



August ____, ____

Dear Parents and Guardians,

In accordance with the Elementary and Secondary Education Act, Section 1111(h)(6) PARENTS' RIGHT TO KNOW, this is a notification from Western Boone County Community School Corporation to every parent of a student in a Title 1 school that you have a right to request information in a timely manner regarding the professional qualifications of your student's classroom teachers. This information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met the state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which Indiana qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline;
- Whether the student is provided services by paraprofessionals, and if so, their qualifications

If at any time your student has been taught for four (4) consecutive weeks by a teacher who is not highly qualified, you will be notified by the school of this information.

For more information, please contact your child's school principal.

Sincerely,

Mr. Rob Ramey
Superintendent
Western Boone County Community School Corporation