optiplex GX 270	05656
Dell Optiplex GX 270	05419	Dell Optiplex GX 270	05406	Dell Optiplex GX 270	05657
Dell Optiplex GX 270	05422	Dell Optiplex GX 270	05417	Dell Optiplex GX 240	04903
Dell Optiplex GX 270	05425	Dell Optiplex GX 270	05438	Dell Optiplex GX 240	04913
Dell Optiplex GX 270	05428	Dell Optiplex GX 270	05439	Dell 1700 printer	03938
Dell Optiplex GX 270	05433	Dell Optiplex GX 270	05447	Dell 1700 printer	05990
Dell Optiplex GX 270	05516	Dell Optiplex GX 270	05449	Dell 1700 printer	05988
Dell Optiplex GX 270	05520	Dell Optiplex GX 270	05642	Dell 1700 printer	05951
Dell Optiplex GX 270	05542	Dell Optiplex GX 270	05660	Compaq Deskpro	04236
Dell Optiplex GX 270	05545	Dell Optiplex GX 270	05661	Dell Monitor	04906
Dell Optiplex GX 270	05577	Dell Optiplex GX 270	05669	Dell PowerEdge Server	05851
Dell Optiplex GX 270	05591	Dell Optiplex GX 270	05795		
Dell Optiplex GX 270	05593	Dell Optiplex GX 280	05756		
Dell Optiplex GX 270	05645	Dell Optiplex GX 280	05760		
Dell Optiplex GX 280	05769	Dell Optiplex GX 280	05855		
Dell Optiplex GX 280	05916	Dell Optiplex GX 280	05880		
Dell Optiplex GX 280	06084	Dell Optiplex GX 280	06134		
Toshiba Laptop	05291	Dell Optiplex GX 280	06140		
Dell Monitor	05426	Dell Optiplex GX 280	06227		
Dell Monitor	05517	Dell 1700 Printer	05711		
Dell Monitor	05519	Dell 1700 Printer	06029		
Dell Monitor	05528	Dell 1700 Printer	06038		
Dell Monitor	05762	Dell Monitor	05160		
Dell Monitor	05812	Compaq V55 Monitor	03478		
Dell Monitor	06337	Compaq V55 Monitor	04130		
Dell Monitor	06338	Compaq S710	04821		
Dell Monitor	06339	Compaq S710	04823		
Dell Monitor	06340	InFocus projector	05203		
Dell Monitor	06360	Panasonic VHS camera	04090		
Dell Monitor	06361	Panasonic VHS camera	05189		
Dell Monitor	06362				
Dell Monitor	06363				
St. Bernard Content Filter	05892				
RCA TV	06053				
Toshiba TV	05241				
Panasonic VCR	06057				
Sanyo VCR	03282				
Dell 1700 Printer	05683				
Dell 1700 Printer	05685				
Dell 1700 Printer	05707				
Dell 1700 Printer	05721				
Dell 1700 Printer	05730				
Dell 1700 Printer	05743				
Dell 1700 Printer	05748				

GENERAL FUND COMPARISON REPORT:

As of the end of April, 2011 the General Fund cash balance is \$1,778,762.81.

In the General Fund as of April 30, 2011, we have expended a total of \$3,306,234.40 or 29% of the 2011 General Fund Appropriated Budget of \$11,555,700.