



BOARD MINUTES
PUBLIC MEETING
ADMINISTRATION OFFICE
May 8, 2017
7:00 P.M.

Call to Order: Rick Davis, Phil Foster, Brian Gott, Mike Martin, Dennis Reagan, Melissa Smith, Shane Steimel
Pledge of Allegiance
Prayer

- **MINUTES**

- The Board President recommended the Board approve the minutes of the April 17, 2017 School Board Meeting.

Motion: Mike Martin, Second: Melissa Smith (discussion) Vote: 7-0

- **SPECIAL PRESENTATION**

- SOAR Mentoring Program at Thorntown Elementary: Jane Mohler, Program Coordinator; Maria Villalba, Program Coordinator; Bob Wessler, Mentor; Shawn Tully, Mentor; Tilly and Lane Hardee

- **RECOGNITIONS**

- Western Boone Jr.-Sr. High School – US News & World Report- Best High Schools ranked #20 in Indiana

- **ACTION ITEMS**

By individual motions, the Board approves/adopts the following items or actions.

1. **PERSONNEL**- All employment recommendations are pending completed satisfactory criminal background history reports
 - **Granville Wells Elementary**
 - Sarah Bayne- Resignation- Kindergarten Instructional Assistant effective at the end of the 2016-2017 school year
 - Cassandra Lowhorn- Resignation- Media Technology Assistant effective at the end of the 2016-2017 school year
 - **Thorntown Elementary**
 - Lucy Ryan- Retirement-1st Grade Teacher effective at the end of the 2016-2017 school year
 - Jane Mohler- Retirement-6th Grade Teacher effective at the end of the 2016-2017 school year
 - Jody Klingensmith- Resignation- 1st Grade Teacher effective at the end of the 2016-2017 school year
 - **Western Boone**
 - Olivia Cape- Employment-Language Arts Teacher effective 2017-2018 school year pending attaining teaching license in June, 2017

- Colin Haney- Employment-Language Arts Teacher effective 2017-2018 school year pending attaining a transition to teaching permit in June, 2017
- Justin Pelley- Employment- Guidance Counselor (½ JH & ½ Elementary) effective 2017-2018 school year
- Olivia Cape- Employment- Coach/Sponsor of High School Dance Team effective 2017-2018 school year
- Jody Burks- Employment- Summer English effective June, 2017
- Brad Hisey- Employment- Summer Marching Band effective June, 2017
- Travis Terhaar- Employment- Summer SAE effective June, 2017

Motion: Mike Martin, Second: Phil Foster (discussion) Vote: 7-0

2. **BUSINESS**

- **Speech Language Pathologist**
 - Superintendent Ramey recommended the Board to renew the contract with Absolute Therapy to provide Speech Language Pathologist for the 2017-2018 school year.

Motion: Rick Davis, Second: Dennis Reagan (discussion) Vote: 7-0

- **Elementary Student Handbook Revisions for 2017-18**
 - Superintendent Ramey recommended the Board to approve the revisions to the elementary student handbooks as submitted from the Elementary Administration.

Motion: Brian Gott, Second: Dennis Reagan (discussion) Vote: 7-0

- **Out of State/ Overnight Field Trips**
 - Superintendent Ramey recommended the Board to approve the field trip request for
 - Sara Nicodemus- FACS Teacher- FCCLA National Leadership Conference in Nashville, TN July 2- July 6, 2017.

Motion: Dennis Reagan, Second: Melissa Smith (discussion) Vote: 7-0

- **CLAIMS**

- **Approval of claims for the period of April 18, 2017 through May 8, 2017 as submitted**

Motion: Brian Gott, Second: Rick Davis (discussion) Vote: 7-0

- **FINANCIAL REPORT**

- Comparison Report

- **OTHER**

Superintendent Ramey recommended the Board to approve the following:

- Tricia Stanley – Granville Wells Elementary Principal effective 2017-2018 school year

- Shannon Rustin – Resignation- 4th Grade Elementary Teacher at Granville Wells effective at the end of the 2016-2017 school year
- Natalie Galvan- Employment- Western Boone Varsity Swim Coach effective 2017-2018 school year
- Justin Pelley - Employment- Western Boone Summer Strength and Conditioning Coach effective June, 2017
- Facility Upgrade: Replacement of the Pool Deck at Western Boone Jr.-Sr. High School and Carpet Replacement in the Granville Wells hallways using remaining G.O. Bond or Bond Refunding money

Motion: Brian Gott, Second: Phil Foster (discussion) Vote: 7-0

- **ANNOUNCEMENTS**

- Congratulated Cecil Gosser and Jason Latham on the 100% Bus Inspection
- Thanked Tricia Reed & Pam Taylor for their assistance at Granville Wells Elementary
- Senior Awards Night: Wednesday, May 10, 2017 at 7:00 p.m.
- Jr. High Awards Day: Friday, May 12, 2017 at 9:00 a.m.
- Granville Wells Musical: Monday, May 15, 2017 at 6:30 p.m.
- Thorntown 6th Grade Graduation: May 17, 2017 at 7:00 p.m.
- Granville Wells 6th Grade Graduation: May 18, 2017 at 6:30 p.m.
- Thorntown 1st Grade - 5th Grade Awards Programs: May 18, 2017
- Thorntown Kindergarten Graduation: May 18, 2017 at 1:00 p.m.
- Granville Wells 1st Grade - 5th Grade Awards Programs: May 19, 2017 at 9:00 a.m.
- Granville Wells Kindergarten Graduation: May 19, 2017 at 1:00 p.m.
- Last Student Day/ End of 4th 9 weeks: May 22, 2017
- High School Graduation: Saturday, May 27, 2017 at 11:00 a.m.

- **ADJOURNMENT**

The School Board President entertained a motion to adjourn

Motion: Dennis Reagan, Second: Phil Foster (discussion) Vote: 7-0



Be involved in your
community

in a positive way!

For more information contact:

Jane Mohler

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Program Coordinator

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Thorntown Elementary School

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Thorntown, IN 46071

www.tes.weboschools.org

(765) 485-2447

SOAR Mentoring Program

Thorntown Elementary

"All kids need is a little help, a little hope,
and someone who believes in them."

- Earvin "Magic" Johnson



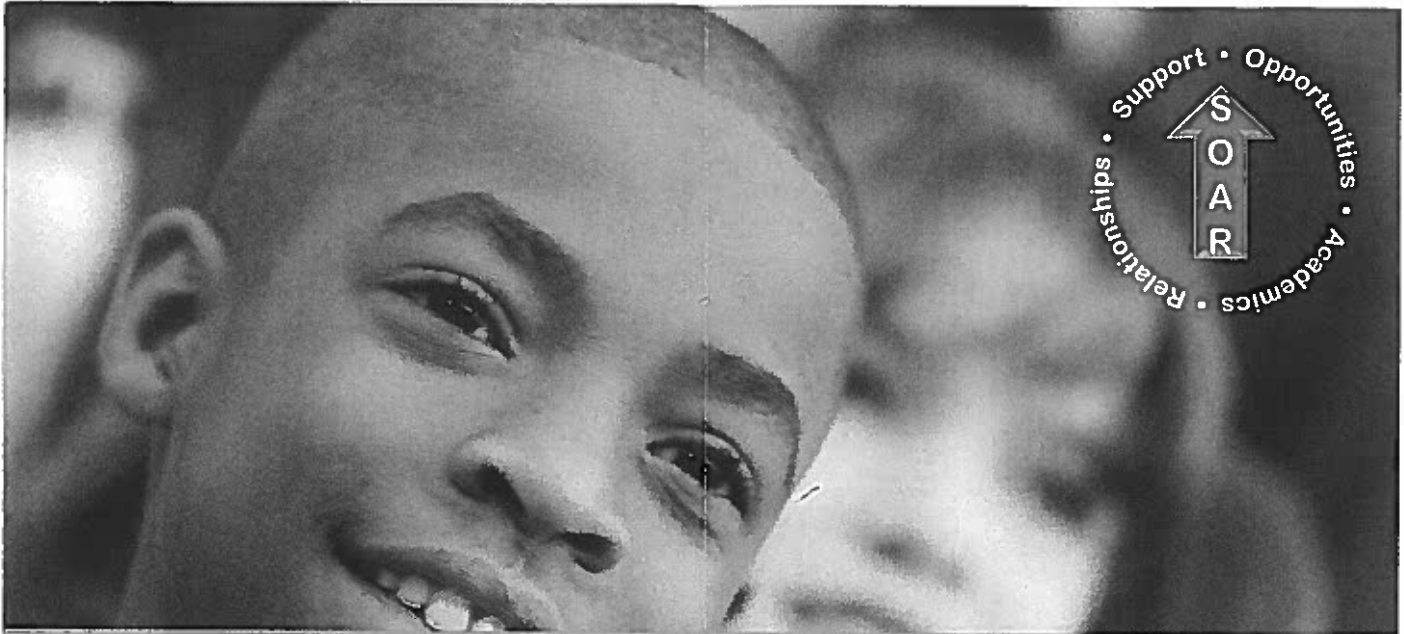
"We make a living for what we get,
we make a life by what we give."

- Winston Churchill



SOAR Mentoring Program
Thorntown Elementary

SOAR Mentoring Program
Thorntown Elementary



Be a Mentor!

What is SOAR?

SOAR is the Thorntown Elementary school - based mentoring program. SOAR mentors provide support, opportunities for setting goals, academic assistance, and positive relationships.

Time Commitment

Our mentors meet with their student for one hour each week throughout the school year. Ideally each mentor will commit to a convenient pre-set day and time for their visit.

Mentor Role

During the weekly visit, mentors may play a game, read, eat lunch together, tutor, or just talk. Mentors are encouraged to share their life experiences. Empowering the student to make good choices and discussing educational goals are also mentor roles.

The Benefits

Mentors will get satisfaction from:

- Influencing the life and future of children
- Helping students develop life skills such as perseverance, problem solving, responsibility, cooperation, sense of humor, and organization

How do I become a Mentor?

- Simply fill out an application.
- Once the application is completed and received in the school, you will be invited to an informational meeting.
- Applications can be downloaded from www.tes.weboschools.org or call the school to request one.

"Mentoring is a brain to pick, an ear to listen, and a push in the right direction."

John Crosby

TO: Mr. Ramey and School Board Members

FROM: Tricia Stanley

RE: 2017-2018 Granville Wells School Student Handbook Revisions and Changes

DATE: May 2, 2017

I recommend that the current edition of the Granville Wells Student Handbook be adopted with the following changes and corrections:

1. Cover Change and all references from 2016-2017 to 2017-2018 throughout the handbook
2. All references to Susan Ottinger be removed and replaced with "school administration".
3. Update of the 2017-2018 School Calendar
4. Removal of the following section:

HABITUAL TRUANCY

~~As defined by Western Boone School Board Policy 6203: A student who is considered to be a habitual truant when the student willfully fails or refuses to attend school in defiance of parental or school authority for the eleventh (11) time during the school year.~~

I propose we replace the above section with the following information in order to be consistent with Western Boone and Thorntown.

CHRONIC ABSENTEEISM:

Recently IC 20-20-8-8 was amended to define habitual truancy to include students absent ten (10) days or more from school within a school year without being excused or without being absent under a parental request filed with the school. Chronic absenteeism includes students absent from school for ten percent (10%) or more of a school year for any reason.

Students who are habitually truant or chronically absent may be reported to the intake officer and the Department of Child Services.

5. Addition of the following to the medical section.

SCHOOL NURSE: A school nurse is in our building every day of the week. The school nurse is on call for medical emergencies.

MEDICAL EMERGENCY: In cases of medical emergencies, every effort will be made to first contact a parent or guardian of the child. If this is not possible or if, in the opinion of school officials, immediate action is required, emergency ambulance services will be called.

6. Addition of the following to the school safety section:

SCHOOL RESOURCE OFFICER AND CANINE OFFICER

Boone County Officer Jeremy McClaine is the School Resource Officer for the Western Boone Community School Corp. Canine Officer Zino (Smooth) will be utilized in conjunction with our SRO Program and will be present at school

regularly and handled by Officer McClaine. Zino is trained to identify drugs and assist in tracking lost items or students. However, Zino has not been trained to be aggressive. It is the board's hope that the K9 will act as a deterrent for any drug activity on school property and provide an additional form of positive interaction with Officer McClaine and police officers in general.

7. Addition of the following information in the curriculum section:

GRADE LEVEL STANDARDS

Grade level standards may be accessed by visiting the Indiana Department of Education website-
www.doe.state.in.us

8. Removal of the Kindergarten Progress Reporting information:

~~3-Achieved~~

~~2-Satisfactory~~

~~1-Needs Improvement~~

Replace with the following Kindergarten Progress Reporting information to reflect current practice:

M Mastered

P Making Progress

I Improvement Necessary

U Unable to Demonstrate

9. Addition of the following information in the computer usage section for 5th and 6th grade 1 to 1:

STUDENT ASSIGNED COMPUTER USAGE REQUIREMENTS:

- 1.) School computers are to be used for educational activities in support of curriculum plans.
- 2.) To maintain the privilege of using a school computer, a student must abide by the computer/network usage rules found in our district Acceptable Use Policy (AUP)
- 3.) Any student using any computer in the building must be supervised by a teacher.
- 4.) Student email access is permitted for educational purposes.
- 5.) Chat room and broadcast messages are prohibited.
- 6.) No one may log in under someone else's name. Both parties will be found at fault.
- 7.) Sharing of passwords is strictly prohibited. Violations will result in loss of computer/network privileges.
- 8.) Deleting or altering someone else's files is prohibited.
- 9.) Classroom and school rules apply to computer use.
- 10.) Students should not come to the computer lab unsupervised.
- 11.) Students not observing posted computer lab rules may lose their lab privileges.
- 12.) Anyone suspecting illegal or inappropriate use of the Internet is to report it immediately to the teacher or school administrator.

13.) Students that cause damage to school computers by misuse, negligence, or vandalism will be charged for repairs or replacements.

8. Removal of the following section:

STUDENT-INSURANCE

~~The schools make available student accident insurance under the Student Protection Plan. The insurance is offered as a service to students and parents and is strictly voluntary. The school receives no compensation from the program. Two plans are available: 1. a school plan which covers the student on school time or for school events; and 2. a full time protection plan which covers the student twenty-four hours a day. Application forms are made available at the beginning of each school year.~~

TO: Mr. Ramey and Western Boone County School Board Members

FROM: Pam Taylor/Abbie Hayden

RE: 2017-18 School Student Handbook Revisions and Changes DATE:

May 8, 2017

We recommend that the current edition of the Thorntown Student Handbook be adopted with the following changes and corrections:

1. Cover **Change all references from 2016/17 to 2017/18 throughout the handbook**
2. Page 2 **Change table of contents as appropriate**
3. Page 4 **Add new 2017/18 calendar**
4. Page 5 **Update arrival/departure procedures**

ARRIVAL AND DEPARTURE: Students who walk or ride bicycles to school should come to school and return to their home via Vine Street. They should NOT arrive at school before 7:30 a.m. when the doors open. They will enter the front door and report to their assigned classroom at 7:40. Students will be counted tardy if they arrive after 7:55 a.m. All walkers are asked to cross at the location of the crossing guard. Students who ride to school on buses will be dismissed from the buses at 7:40 a.m. when they will be permitted to enter the building. At the end of the school day, the bus riders will be dismissed before the town / walking students. Bus riders will be dismissed at 2:40 and town students will be dismissed when the buses have cleared the front of the building, (approximately at 2:45). Students should go straight home after school, except for special activities sponsored by the school. For car rider arrival, parents are asked to enter the east parking lot. Traffic will flow in a one-way pattern along the sidewalk. The door on the southeast side of the building will be unlocked at 7:40 to allow students to enter. Do not allow students to leave the car until indicated by a school employee. Students should exit their vehicle onto the sidewalk. For the safety of the students, please do not allow students to exit into the parking lot. These doors will lock at 7:55. If you arrive after 7:55, please use the main entrance. In the morning, parents may also choose to drop off their children at the front of the building along the sidewalk on Mill Street.

At dismissal, car riders will exit the southeast door. Parents are again asked to pull into the east parking lot off Market Street. If there is no room in the lot, please form a line on Market Street until a space becomes available. Only school buses will be allowed to use the driveway between 7:15-7:55 a.m., and 2:00- 3:10. All cars parked in the driveway between these times will be required to move so buses may enter or leave with students. School buses and cars of school personnel are the only vehicles permitted to drive behind the school from 7:15 a.m. to 3:00 p.m. No parking is allowed on the north side of Mill Street from 8:00am until 4:00pm. We request that parents refrain from parking on Mill Street at dismissal. Parent volunteers may park in the visitor spaces in front of the school or in the east parking lot.

5. Page 6 **Update textbook rental fees**
6. Page 7 **Remove habitual truancy and add chronic absenteeism to attendance policy**

Chronic Absenteeism: Recently IC 20-20-8-8 was amended to define habitual truancy to include students absent ten (10) days or more from school within a school year without being excused or without being absent under a parental request filed with the school. Chronic absenteeism includes students absent from school for ten percent (10%) or more of a school year for any reason. Students who are habitually truant or chronically absent may be reported to the intake officer and the Department of Child Services.

7. Page 10 Update 2017-18 Immunization Policy

8. Page 10 Update grading policy

GRADE REPORTING: Our corporation has four nine week grading periods. Parents will be notified at the midterm of the grading period to encourage them to view Harmony Family Access to review their child's current grades. Parents will be notified when report cards have been published at the end of the 9 weeks grading period. Paper copies of report cards will be sent home to families without internet access.

9. Page 11 Update computer use to add guidelines for 1:1:

Computer use:

- 1.) School computers are to be used for educational activities in support of curriculum plans.
- 2.) To maintain the privilege of using a school computer, a student must abide by the computer/network usage rules found in our district Acceptable Use Policy (AUP)
- 3.) Any student using any computer in the building must be supervised by a teacher.
- 4.) Student email access is permitted for educational purposes.
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- 12.) Anyone suspecting illegal or inappropriate use of the Internet is to report it immediately to the teacher or school administrator.
- 13.) Students that cause damage to school computers by misuse, negligence, or vandalism will be charged for repairs or replacements.

10. Page 14 add- SCHOOL RESOURCE OFFICER AND CANINE COMPANION

Boone County Officer Jeremy McClaine is the School Resource Officer for the Western Boone Community School Corp. Canine Officer Zino (Smooth) will be utilized in conjunction with our SRO Program and will be present at school regularly and handled by Officer McClaine. Zino is trained to identify drugs and assist in tracking lost items or students. However, Zino has not been trained to be aggressive. It is the board's hope that the K9 will act as a deterrent for any drug activity on school property and provide an additional form of positive interaction with Officer McClaine and police officers in general.

GENERAL FUND COMPARISON REPORT:

As of April 30, 2017, the General Fund cash balance was \$1,905,613.

The General Fund expenditures for April, 2017 was \$766,046. As of the end of April 2017, a total of 30% of the 2017 appropriation has been expended.