

BOARD MINUTES
BOARD MEETING
ADMINISTRATION BUILDING
August 14, 2023
7:00 P.M.

Call to Order: Brian Gott, Greg Hole, Phil Foster, Melissa Smith, Adam Shepherd, Dennis Reagan, and Shane Steimel.
Pledge of Allegiance
Prayer

- **MINUTES**
 - The Chair entertained a motion to approve the minutes of the July 17, 2023, School Board Meeting.
Motion: Melissa Smith, Second: Adam Shepherd
(Discussion), Vote: 7-0
- **SPECIAL PRESENTATIONS/RECOGNITIONS**
- **REPORT**
 - Rob Ramey & Dennis McKinney – Thorntown Elementary School Building Project

ACTION ITEMS

By individual motions, the Board approved/adopted the following items or action.

- **PERSONNEL** All employment recommendations are pending completed satisfactory criminal background history report.
- **Granville Wells**
 - Tammi Smith – Resignation - Special Education Teacher K-3 effective August 2, 2023
 - Myah Sanders – Employment – Special Education Teacher K-6 effective August 7, 2023
 - Pam Taylor – Employment – Temporary Speech Language Pathologist effective August 7, 2023
 - Crystal Dickey – Employment – Special Education Instructional Assistant effective August 9, 2023
 - Tammy Middleton – Employment – Title 1 Instructional Assistant effective August 9, 2023
 - Jessica Takacs – Employment – Life Skills Instructional Assistant effective August 9, 2023
 - Aletha Lumpkin – Change in Position – 1st Grade Instructional Assistant to Life Skills Instructional Assistant effective August 9, 2023
 - Jennifer Collier – Employment – Part-time Cook effective August 9, 2023
 - Theresa Williams – Employment – Cook effective August 9, 2023
 - Miranda Beck-King – Change in Position – Part-time to Full-time Teacher (Developmental PreK and EL), effective August 7, 2023
 - ECA
 - Shanon Weakley – Co-Sponsor for Student Council
 - Heidi Mitchell – 5th Grade Volleyball Coach
- **Thorntown**
 - Kaitlyn Jones – Resignation – PE Instructional Assistant effective May 25, 2023
 - Britleigh Berry – Employment – Secretary effective July 26, 2023
 - Valerie Mann – Employment – Part-time Custodian effective July 31, 2023
 - Colton Chatman – Change in Position – Cafeteria Student Monitor to PE Instructional Assistant effective August 7, 2023
 - Garry Bevington – Employment – 2nd Shift Custodian effective August 7, 2023
 - Tricia Riggen – Change in Position – PreK Instructional Assistant to PreK Lead Instructional Assistant effective August 7, 2023
 - Tara Schatzer – Employment – Technology Specialist Assistant effective August 7, 2023
 - Jennifer Carlson – Employment – Special Education Instructional Assistant effective August 9, 2023
 - Kailey Gideon – Employment – PreK Instructional Assistant effective August 9, 2023
 - Lauren McNamara – Employment – Title 1 Instructional Assistant effective August 9, 2023

- Brenda Gillum – FMLA – Technology & Media Center effective August 9, 2023, to October 30, 2023
- **Western Boone**
 - Kristie Athans – Resignation – Science Teacher effective July 24, 2023
 - Audrey Fennell – Employment – Life Skills Instructional Assistant effective August 9, 2023
 - Regan Gubera – Employment – Science Teacher effective August 7, 2023
 - Mary Clements – Employment – Cook effective August 9, 2023
- **ECA**
 - Jasmine Mendez – Assistant Dance Coach
 - Stan Hunnicutt – Gamers Guild
 - Rachel Schmidt – Junior High Art Club
 - Ryan Hawkins – New Teacher Mentor
 - Alison Owens – New Teacher Mentor
 - Daniel Pierce – New Teacher Mentor
 - Mandy Trent – New Teacher Mentor
 - Katie Swisher – Wellness Coordinator
- **Western Boone Athletics**
 - McKenna Way – 8th Grade Volleyball Head Coach
 - Calista Porter – 7th Grade Volleyball Head Coach
 - Emma Rolf – 7th Grade Volleyball Assistant Coach
 - Marli Ransom – 6th Grade Volleyball Assistant Coach
 - Jason Lester – Junior High Boys Soccer Volunteer Assistant Coach

*Motion: Greg Hole, Second: Dennis Reagan
(Discussion), Vote: 7-0*

- **BUSINESS**

- **Occupational Therapy Services Agreement**
 - Tricia Reed, Director of Curriculum, recommended the Board approve the Professional Services Agreement with OT School Connect LLC for Occupational therapy for the 2023-2024 school year.

*Motion: Brian Gott, Second: Phil Foster
(Discussion), Vote: 7-0*

- **Resolution to Approve Dissolution of Boone-Clinton Joint Services**
 - Superintendent Ramey recommended the Board approve the Resolution to Approve Dissolution of Boone-Clinton Joint Services effective July 1, 2024.

*Motion: Adam Shepherd, Second: Melissa Smith
(Discussion), Vote: 7-0*

- **Joint Services and Supply Fund (Cooperative) Agreement for Career and Technical Education**
 - Superintendent Ramey recommended the Board approve the Agreement with West Central Indiana Career and Technical Education.

*Motion: Greg Hole, Second: Dennis Reagan,
(Discussion) Vote: 7-0*

- **2024 Budget – Request to Advertise**

- Kyle Whiteley, Director of Business and Technology, requested approval to advertise the 2024 Budget, 2024-2026 Capital Projects Plan, and 2024-2028 Bus Replacement Plan.

*Motion: Dennis Reagan, Second: Greg Hole,
(Discussion) Vote: 7-0*

- **Appropriations Reduction Resolution**

- Kyle Whiteley, Director of Business and Technology, recommended the board approve the resolution granting Mr. Ramey authority to reduce 2023 appropriations for the the2024 budget.

*Motion: Melissa Smith, Second: Adam Shepherd
(Discussion), Vote: 7-0*

- **Salvage Items**

- Dennis McKinney, Director of Maintenance, recommended the Board approve the following items on form “Salvage-08142023” declared as salvage.

*Motion: Phil Foster, Second: Brian Gott,
(Discussion), Vote: 7-0*

- **Non-Resident Students**

- Superintendent Ramey recommended the Board approve the following Non-Resident Students:
 - Rhiella Blickensderfer – Granville Wells, PreK, 2023-2024 school year.
 - Elizabeth Kennedy – Granville Wells, PreK, 2023-2024 school year.
 - Stephanie Mall – Granville Wells, PreK, 2023-2024 school year.
 - Harmony Sanders – Granville Wells, PreK, 2023-2024 school year.
 - Melody Sanders – Granville Wells, PreK, 2023-2024 school year.
 - Karter Kennedy – Granville Wells, Kindergarten, 2023-2024 school year.
 - Melody Kotur – Granville Wells, Kindergarten, 2023-2024 school year.
 - Liliana Sanders – Granville Wells, 1st Grade, 2023-2024 school year.
 - Davyn Kramer – Granville Wells, 2nd Grade, 203-2024 school year.
 - Devyn Kramer – Granville Wells, 2nd Grade, 2023-2024 school year.
 - Addilynn Mall – Granville Wells, 2nd Grade, 2023-2024 school year.
 - Ty Sanders – Granville Wells, 4th Grade, 2023-2024 school year.
 - John Miller – Thorntown, PreK, 2023-2024 school year.
 - Jackson Chapin– Western Boone, Grade 7th, 2023-2024 school year.
 - Draven Reformina – Western Boone, Grade 7th, 2023-2024 school year.
 - Beau Sanders – Western Boone, Grade 7th, 2023-2024 school year.
 - Shylo Kramer – Western Boone, Grade 7th, 2023-2024 school year.
 - Lucy Hilton – Western Boone, Grade 10th, 2023-2024 school year.

*Motion: Greg Hole, Second: Adam Shepherd,
(Discussion), Vote: 7-0*

- **Donations**

- Superintendent Ramey recommended the Board approve the following Donations:
 - Western Boone High School Football received an anonymous donation of \$1,050.00.

*Motion: Dennis Reagan, Second: Melissa Shepherd,
(Discussion), Vote: 7-0*

- **CLAIMS**

- The Chair entertained a motion to approve the claims for the period of July 17, 2023, through August 14, 2023, as submitted.

*Motion: Dennis Reagan, Second: Brian Gott,
(Discussion), Vote: 7-0*

- MONTHLY FINANCIAL REPORTS
- OTHER
 - BUSINESS

- **Non-Resident Students**

- Superintendent Ramey recommended the Board approve the following Non-Resident Students:
 - Harrison Culley – Thorntown, 3rd Grade, 2023-2024 school year.
 - Scott Culley – Thorntown, 3rd Grade, 2023-2024 school year.

*Motion: Dennis Reagan, Second: Greg Hole,
(Discussion), Vote: 7-0*

- ANNOUNCEMENTS

- ADJOURNMENT

*Motion: Dennis Reagan, Second: Melissa Smith,
(Discussion), Vote: 7-0*

PROFESSIONAL SERVICES/CONSULTING AGREEMENT

THIS AGREEMENT entered into this 1st day of August 2023 by OT School Connect, LLC (hereinafter called "Consultant/Vendor"), and Western Boone Community Schools, 200 W. Mill Street, Thorntown, Indiana, 46071 (hereinafter called the "Board"). For valuable consideration, the Consultant/Vendor and Board agree as follows:

1. A licensed occupational therapist employed by OT School Connect, LLC will provide occupational therapy services to the School beginning the week of August 7th, and continuing until the close of the 2023-2024 school year, on or about May 24th, 2024. Description of Services may include, but not limited to:
 - a. Occupational therapy student observations upon request for students not having an IEP, for whom concerns are presented and complete screenings too, if authorized. Consult with teachers as needed and offer suggestions for adaptation or activities for the general educator
 - b. Occupational therapy treatment as outlined in individual IEP.
 - c. Preparation of materials necessary for such treatment.
 - d. Maintain ongoing documentation of progress each child is demonstrating.
 - e. Attend case conferences, IEP meetings, and other meetings as necessary
 - f. Conduct occupational therapy evaluations, who have been referred by the Corporation.
 - g. Report Writing as appropriate.
 - h. Writing occupational therapy IEP goals and objectives.
 - i. Consultation with school officials and families.
 - j. Complete monthly Medicaid billing for eligible services.
 - k. Therapy services with at least 70% of time allocated for student therapy services.
2. The Consultant/Vendor agrees to have and maintain all necessary licenses: state license, and Certificate of Clinical Competencies.
3. Term. This agreement shall be effective from the date first written above to and including May 24th, 2024 unless earlier terminated under paragraph 13.

4. In the event of termination, Consultant/Vendor shall be compensated for all Services rendered as billed and itemized to the date of termination.
5. Payment. The Consultant/Vendor will be paid the following:
A rate of \$75.00 per hour based upon one school year for 20-22 hours a week, but will not exceed 22 hours/week without prior approval. All payments will be made directly to OT School Connect, LLC.
6. If services vary from the contracted number of hours in paragraph five, due to illness, professional meetings, inclement weather, school closing, or additional hours approved by the Director of Special Education, appropriate adjustment will be reflected in the final month's billing.
7. Additional Services. The parties agree that if additional services are required beyond those specified in paragraph 1 above, Consultant/Vendor will notify the Board of such additional services prior to performing any additional services.
8. The School/District will provide an appropriate treatment space, materials, supplies, and support services. The therapist office at 200 W. Mill Street, Thorntown IN, will be designated as the primary location for storage of any working documentation such as daily notes, draft reports, IEPs, etc... .
9. Consultant/Vendor agrees to perform diagnostic and supervisory services as defined by the American Occupational Therapy Association. Additional supervision will be provided as needed depending on the knowledge and expertise of the employee as well as the needs of the students.
10. Independent Contractor. The parties agree that Consultant/Vendor's relationship to the Board shall be that of an independent contractor and not as an agent, employee, partner, or joint venture and that the employees or agents of Consultant/Vendor shall not be deemed or construed to be employees of the Board for any purposes whatsoever.
11. Insurance. Consultant/Vendor shall maintain primary comprehensive general liability insurance, including bodily injury and property damage coverage in an amount no less than \$1,000,000.00. The coverage minimum will apply to specific and aggregate limits. The provider of occupational therapy services will be covered by professional liability insurance.
12. No Third Parties Beneficiaries. Nothing in this agreement shall be construed to create or extend any rights to any third parties as third party beneficiaries.
13. Termination. This agreement may be terminated for the following reasons:
 - a. Breach of Contract by the Consultant/Vendor or the Board.

b. Unforeseeable circumstances which render the Consultant/Vendor impracticable.

Each party will notify the other at least 90 days before the first student day of the following school year if they do not intend to renew the contract. If therapist is unable to fulfill the contract through May 24th, 2024 or the last day of the 2023-2024 school year, Contractor will provide a mutually agreed upon qualified, licensed therapist to fulfill remainder of the contract.

14. Governing Law. This agreement shall be governed by and construed in accordance with the laws of the State of Indiana.
15. Entire Agreement. No modification of this contract will be effective unless it is in writing and is signed by both the Consultant/Vendor and the Board. This Contract binds both parties and any successors. This document is the entire agreement between the parties.
16. This contract replaces any previous contract, written or verbal.

IN WITNESS WHEREOF, the parties have executed this Agreement at Indianapolis, Indiana on the day first mentioned above.

Sarah Threlkeld Berkopes
OT School Connect, LLC

Western Boone Community Schools

**A RESOLUTION TO APPROVE DISSOLUTION OF
BOONE-CLINTON JOINT SERVICES**

WHEREAS, the Clinton Central School Corporation, Clinton Prairie School Corporation, Lebanon Community School Corporation, Rossville Consolidated School District and Western Boone County Community School Corporation ("Participating Corporations") are members of Boone-Clinton Joint Services ("Joint Services"), an Indiana special education cooperative;

WHEREAS, the Participating School Corporations wish for each Participating School Corporation to become individually responsible for provision of special education services to eligible students.

RESOLVED, the Participating School Corporations hereby approve and authorize Joint Services administration and legal counsel to take all necessary action for the dissolution of Joint Services with an anticipated effective date of July 1, 2024.

RESOLVED, the Participating School Corporations specifically authorize the preparation of an Agreement Regarding Dissolution of Joint Services ("Agreement") in order to ensure its orderly transition, continued existence, winding up, and liquidation of the organization's affairs.

RESOLVED, Joint Services operations and services to students shall remain unchanged until and unless the Agreement provides for changes in operations and services.

Adopted this 24th day of July, 2023.

CLINTON CENTRAL SCHOOL CORPORATION

CLINTON PRAIRIE SCHOOL CORPORATION

LEBANON COMMUNITY SCHOOL CORPORATION

ROSSVILLE CONSOLIDATED SCHOOL DISTRICT

WESTERN BOONE COUNTY COMMUNITY SCHOOL CORPORATION

ATTEST:

Secretary



West Central Indiana Career & Technical Education
One Athenian Drive, Crawfordsville, IN 47933
765-362-2340 x1079

Joint Services and Supply Fund (Cooperative) Agreement
for
Career and Technical Education
Effective July 1, 2023

This contract signifies agreement on part of the governing bodies of the herein named public school corporations of the State of Indiana to modify the earlier West Central Indiana Career and Technical Education Cooperative Agreement in order to engage in the joint employment of personnel and joint purchases of supplies, equipment and facilities to provide programs and services for high school students in career and technical education.

The participating school corporations are:

Crawfordsville Community School Corporation (LEA)
North Montgomery Community School Corporation
South Montgomery Community Schools
Western Boone County Community Schools

This contract signifies agreement on the part of the governing bodies of the participating public school corporations of the State of Indiana to engage in the joint employment of personnel and joint purchases of supplies, equipment, and facilities to provide programs and services for career and technical education.

WHEREAS, all or some of the participating school corporations are in possession of facilities and equipment used for career and technical education programs, and

WHEREAS, all or some of the participating school corporations are desirous for some of their students to participate in joint career and technical education programs begin offered by all or some of the participating school corporations subscribing to this contract.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties jointly and severally agree as follows:

Definitions. Whenever used in this contract,

- (a) "School Corporation" shall mean any public school corporation established by and under the laws of the State of Indiana participating in this agreement.
- (b) "Executive Board" shall mean a board composed of the superintendent or designated representative from each school corporation participating in this agreement.
- (c) "Administrative and Fiscal Agent or LEA" shall mean the governing body of the school corporation designated by the Executive Board as the administrative and fiscal agent for the area programs.



- (f) "Sending Corporation" shall mean a school corporation which has students enrolled in a career and technical education programs operated by another school corporation.
- (g) "Operating Corporation (or Host Corporation)" shall mean a school corporation which operates joint programs and permits students from other school corporations to enroll in said programs.
- (h) "Participating Corporation" shall mean a school corporation which is a party to this agreement.
- (i) "Joint Program" shall include any career and technical program operated by an individual school corporation and attended by students from two (2) or more school corporations.

Article I. Authority of the Agreement

This agreement is entered into pursuant to the provisions of IC 20-26-10 which authorizes two or more local school corporations to engage in joint programs for joint purchases and/or for the joint employment of personnel.

Article II. Scope of the Program

It shall be the primary purpose and intent of this joint service agreement to provide for the area administration and operation of joint programs in career and technical education in accordance with state regulations, Comprehensive Local Plan (federal) and policies established by the Executive Board. Current joint programs (programs serving students from two (2) or more school corporations), as of July 1, 2023 including the following:

- Auto Services Technology
- Business Administration
- Construction Trades
- Cosmetology
- Criminal Justice
- Cybersecurity
- EMT
- Fire & Rescue
- Industrial Career Academy
- Precision Machining
- Pre-Nursing
- Radio/Television
- Welding Technology

Article III. Administrative Provisions

Part A. Administering School Corporation

The administering school corporation (local educational agency or LEA) for the West Central Administrative Budget and District 23 Comprehensive Local Plan shall be the Crawfordsville Community School Corporation. As administrative and fiscal agent for the joint service program, it shall maintain the Joint Service and Supply Fund for each funding source and receive and disburse in accordance with recommendations of the Executive Board and its Director.

Part B. Division

The West Central Indiana Career and Technical Education Cooperative shall be operated as one Division. The programs operated as joint area programs shall be operated in accordance with the recommendations and policies set out by the Executive Board.

Part C. Executive Board

The Executive Board shall be composed of the superintendent (or designee) from each of the four (4) corporations that comprise the West Central Indiana Career and Technical Education Cooperative. The basic functions of the Executive Board shall include: hiring, evaluation, financial oversight and final budget approval, dismissal of administrative office staff members employed under the joint agreement, approval of the administrative, joint programs and Comprehensive Local Plan (federal) budgets, review the need for expanding, modernizing or eliminating career and technical education programs, and adoption of other policies and provisions necessary for the operation of career and technical education programs and services through the cooperative.

One (1) member of the Executive Board shall be appointed as President whose primary responsibilities are to: work closely with the Director and LEA Superintendent as needed; conduct/facilitate meetings of the Executive Board; represent Executive Board or appoint other representatives as needed for special committees; coordinate the annual evaluation of the Director; and, serve on the budget and/or other special committees which may be needed to carry out the intent of this agreement.

The Executive Board shall meet regularly at a location determined by the members. Each participating school corporation shall have one vote in matters pertaining to the Executive Board. A quorum of three (3) members of the Executive Board members (or their designee) must be present to conduct official business. In conducting business of the Executive Board, a binding vote will be the majority vote of the members (or their designee) in attendance and voting. Regarding annual budgets three (3) out of the four (4) school corporations must approve.

Part D. Staff Personnel

The matter of recruitment, screening and possible dismissal of West Central office staff members employed under the joint agreement shall be the initial responsibility of the Executive Board to the LEA. These staff members are listed below:

- Director of Career and Technical Education – Full-Time Position
- Career and Technical Education Program Coordinator – Full-Time Position
- Student and Stakeholder Engagement Specialist – Full-Time Position (100% funded by Perkins)

Part E. Director of Program

The director is responsible to the Executive Board. This person shall report to this governing board on a regularly scheduled basis. The director shall have the authority of an assistant superintendent in all matters pertaining to career and technical education. The director shall be compensated and shall abide by the personnel policies and procedures adopted by the Crawfordsville Community School Corporation.

The Director shall perform all duties as set forth in a job description provided by the Executive Board.

Part F. Program Coordinator

The Program Coordinator shall:

1. Provide support to all career and technical education programs and collaborate with other staff to coordinate activities to allow students exposure to career and technical education opportunities.
2. Work with the Director and instructors to carry out program and district goals.
3. Maintain files related to INTERS, student transportation, National Technical Honor Society, and other reports and activities for the district.
4. Perform other duties as assigned by director.

Part F. Student and Stakeholder Engagement Specialist (Perkins funded position)

The Student and Stakeholder Engagement Specialist shall:

1. Serve as a liaison between businesses, community partners, students, families, partner schools and district to establish and strengthen relationships.
2. Enhance the positive image of West Central IN CTE, local and district programs, and partner schools while also creating opportunities for students both during their secondary education and beyond.
3. Perform other duties as assigned by director.

Article IV. Student Eligibility

- a. West Central Indiana Career and technical Education programs are available to all students meeting enrollment criteria, regardless of sex, gender, race, creed, religion or national origin.
- b. A student shall be determined by the principal (or designee) to be eligible for a joint career/technical program that: 1) pre-requisites, if any, have been met; 2) high school plan, requirements and schedule permits such enrollment; 3) designated student fees have been paid; 4) appropriate transportation is provided or available to the student; and, 5) space is available.
- c. Students from sending school corporations may attend the career and technical education programs of an operating corporation according to the program requirements and shall spend any remainder of their daily educational program in their own sending school corporation. Under certain circumstances, sending school students may enroll in academic classes offered by the school operating that student's career and technical education program.
- d. Each student of a sending corporation attending the operating corporation's career or technical programs shall be considered as a full-time student of the sending school corporation for any and all purposes. Such students, however, shall be subject to the rules and regulations of the operating corporation and/or the West Central Career and Technical Educational Cooperative while in attendance at a career or technical education program.

- e. It shall be the responsibility of each sending school corporation to select those students who are to attend the operating corporation's career and technical education programs.
- f. Acceptance of students from other school corporations. After all member school corporations have been given an opportunity to enroll students in a given program, the operating school corporation for a program may enroll students from other school corporations to fill any remaining slots provided that conditions 1-4 are met:
 - 1. The student must be enrolled at a school corporation that is a member of another Career and Technical Education Area District as assigned by the State of Indiana.
 - 2. Prior to enrollment, the appropriate Director and/or Governing Board President as well as the student's home school corporation must approve of the special arrangement.
 - 3. Students from other corporations enrolled on official DOE count day shall be billed an annual tuition rate calculated as follows: Total budgeted program cost per student as approved by the Executive Board plus \$1000 for administration and overhead. Tuition for these students will be billed by September 1st of each school year. Revenue received from other corporations for these students will be deducted from the appropriate budgets (administrative and joint program) and reflected in the final program billing for a given school year.
 - 4. Once accepted for enrollment, students will be subject to the same rules, regulations, calendar, and other requirements established by the "host" school corporation for our own students.

Article V. Transportation

It shall be the responsibility of the sending school corporation to determine local policies regarding student transportation to and from joint career and technical education programs.

Article VI. Financial Provisions

Part A. Equal Shares of Administrative Budget

Personnel costs, benefits, office supplies, contractual services, communications, travel, equipment, etc. for the Administrative Office will be purchased through the Joint Service and Supply Account.

Each participating school corporation will be obligated to pay ¼ of the joint services and supply fund (administrative budget). The net cost to each school corporation shall be determined in the following manner:

	Amount of Approved Administrative Budget
Less:	Administrative Deductions from Applicable Grants
Plus:	Supplemental Administrative Cost by LEA
Plus:	Over expenditure of Administrative or Federal Budget
Equals:	Net Total Cost of Administration Divided by four (4)
Equals:	Cost per School Corporation (billed by LEA)

Part B. Joint Program Budgets

For joint programs, all costs of programs (with budgets approved by Executive Board) shall be billed to sending school corporations depending upon total program enrollment by LEA. The net cost to each school corporation shall be determined in the following manner:

Amount of Approved Joint Program Budget
Divided by: Number of Students Enrolled
Equals: Net Total Cost per Student
Multiplied by: Total Enrollment of Students from Sending School Corporations
Equals: Cost per School Corporation (billed by LEA)

Joint Program Billing

It is the responsibility of the LEA to bill the sending school corporations according to the following billing schedule:

Initial Invoice: September 1, 2023 (due October 15, 2023)
Second Invoice: February 1, 2024 (due March 15, 2024)
Reconciliation: no later than June 30, 2024 (if program over expends approved budget, final payment will be due July 31, 2024; credits for underspent programs will be sent no later than July 31, 2024)

Personnel Costs Incurred by Host Corporations

It is the responsibility of the Host Corporation to submit a reimbursement of personnel expenses to the LEA with supporting documentation of actual cost expended. Reimbursement requests should be submitted no less than on a bi-monthly basis. Final reimbursement requests for the 2023-24 school year should be submitted no later than May 31, 2024 and should account for personnel costs to be paid out through the end of the teacher's contract with the Host School. All payments will be issued after approval by the LEA's School Board of Trustees.

Part C. Contracted Program (Cosmetology)

As approved through Executive Board action, Director will negotiate an agreement and costs on an annual basis and present recommendations to the board. Superintendents (or designee) from school corporations sending students to the cosmetology program shall approve payment amounts on an annual basis.

Article VII. Duration of Agreement

This agreement shall become effective when signed by each participating school corporation superintendent (or designee) and shall replace all previous agreements for West Central Indiana Career and Technical Education cooperative. This agreement shall remain in effect until such time as it is revoked by each respective school corporation. Revocation of the agreement by any given school corporation does not make the agreement any less binding on the remaining participating school corporations.

Withdrawal from the agreement by any participating school corporation may be done following the close of a given school year provided that notification of withdrawal has been given to the administering corporation by April 1 of the year prior to the withdrawal. (This in effect makes a fifteen month notice of withdrawal.) Requests to withdraw from the agreement must be submitted to each participating board by January 1 prior to the April 1 deadline of notification of withdrawal.

Article VIII. New Members

Any school corporation wishing to become a member of the West Central Career and Technical Education cooperative may do so by filing an application with the Executive Board by January 1 proceeding the school year when the membership will take effect. Upon receipt of the application, the Executive Board shall vote to determine whether to accept the applicant school corporation. Such corporation shall be admitted to the West Central Indiana Career and Technical Education Cooperative only after three (3) out of Four (4) affirmative votes of the Executive Board.

Article IX. Amendments to Agreement

Amendments to the agreement, except with regard to its duration, may be made at any time when written and subscribed to by each participating school corporation.

Article X. Execution of Agreement

This agreement is executed for and on behalf of the Board of School Trustees of each participating school corporation by its respective superintendent (or designee), each of whom has been authorized by their respective boards.

<u>School Corporation</u>	<u>Superintendent</u>	<u>Date</u>
Crawfordsville Community School Corp.(LEA)	_____ Dr. Rex Ryker	_____
North Montgomery Community School Corp.	_____ Dr. Colleen Moran	_____
South Montgomery Community Schools	_____ Dr. Chad Cripe	_____
Western Boone County Community Schools	_____ Mr. Rob Ramey	_____

WESTERN BOONE COUNTY COMMUNITY SCHOOL CORPORATION

2024 BUDGET RESOLUTION

WHEREAS, the Trustees of the Western Boone County Community School Corporation are required to advertise the 2024 Budgets six months prior to implementation.

AND WHEREAS, expenditure calculations used to prepare the budget and establish tax levies and rates for advertisement are projections of events that may take place over the next eighteen months,

AND WHEREAS, the Trustees of the Western Boone County Community School Corporation wish to impose the most appropriate tax rate on their patrons to ensure appropriate levies to fund the school budget.

THEREFORE, BE IT RESOLVED that the Trustees grant the appropriate authority to Mr. Rob Ramey, Superintendent, to lower appropriation balances where needed to more accurately reflect necessary expenditures, July 1 through December 31, 2023, on School Budget Form 4B – Line 5.

Adopted this 14th day of August, 2023.

Shane Steimel, President
Board of School Trustees
Western Boone School Corporation

Attest:

Brian Gott, Secretary
Board of School Trustees
Western Boone School Corporation

<u>FUND</u>	<u>AMOUNT</u>
<u>Education</u>	<u>\$</u>
<u>Debt</u>	<u>\$</u>
<u>Operations</u>	<u>\$</u>

EDUCATION & OPERATION FUND COMPARISON REPORT

As of July 31, 2023, the Education Fund cash balance was \$4,138,801. The Education Fund expenditures for July 2023 were \$737,881. As of the end of July 2023, a total of 51% of the 2023 appropriation was expended.

As of July 31, 2023, the Operation Fund cash balance was \$3,629,765. The Operation Fund expenditures for July 2023 were \$293,752. As of the end of July 2023, a total of 47% of the 2023 appropriation was expended.

Western Boone County Community School Corporation has investments in the form of various interest-bearing accounts, deposits and treasuries with financial institutions and has earned interest as follows:

<u>Financial Institution</u>	<u>2023 YTD Interest Earned</u>
Home National Bank	\$254,657.23 Interest
Raymond James	\$22,008.86 Income
Raymond James	\$25,123.09 Change in Value

FYI: The July 2023 - Fund, Appropriation, and Revenue Reports are posted to the School Board Document Site