The Board of School Trustees recognizes that a child must be a legal resident of the Western Boone County Community School Corporation in order to attend its schools. The Board further recognizes that extenuating circumstances often arise and it is for these cases that the following regulations have been adopted.

It is the intent of the Board that all applicable policies and laws in regard to student transfers shall be strictly enforced.

Requests by parents, guardians, or custodians of Indiana students who do not reside in the Western Boone County Community School Corporation but who wish to enroll their child in the school system will be considered for enrollment if:

- Non-resident enrollment is for educational reasons;
- Non-resident student is in good standing in their resident school corporation;
- Parents, guardians, or custodians agree to provide transportation to and from the school, unless there is an established residence in our district with an adult accepting responsibility of this arrangement.
- Once the written request (see application form) is submitted it will not need to be renewed unless the parents/guardians and student are notified differently by the administration.
- Not for athletic purposes.
- Payment of all Textbooks and Fees must be made before or on the first day of attendance.
- Those who move out of district, after they have been counted on ADM, may request to stay. They must complete the Transfer Form, be in good standing and acquire principal signature of approval.

The decision on Acceptance of a non-resident student will be based upon:

- The student's attendance (no more than 8 excused absences the previous semester) and academic record (passing all subjects the previous semester and at least a B grade point average) at the previous school.
- The student's disciplinary record at the previous school. A student may be accepted who has not had a major disciplinary infraction (i.e., fighting, alcohol, illegal controlled substances, truancy, etc.) as determined by the receiving school.
- Class size of the grade level in which the student is enrolling.
- A student may be accepted if his/her needs can be accommodated with current staffing and program offerings and whose enrollment does not adversely affect the programming for resident students.
- The transfer shall not place any undue financial burden on the Western Boone County Community School Corporation.
- There is no outstanding debt owed to the sending corporation.

Students transferring to the Corporation from other schools shall be placed in those classes or at those grade levels for which their previous educational experiences appear to qualify them. The School Corporation reserves the right to change or modify such placements on the basis of later information, testing, or investigation. The School Corporation may dismiss any student who does not comply with the above criteria while attending Western Boone Schools.

Students and parents may be asked to participate in an interview by the principal or designee of the receiving school prior to the consideration of the transfer.

Legal References: I.C. 20-26-11-2 Date Adopted: 12/08/2008 Dare Revised: 4/22/2013

I.C. 20-26-11-6 Date Revised: 05/11/2009 Date Revised: 12/14/2009

Date Revised: 06/13/2011 Date Revised: 01/14/2013

Non-Resident Student Transfer Request Form

BP 6195

___Granville Wells Elementary

		Thorntown Elementary Western Boone Jr/Sr High
Student	Incoming Grade	School Year
School Corporation student would normally attend _		
Name of school buiilding in home corporation		
Name of parents/guardians submitting request		
Address		
City	Zip Code	
Home phone()Cell p	hone()	
Reason for Transfer		
Please attach Attendance, Academic and Disciplinary Date form received	record from previous yea	ar
Transfer Approved Yes No		
Superintendent/Designee signature	Date	
TRANSPORTATION REQUESTED: At Residence of		
Bus PickUp: Name:	Address:	
Bus Drop Off: Name:	Address:	
Signature of Adult at this residence assuming responsibility of this	s arrangement Phone Nun	nber

^{**} Forms must be submitted by **September 1**st each year to be considered for fall enrollment.