



MINUTES PUBLIC MEETING **ADMINISTRATION OFFICE** January 11, 2016 7:00 P.M.

Call to Order: Mike Biesecker, Rick Davis, Phil Foster, Mike Martin, Dennis Reagan, Melissa Smith, Shane Steimel

Pledge of Allegiance

Prayer

Induction of New Board Members

1. Melissa Smith, term of office: January 1, 2016 thru December 31, 2019

2. Dennis Reagan, term of office: January 1, 2016 thru December 31, 2019

Board of Finance Annual Meeting

1. The Business Manager accepted a motion to nominate Shane Steimel for President of the Board of Finance.

Motion: Mike Martin, Second: Rick Davis, (discussion) Vote: 7-0

2. The Business Manager accepted a motion to nominate Mike Martin for Secretary of the Board of Finance.

Motion: Rick Davis, Second: Phil Foster, (discussion) Vote: 7-0

- 3. 2015 End of the Year Financial Report
- 4. The Business Manager accepted a motion to Adjourn the Annual Meeting. Motion: Rick Davis, Second: Mike Martin, (discussion)

I. **MINUTES**

1. The Board President recommended the Board approve the minutes of the December 14, 2015 regular School Board Meeting.

Motion: Mike Martin, Second: Phil Foster (discussion) Vote: 7-0

2. The Board President recommended the Board approve the Executive Session on January 7, 2016 was held and nothing other than that which was advertised was discussed.

Motion: Mike Martin, Second: Rick Davis (discussion) Vote: 7-0



II. SPECIAL PRESENTATIONS/RECOGNITIONS

• None to Report

III. REPORTS

• ISTEP+ Update provided by Tricia Reed, Director of Curriculum

IV. BOARD REORGANIZATION

1. The Board President accepted a motion to nominate Shane Steimel as the 2016 Board President.

Motion: Mike Martin, Second: Rick Davis, (discussion) Vote: 7-0

2. The Board President accepted a motion to nominate Rick Davis as the 2016 Board Vice-President.

Motion: Mike Martin, Second: Phil Foster, (discussion) Vote: 7-0

3. The Board President accepted a motion to nominate Mike Martin as the 2016 Board Secretary.

Motion: Rick Davis, Second: Phil Foster, (discussion) Vote: 7-0

4. The Board President accepted a motion to appoint Vivian Norman as Corporation Treasurer.

Motion: Rick Davis, Second: Mike Martin, (discussion) Vote: 7-0

5. The Board President accepted a motion to appoint Kent Frandsen of Parr, Richey, Obremskey, Frandsen, & Patterson as Legal Counsel under a retainer agreement calling for annual payment of \$500 per month with an hourly fee of \$225.00.

Motion: Mike Martin, Second: Rick Davis, (discussion) Vote: 7-0

6. The Board President accepted a motion to adopt the schedule of regular board meetings: Meetings will be held at 7:00 p.m. at the Western Boone Administration Office. The 2016 dates would be scheduled as; February 8, March 14, April 18, May 9, June 13, July 18, August 8, September 12, October 10, November 14, December 12, and January 9 as the reorganization Board Meeting for 2017.

Motion: Rick Davis, Second: Phil Foster, (discussion) Vote: 7-0

7. The Board President accepted a motion to continue the Board member annual compensation at the current rate of \$2,000 annually with an additional \$75 per Board Meeting and \$62 for extra meetings.

Motion: Phil Foster, Second: Mike Biesecker, (discussion) Vote: 7-0



V. END OF YEAR APPROPRIATION TRANSFERS

The Business Manager recommended the Board approve the 2015 end of the year appropriation transfers as presented.

Motion: Mike Biesecker, Second: Phil Foster, (discussion) Vote: 7-0

ACTION ITEMS VI.

By individual motions, the Board approves/adopts the following items or actions.

1. PERSONNEL

- **Granville Wells Elementary:**
 - Katrina Kauffman, Instructional Assistant lifeskills and developmental preschool

 - Kimberly Holtz, 4th grade temporary teacher Trista Gubera, 5th grade girls basketball coach Eric Gubera, 5th grade assistant girls basketball coach
- **Thorntown Elementary**
 - Resignation Agreement, Brian Hole, Physical Education Teacher
- Western Boone
 - Diane Whiteside, full time WB cook
- Western Boone Athletics
 - None
- Western Boone Administration Office
 - Amy Davidson, termination as bus driver, effective December 7, 2015
 - Jennifer Mundy, bus driver

Motion: Mike Biesecker, Second: Mike Martin (discussion) Vote: 7-0

2. BUSINESS

Non-Resident Students-second semester

Jett McCloskey, Grade 9 Western Boone

Motion: Mike Martin, Second: Phil Foster (discussion) Vote: 7-0

Out of State/Overnight Field trips

- Travis Terhaar, FFA Livestock Judging, Kewanee, IL; 3/5/2016
- Travis Terhaar, FFA Livestock Judging, Matoon, IL; 3/19/2016

Motion: Rick Davis, Second: Mike Biesecker (discussion) Vote: 7-0

Purchase of School Buses:

Transportation Director recommends the purchase of two special purpose 2016 buses

Motion: Dennis Reagan, Second: Mike Martin (discussion) Vote: 7-0



- Donations:
 - To Girls Soccer from the Dugan Family, \$1,700.00
 - To Radio/TV from Home National Bank, \$210.00
 - To Food Pantry from Jeff and Heather Lowhorn, \$98.00
 - To High School Swim Teams from Home National Bank, \$500.00

Motion: Rick Davis, Second: Mike Martin (discussion) Vote: 7-0

VII. HEARING FOR ADDITIONAL APPROPRIATION

a. The Business Manager recommended the approval of publication for this hearing which was published on December 22, 2015 in the Lebanon Reporter.

Motion: Mike Biesecker, Second: Rick Davis, (discussion) Vote: 7-0

b. The Board President asks for any taxpayer comments related to this project.

No Public comments were received.

c. School Attorney Kent Frandsen recommended the approval of Additional Appropriation-Exhibit A.

Motion: Mike Biesecker, Second: Phil Foster, (discussion) Vote: 7-0

d. School Attorney Kent Frandsen recommended the approval of Final Bond Resolution which includes approval of the Continuing Disclosure Undertaking-Exhibit B.

Motion: Phil Foster, Second: Mike Martin, (discussion) Vote: 7-0

e. School Attorney recommended the approval of Resolution Approving Post Issuance Compliance Procedures-Exhibit C.

Motion: Mike Biesecker, Second: Rick Davis, (discussion) Vote: 7-0

f. School Attorney entertained a motion for this Hearing for Additional Appropriation to be adjourned.

Motion: Mike Biesecker, Second: Phil Foster, (discussion) Vote: 7-0



VIII. CLAIMS

The Board President entertained a motion to approve all claims for the period of December 14, 2015 through January 11, 2016 as submitted.

Motion: Mike Biesecker, Second: Mike Martin (discussion) Vote: 7-0

IX. FINANCIAL REPORT

X. OTHER

Dr. Hendrix recommended the board approve the following Athletic Coaching positions:

Evelyn Kouns – JH Swim Assistant

Matt Pedigo – JH Wrestling Assistant

Bobby Taylor – JH Wrestling Volunteer

Eric Adams – JH Wrestling Volunteer

Motion: Mike Martin, Second: Rick Davis (discussion) Vote: 7-0

XI. ANNOUNCEMENTS

- Dr. Hendrix thanked Joe Keith and his staff for all their work during this winter season.
- Dr. Hendrix recognized Cecil Gosser and Jason Latham for their work in the Transportation Department.

XII. ADJOURNMENT

The School Board President entertained a motion to adjourn

Motion: Mike Biesecker, Second: Phil Foster (discussion) Vote: 7-0

BOARD OF FINANCE ANNUAL AGENDA

Special Meeting	g of the Board	Januar	y 11, 2016	7:00 P.M.
WELCOME -	Board members in atten	dance:		
ELECTION OF	2016 FINANCE OFFIC	ERS:		
- The Chair	will entertain a motion	to nominate		as President of the Board of Finance.
Board Motion: Motion:	Second:	(discussion	Vote:	
- The Chair	will entertain a motion to	o nominate	a:	s Secretary of the Board of Finance.
Board Motion: Motion:	Second:	(discussion)	Vote:	
2015 END OF	THE YEAR FINANCIAL	REPORT:		
expenditures wa	as \$10,418,766 from the	approved \$11,8	81,997 Gene	,815,391. The General Funds total 2015 eral Fund Budget. The ending General Fund crease of \$8,357 in the 2015 General Fund
students. For the by 2.4% which a	he fiscal year of 2015-20)16, the State of receive a slight i	Indiana incre ncrease in th	2014-2015 to 2015-2016 increased by 3 assed the State Basic Grant Distribution dollars e dollars received based on our student count. tate of Indiana.
ADJOURNME	ENT			
Board motion: Motion:	Second:	(discussion)	Vote:	

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225 West Main Street, PO Box 668, Lebanon, IN 46052 P: 765.482.0110 | F: 765.483.3444

KENT M. FRANDSEN kfrandsen@parrlaw.com 765-483-3425, ext. 143-

December 21, 2015



Ms. Melissa Smith 3549 West 550 South Lebanon, IN 46052

Mr. Dennis Reagan 9142 North 675 West Thorntown, IN 46071

Mr. Mike Biesecker 5725 West 50 South Lebanon, IN 46052

Mr. Shane Steimel 5730 Elm Swamp Road Lebanon, IN 46052

RE: Western Boone Schools

Legal Representation for 2016

5037 West 650 North Thorntown, IN 46071

Mr. Mike Martin

Mr. Rick Davis 5457 Evans Road Thorntown, IN 46071

Mr. Phil Foster 6541 South Darlington Road Jamestown, IN 46147

Dear Board Members:

It has been our practice each year to advise board members of our interest in continuing to serve as the school district's general counsel for the coming year. The decision on the appointment of counsel is normally made at your annual organizational meeting in January, but it doesn't have to be made at that time. We serve as counsel at the board's pleasure, and you can make a decision on who serves as your counsel in general or on a particular matter at any time.

Hopefully you and the administration have been satisfied with our legal representation. We have enjoyed our relationship with you and previous boards and look forward to being of service to the Western Boone Schools if that is your pleasure.

Western Boone County Community School Corporation Board Members December 21, 2015 Page 2

For the past several years we have worked for you under a retainer arrangement calling for us to be paid \$6,000 per year at \$500 per month. We track our time each month and the retainer has covered the first few hours of our time each month with no charge beyond the retainer amount unless additional time or expense was incurred. Services beyond the retainer are billed at an agreed hourly rate on a monthly statement that itemizes the time or expense and describes the work performed.

For normal work in 2016 we propose to keep the current \$500 monthly retainer in effect and charge my time (or that of whichever attorney is working on a matter) at the rate of \$225 an hour. This rate is still quite a bit below my normal hourly rate as a practicing attorney. I hope you believe my services are valuable and worth the cost.

As in the past, we would also expect to be reimbursed for any out-of-pocket expenses we might advance or incur in performing work on behalf of the school corporation. Those have not been significant in amount but they can include things like mileage or parking, photocopying, filing fees, etc.

Should there be adversarial litigation or a building project involving a bond issue or other special financing, we would discuss and agree on a special fee arrangement for that particular work once the project is sufficiently identified.

We attempt to provide timely and professional service to Western Boone and are sensitive to the high cost of legal representation and the seemingly ever-increasing need for legal assistance. I have been representing schools for over thirty years and am able to respond to many inquiries without having to go to the law books. I also attempt to keep your costs to a minimum in a variety of ways. For example, I recommend ways to avoid legal problems before they arise; update the administration on recent legal developments; assign particular tasks to the attorney in our firm having the most expertise in the area; use lower cost paralegals and student law clerks to perform tasks they can handle; don't personally attend board meetings unless it is necessary or is requested by you; subscribe to and keep current with publications devoted to the legal affairs of public schools; regularly attend (at no cost to you) state seminars and workshops put on for the benefit of school attorneys; communicate with ISBA staff counsel and other school attorneys to learn of their experiences and suggestions; and explore and utilize the benefit of all coverage available under your various liability insurance policies whenever it is available.

Western Boone County Community School Corporation Board Members December 21, 2015 Page 3

We communicate most often with your Superintendent and other members of the administrative team, since they are the ones charged with the day-to-day activities of the school system. But I am certainly willing to talk with any of you at any time. Our client is the school corporation, not the Superintendent, and you as board members have the ultimate legal responsibility for the conduct of its affairs. If at any time you have questions about the role we play or our services in a particular instance, please let me know. I want you to be comfortable with our representation and need to know what you expect.

If these arrangements are agreeable, you merely need to approve the retention of our firm as general counsel on these terms. Because this letter serves as the record of the terms under which we serve as your attorneys, it is a public record open to anyone who would wish to see it.

I look forward to working again with you during the next school year. If you or Superintendent Hendrix has questions about this arrangement or our services at any time, please give me a call.

Thank you for your consideration.

Very truly yours,

PARR RICHEY OBREMSKEY FRANDSEN & PATTERSON LLP

By_____Kent M. Frandsen

slm

CC: 655606

Dr. Judi Hendrix, Superintendent

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TO: Dr. Judi Hendrix Superintendent

School Board Members

FROM: Cecil Gosser, Transportation Director

DATE: January 6, 2016

SUBJECT: SP bus purchase

I recommend the purchase of 2, 2016 Chevrolet/StarCraft MFSAB from Midwest transit.

These are stock units from Midwest Transit from the fall CIESC bid sheet and follows our School Bus replacement plan. The plan has 2 MFSAB and 2 regular school bus purchases this year.

The new MFSAB units will have a GM 6.0 liter gasoline engine. The 6.0 gasoline engine has a track record of dependability, as well as ease of maintenance, while the diesel industry continues working to improve emissions technology.

The following is a recap for the purchase and trade-in allowances:

1.	2016 Chevrolet/StarCraft 14 passenger MFSAB stock #16-514C	\$48,600
2.	Add exterior switch for entrance door	\$75
3.	Add storage compartment in front bulkhead	
4.	Add graphics package	\$395
5.	Change rear shelf type storage to tubular cargo corral with netting, one unit	
6.	Purchase price per bus	\$49,245
7.	Times 2 units	
8.	Less Trade allowance Bus #SP3	(\$3,000)
9.	Less Trade allowance Bus #SP4	(\$3,000)
10.	Net purchase price for 2 buses less trades	

These buses are expected to build approximately January/February 2016 with delivery approximately February/March 2016.

Cecil Gosser Transportation Director Western Boone Schools

General Form No. 99P (Revised 2009A)

To: The Lebanon Reporter 117 E. Washington St Labaron, IN 46052

91101	JSHER'S	CL AIRA

LINE COUNT

Display Mester (Must not exceed two actual lines, neither of which shall total more more than four sold lines of the type in which the body of the advertisement is set) - number of equivalent lines.

Head - number of lines. Body - number of lines Tail - number of lines Total number of lines in notice

COMPUTATION OF CHARGES

Western Boone School Corp

Boone County, Indiana

- 64	lines	1 columns wide equals				
66	equivalent lines at	0.448 cents per line	_	3	29 56	
Charge for a	t of above amount) extra proofs of publicati each proof in excess o		_			

DATA FOR COMPUTING CO)ST
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Width of single column in picas 99 Size of type 7 point

Number of insertions

Pursuant to the provisions and penalties of IC 5-11-10-1. I horeby ceruly that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has

which was duly published in said paper

December 22, 2015

Additionally, the statement checked below is true and correct

	Newspaper does not have a Web site
4	Newspaper has a Web site and this public notice was posted on the same day as it was
	published in the newspaper

Newspaper has it Web site, but due to technical problem or error, publish notice

Newspaper has a Web site but refuses to post the public notice:

12/23/2015

Title Legal Advertising Clerk

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been paid

NOTICE TO TAXPAVERS
OF ADDITIONAL
APPROPRIATION
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