

BOARD MINUTES
BOARD MEETING
ADMINISTRATION BUILDING

August 8, 2022

7:00 P.M.

Call to Order: Phil Foster, Brian Gott, Greg Hole, Dennis Reagan, Adam Shepherd, Melissa Smith, and Shane Steimel.
Pledge of Allegiance
Prayer

- **MINUTES**

- The Chair entertained a motion to approve the minutes of the July 18, 2022, School Board Meeting.

Motion: Dennis Reagan, Second: Melissa Smith, (Discussion), Vote: 7-0

- **REPORT**

- Eddie Shei, Director of Maintenance, provided an update on the Thorntown Elementary School Building Project.

ACTION ITEMS

By individual motions, the Board approved/adopted the following items or action.

- **PERSONNEL** All employment recommendations are pending completed satisfactory criminal background history report.
- **Granville Wells**
 - Sherri Allen – Resignation – Custodian effective May 6, 2022
 - Debbie Vaughn – Employment – Part-time Cook effective August 10, 2022
 - Clara Fennell – Special Education Instructional Assistant
ECA
Allyson Gardner – New Teacher Mentor
Amy Turk – Wellness Coordinator
Kim Bloss – Math Bowl Coach
Eric Lloyd – 5th Grade Boys Basketball Coach
Eric Lloyd – 5th Grade Girls Basketball Coach
- **Thorntown**
 - Dawne Richardson – Resignation – PreK Instructional Assistant effective May 25, 2022
 - Jenni Cunningham – Resignation – Title 1 Instructional Assistant effective May 25, 2022
 - Wesley Mikesell – Resignation – Elementary Physical Education Instructor effective May 25, 2022
 - Nicole Biggs – Change in Position – Substitute Teacher to PreK Lead Instructor effective August 8, 2022
 - Pam King – Employment – Part-time Cook effective August 10, 2022
- **Western Boone**
 - Laura Kirkman – Resignation – Cook effective May 31, 2022
 - Danielle Reynolds – Change in Position – Full-time to Part-time Custodian effective July 20, 2022
 - Lynn Davis – Employment – Temporary School Counselor effective August 1, 2022
 - Renee Williams – Employment – Cook effective August 2, 2022
 - Susan Neese – Fill in FMLA – Special Education Department effective August 22, 2022, to November 28, 2022
 - Rita Newton – Fill in FMLA – Special Education Department effective August 22, 2022, to November 28, 2022
ECA
John Brunty – New Teacher Mentor

Riley Lerch – New Teacher Mentor

- **Western Boone Transportation**
 - Janice Cotton – Employment – Bus Monitor effective July 25, 2022
 - Mark Garnand – Employment – SP Non CDL effective July 20, 2022
- **Western Boone Athletics**
 - Mark Ransom – 7th Grade Volleyball Head Coach
 - Kendra Nicley – (Title Change: Previously approved as 7th Grade Volleyball Head Coach moving to 6th Grade Volleyball Head Coach

Motion: Adam Shepherd, Second: Brian Gott, (Discussion), Vote: 7-0

- **BUSINESS**

- **Criminal History Checks – School Employees BP – 3111**
 - Superintendent Ramey recommended the Board approve the revised Criminal History Checks to reflect new requirements from recently passed legislation.

Motion: Dennis Reagan, Second: Melissa Smith, (Discussion), Vote: 7-0

- **Criminal History Reports – Applicants and Contractors BP – 3112**
 - Superintendent Ramey recommended the Board approve the revised Criminal History Report Policy to reflect new mandates required by SEA115 and HEA 1251.

Motion: Greg Hole, Second: Dennis Reagan, (Discussion), Vote: 7-0

- **Purchases of Supplies and Materials BP – 7040**
 - Superintendent Ramey recommended the Board approve the revised Purchases of Supplies and Materials as a result of HEA 1320.

Motion: Adam Shepherd, Second: Melissa Smith, (Discussion), Vote: 7-0

- **2023 Budget – Request to Advertise**
 - Kyle Whiteley, Director of Business and Technology requested approval to advertise the 2023 Budget, 2023-2025 Capital Projects Plan, and 2023-2027 Bus Replacement Plan.

Motion: Greg Hole, Second: Dennis Reagan, (Discussion), Vote: 7-0

- **Service Agreement**
 - Superintendent Ramey recommended the Board approve the Service Agreement with Stratus to perform 2nd shift cleaning services at Granville Wells.

Motion: Brian Gott, Second: Adam Shepherd, (Discussion), Vote: 7-0

- **Non-Resident Students**
 - Superintendent Ramey recommended the Board approve the following Non-Resident Students:
 - Aliyah Clampitt – Granville Wells, PreK, 2022-2023 school year.
 - Bryson Clevenger – Granville Wells, PreK, 2022-2023 school year.
 - Isabella Hicks – Granville Wells, PreK, 2022-2023 school year.
 - Harlee Mingee – Granville Wells, PreK, 2022-2023 school year.
 - Chloe Wilber – Granville Wells, PreK, 2022-2023 school year.
 - Alana Clampitt – Granville Wells, Kindergarten 2022-2023 school year.
 - Evelynn Jeffers – Granville Wells, 1st Grade, 2022-2023 school year.
 - McKenzie Willoughby – Granville Wells, 6th Grade, 2022-2023 school year.

- Dawson Vaughn – Thorntown, 4th Grade, 2022-2023 school year.
- Gavin Williams – Thorntown, PreK, 2022-2023 school year.
- Parker Williams – Thorntown, 2nd Grade, 2022 2023 school year.
- Levi Jackson – Western Boone, 8th Grade, 2022-2023 school year.
- Abigail Lutz – Western Boone, 9th Grade, 2022-2023 school year.

Motion: Greg Hole, Second: Dennis Reagan, (Discussion), Vote: 7-0

- **Intra-District Transfer**

- Superintendent Ramey recommended the Board approve the following Intra-District Students:
 - Klayton Mikesell – Thorntown, 6th Grade from Granville Wells
 - Kenzie Mikesell – Thorntown, 4th Grade from Granville Wells

Motion: Melissa Smith, Second: Phil Foster, (Discussion), Vote: 7-0

- **Donations**

- Superintendent Ramey recommended the Board approve the following donations:
 - Western Boone High School Athletics received the following Gym Wall Sponsorship.
 - Gott Ag LLP \$1,500.00
 - Parr Richey Frandsen Patterson Kruse \$500.00
 - Boone REMC \$500.00
 - LSC Communications \$500.00
 - Whitaker Glass & Mirror LLC \$1,000.00
 - Culligan Water Conditioning of Boone County \$1,000.00

Motion: Adam Shepherd, Second: Greg Hole, (Discussion), Vote: 6-0. Brian Gott abstained.

- **CLAIMS**

- The Chair entertained a motion to approve the claims for the period of July 18, 2022, through August 8, 2022, as submitted.

Motion: Melissa Smith, Second: Greg Hole, (Discussion), Vote: 7-0

- **MONTHLY FINANCIAL REPORTS**

- Kristen Dunn, Corporation Treasurer, provided an update on the financial reports of the school corporation.

- **OTHER**

- **Thorntown**
 - Carli Reagan – Employment – Kindergarten Instructional Assistant
- **Western Boone**
 - Jack Gilliam – Employment – Online Facilitator and Career Coach
 - Jamie Hartman – Employment – Guidance Counselor
- **Western Boone Transportation**
 - Stephanie Shuptrine – Change in Position – SP Non CDL to CDL Substitute Bus Driver
- **Western Boone Athletics**
 - Jack Gilliam – High School Football Volunteer Assistant Coach
 - Emma Rolf – 6th Grade Volleyball Assistant Coach

Motion: Dennis Reagan, Second: Phil Foster, (Discussion), Vote: 7-0

- **ADJOURNMENT**

Motion: Dennis Reagan, Second: Melissa Smith, (Discussion), Vote: 7-0

CRIMINAL HISTORY CHECKS – SCHOOL EMPLOYEES

BP - 3111

To help ensure a safe environment and as required by state law, the Western Boone County Community School Corporation will conduct an expanded criminal history check on each employee once every five (5) years, including adjunct teachers and drivers of appropriate vehicles. Which is a vehicle owned or contracted by the school corporation with a seating capacity of not more than 15 people including the drivers; such vehicle includes a car, truck, sport utility vehicle, minivan, or van. The superintendent will be responsible for determining the schedule for conducting the expanded criminal history checks on school employees. The cost of an expanded criminal history check will be the responsibility of the employee unless otherwise collectively bargained with the exclusive representative of the employee.

The School Corporation may also conduct an expanded child protection index check on each employee every five (5) years. The school corporation will be responsible for the costs of obtaining the expanded child protection index checks on all employees.

The School Corporation may conduct an expanded criminal history check on an employee when the Corporation has reason to believe the employee has been convicted of or charged with certain crimes enumerated in state law or an expanded child protection index check when the Corporation has reason to believe the employee is the subject of a substantiated report of child abuse or child neglect.

Each employee may be questioned about the individual's expanded criminal history check and the expanded child protection index check. Failure to answer honestly any questions related to the expanded criminal history check or the expanded child protection index check may be cause for termination of the employee.

The School Corporation is prohibited from continuing to employ or contract with an individual who has been convicted of an offense which requires the revocation of a license under state law, unless the conviction has been reversed, vacated, or set aside on appeal.

Any information obtained from any criminal history check and an expanded child protection index check is confidential and shall not be released or disseminated.

All school employees are required by state law to report to the School Corporation if they have been convicted during their employment of certain crimes enumerated in state law. In addition, all individuals or entities that have contracts or services with the School Corporation are required by state law to immediately report convictions of certain crimes enumerated in state law to the School Corporation. The superintendent or designee is responsible for implementing regulations to notify the employees, including volunteers, and the entities for contracted services of this duty. In addition to the crimes listed in the state law, the notice shall also include the convictions of the "attempted" crimes listed in the law.

LEGAL REFERENCE: I.C. 20-26-5-10(f), (h), (i), (j), and (k)
I.C. 20-26-5-11

ADOPTED: 08/14/2017
08/08/2022

CRIMINAL HISTORY REPORTS – APPLICANTS AND CONTRACTORS

BP - 3112

To help ensure a safe environment and as required by state law, the Western Boone County Community School Corporation will obtain for each individual hired for employment that is likely to have direct, ongoing contact with children as a result of the individual's position an expanded criminal history check and an expanded child protection index check. The School Corporation will obtain an expanded criminal history check and an Indiana expanded child protection index check for each individual hired as an adjunct teacher or a driver of an appropriate vehicle, which is a vehicle owned or contracted by the school corporation with a seating capacity of not more than 15 people including the driver; such vehicle includes a car, truck, sport utility vehicle, minivan, or van. The individual will be responsible for the cost to the school corporation or designee for obtaining the expanded criminal history check and expanded child protection index check.

The expanded criminal history check will be obtained by the corporation prior to the individual's employment but no later than thirty (30) days after the individual's employment begins.

The Indiana expanded child protection index check must be obtained by the Corporation prior to the individual beginning employment with the school corporation and must be obtained no later than sixty (60) days after the individual's employment begins. If the applicant lived in a state other than Indiana over the age of 18 years, an expanded child protection index must be obtained for every state where the applicant lived.

The School Corporation is prohibited from hiring or contracting with an individual who has been convicted of an offense which requires the revocation of a license under state law, unless the conviction has been reversed, vacated, or set aside on appeal.

School officials must communicate with all of the employment references and the most recent employer (if provided) of the applicant recommended for employment prior to the applicant being hired by the School Corporation.

Each individual hired may be questioned about the individual's expanded criminal history check and the expanded child protection index check. Failure to answer honestly any questions related to the expanded criminal history check or the expanded child protection index check may be cause for termination of the applicant.

For any volunteer coach who will be coaching an Indiana High School Athletic Association recognized sport for Grades 9 through 12 and any coaching position identified in the Master Contract for Grades 5-8, the Corporation will obtain an expanded criminal history check on the coach prior to allowing the coach to perform any coaching duties including practices for the Corporation. The School Corporation will pay the costs for the expanded criminal history check for volunteer coaches.

Any volunteer, who may have direct, ongoing contact with children when performing services for the school, must provide to the corporation an expanded criminal history check and child protection index check prior to beginning volunteer work for the corporation. The volunteer may be responsible for all costs associated with obtaining the limited criminal history check and expanded child protection index check. However, the School Corporation will pay the costs by way of reimbursement for volunteers who are selected for service.

Any entity which has a contract to provide services to the corporation and whose employees have direct, ongoing contact with children when performing those services for the school, must provide to the corporation expanded criminal history and expanded child protection index checks for such employees. The entity and/or the entity's employees are responsible for all costs associated with obtaining the expanded criminal history and child protection index check. An individual who is working for such an entity may also be required to provide the individual's expanded criminal history and expanded child protection index check to the school corporation upon its request to do so or to provide consent to the school corporation for it to request an expanded criminal history and expanded child protection index check of the individual.

The school corporation, at no cost to the employee, may run expanded criminal history reports and child protection index checks as often as necessary on any school employee, entity's employee, or volunteer.

Any information obtained from any type of criminal history check and an expanded child protection index check is confidential and shall not be released or disseminated unless required to do so by law.

All school employees and individuals or entities that have contracts for services with the corporation are required by state law to immediately report convictions of certain crimes enumerated in state law to the corporation. The superintendent or designee is responsible for implementing regulations to notify the employees, including volunteers, and the entities for contracted services of this duty. In addition to the crimes listed in the state law, the notice shall also include the convictions of the "attempted" crimes listed in the law.

Legal Reference: I.C. 20-26-5-10
I.C. 20-26-5-10.5
I.C. 20-26-5-11
I.C. 20-28-5-8(c)
I.C. 20-26-14-9(b)

Date Adopted: 07/13/09
Date Revised: 07/18/16
Date Revised: 07/15/19
Date Revised: 08/08/22

PURCHASES OF SUPPLIES AND MATERIALS

BP - 7040

The business manager will serve as the purchasing agent for the school corporation. For purchases of supplies and/or materials under \$50,000, the purchasing agent may purchase such supplies or materials on the open market for the best value and price without soliciting bids, proposals, or quotes. Purchases of food from a youth agricultural education program may be made up to \$10,000 annually without soliciting bids, proposals, or quotes, or following federal procurement procedures for purchases of food.

For purchases of supplies and/or materials of at least \$50,000 and not more than \$150,000, the purchasing agent must invite quotes from at least three suppliers known to deal in the supplies to be purchased. Such invitations shall be made at least seven days before the fixed date for receiving the quotes. If a satisfactory quote is received, the purchasing agent shall award the contract to the lowest responsible and responsive offer. The purchasing agent may reject all quotes received if none are responsive and/or responsible. If the purchasing agent does not receive a responsive and/or responsible quote, the purchase may be made by following the process for purchases under \$50,000.

Purchases of and contracts for supplies, materials, equipment and services exceeding the statutory limit shall be obtained by one of the following methods:

- a. Under the terms of an existing state or federal supplies contract
- b. Under the terms of a cooperative purchasing agreement where bids have already been taken
- c. Locally obtained bids. Bids must be sealed and opened in the presence of at least two administrators, one of which must be the corporation treasurer or business manager. No bid shall be construed as accepted until approved by the board in a public meeting.

LEGAL REFERENCE: I.C. 5-22-8-2

I.C. 5-22-8-3

ADOPTED: 12/14/09

08/08/22

NOTICE TO TAXPAYERS

Complete details of the Bus Replacement plan may be seen by visiting the website of this unit of government at the following address: <http://www.weboschools.org/school-board>.

Notice is hereby given to taxpayers of **Western Boone County Community School Corporation** that the proper officers of **Western Boone County Community School Corporation** will conduct a public hearing on the year 2023-2027 proposed Bus Replacement Plan pursuant to IC 20-40-18. Following the public hearing, the proper officers of Western Boone County Community School Corporation may adopt the proposed plan as presented or with revisions.

Public Hearing Date:
Public Hearing Time:
Public Hearing Place:

September 12, 2022
7:00 p.m.
Admin Bld, 1201 N SR 75, Thorntown, IN 46071

Taxpayers are invited to attend the meeting for a detailed explanation of the plan and to exercise their rights to be heard on the proposed plan. If the proposed plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-9(d).

NOTICE TO TAXPAYERS

Notice is hereby given to taxpayers of **Western Boone County Community School Corporation** that the proper officers of Western Boone County Community School Corporation will conduct a public hearing on the year **2023-2025** proposed Capital Projects Plan pursuant to IC 20-40-18-6. Following the public hearing, the proper officers of **Western Boone County Community School Corporation** may adopt the proposed plan as presented or with revisions.

Complete details of the Capital Projects plan may be seen by visiting the website of this unit of government at the following address:
<http://www.weboschools.org/school-board>.

Public Hearing Date:	September 12, 2022
Public Hearing Time:	7:00 p.m.
Public Hearing Place:	Admin Bld, 1201 N SR 75, Thorntown, IN 46071

Taxpayers are invited to attend the meeting for a detailed explanation of the plan and to exercise their rights to be heard on the proposed plan. If the proposed plan is adopted by resolution, the resolution will be submitted to the Department of Local Government Finance as per IC 20-40-18-6(d).

Pursuant to IC 20-40-18-6, the Western Boone County Community School Corporation plan contains a listing of all proposed capital expenditures that exceed \$10,000 that are expected to be acquired within the three years immediately following the year the plan was adopted.

Capital Project Plan Adoption Date:

09/12/2022

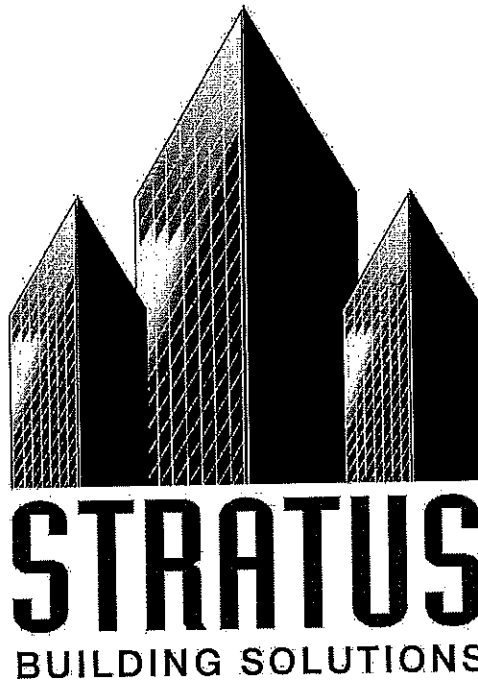
Asset Description *	Acquisition Amount
Mower	\$ 25,000.00
Tractor/Skid Steer	\$ 80,000.00
Tech Hardware/Servers/Switch Upgrades	\$ 80,000.00
Classroom Furniture	\$ 50,000.00
9 Corporation Copiers (5 Year Lease 2020-2025)	\$ 92,000.00
Windscreens - WBHS	\$ 23,000.00
Scoreboard Main Gym - WBHS	\$ 20,000.00
Vehicle - Superintendent	\$ 40,000.00



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

Prepared for:

Granville Wells Elementary School



Cleaning for the Environment

Environmental leadership is one of Stratus Building Solution's strategic business objectives. Responsibly cleaning for our customer's health and the environment is a crucial part of Stratus Building Solution's Environmental Leadership Program.

- Stratus exclusively uses Green Seal Certified products
- Exclusive use of micro fiber cloths reduces chemical usage by 50%
- Allergen micro filtered vacuums makes your facility virtually allergy free

Stratus Building Solutions is committed to maintaining our environmental leadership in everything we do from conservation to cleaning and recycling. We believe strongly that Good environmental practice makes good business sense.



Stratus Green Clean

STRATUS LABEL CHEMICALS

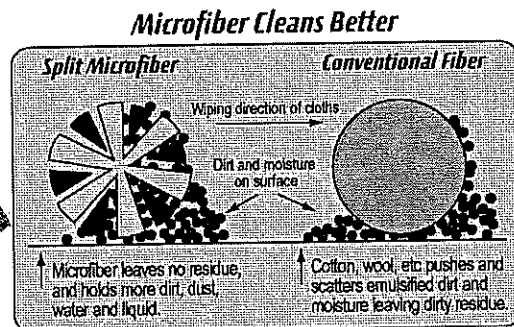
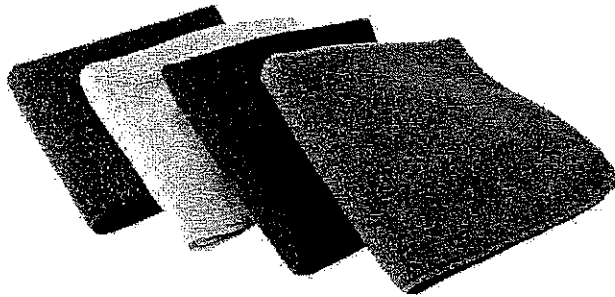


The use of these products are included free of charge

- ❖ Improve customer satisfaction
- ❖ Improve productivity
- ❖ Meet and exceed state standards for V.O.C. compliance
- ❖ Improve the indoor air quality and quality of the indoor “built environment”
- ❖ Reduce environmental & health risks associated with cleaning products



Microfiber Green Cleaning for Health

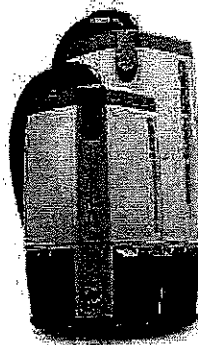
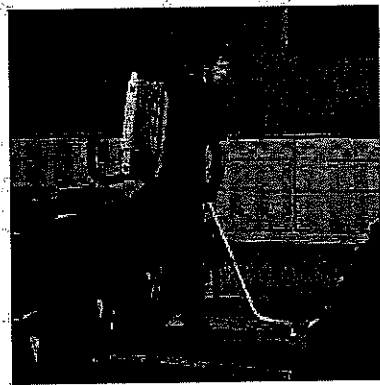


WHAT MAKES MICROFIBER GREEN

- Contributes to better indoor air quality with Superior dust and dirt containment
- Source reduction – use less water and chemicals
- Lasts longer than conventional products



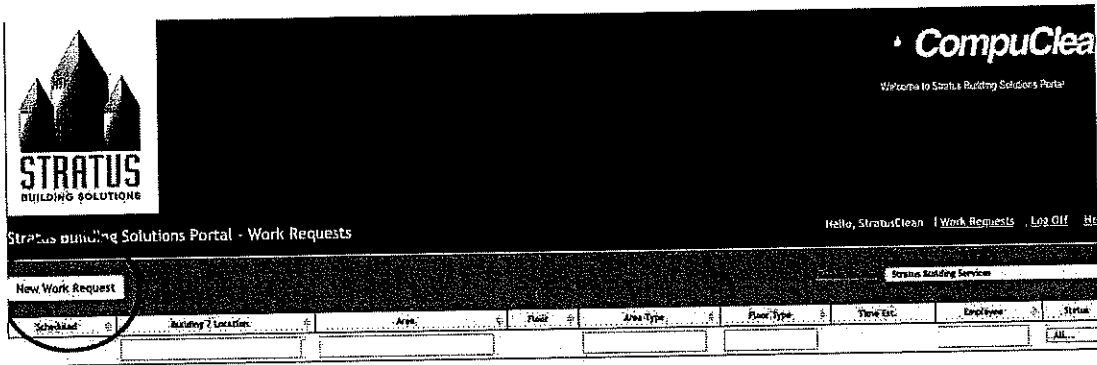
Pro-Team Green Cleaning for Health



The combination of Micro filters and Micro-Tex filters removes hair, pollen, dust, molds, and most bacteria particles down to 1 micron at **98.1% efficiency**

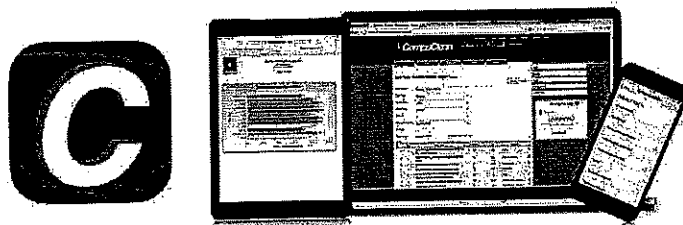


CompuClean®



Use this system when submitting a work request. Our Operation Managers have full access to this portal and will be in contact with you once a work request has been submitted.

Using this program also allows us to keep a record of past work requests ensuring you the best possible service.



Professionalism and Quality

Is vital to achieve our ambitiously high standards
and meticulous attention to detail...

Stratus insists on –

- Professionally trained staff
- Fully supervised work
- Consistent quality audits
- Close teamwork between operatives, regional office and you.
- Performance based incentives
- Uniformed staff
- ID badges carried by all staff



Reliability

Is imperative to achieve our 100% customer
satisfaction pledge

- Prompt service
- Fully trained and experienced staff
- Ample resources to tackle each job

<p>Lobby</p> <p>High / Low Quality ★★★★★</p> <p>Hardware Surfaces ★★★★★</p> <p>Reception ★★★★★</p> <p>Phone ★★★★★</p> <p>Walls / Partitions ★★★★★</p> <p>Glazing / Screens ★★★★★</p> <p>Carpet ★★★★★</p> <p>Fine Floor ★★★★★</p> <p>Common Areas ★★★★★</p>	<p>Common Areas</p> <p>High / Low Quality ★★★★★</p> <p>Hardware Surfaces ★★★★★</p> <p>Reception ★★★★★</p> <p>Phone ★★★★★</p> <p>Walls / Partitions ★★★★★</p> <p>Glazing / Screens ★★★★★</p> <p>Carpet ★★★★★</p> <p>Fine Floor ★★★★★</p> <p>Common Areas ★★★★★</p>
<p>Offices</p> <p>High / Low Quality ★★★★★</p> <p>Hardware Surfaces ★★★★★</p> <p>Reception ★★★★★</p> <p>Phone ★★★★★</p> <p>Walls / Partitions ★★★★★</p> <p>Glazing / Screens ★★★★★</p>	<p>Restrooms</p> <p>High / Low Quality ★★★★★</p> <p>Hardware Surfaces ★★★★★</p> <p>Reception ★★★★★</p> <p>Phone ★★★★★</p> <p>Walls / Partitions ★★★★★</p> <p>Glazing / Screens ★★★★★</p>

GENERAL CLEANING:

Offices, Entrances, Reception Areas, Conference Rooms, Hallways, Common Areas

- ✓ **Every Clean** - Dust horizontal surfaces - desk, credenza, counter and file cabinet tops
- ✓ **Every Clean** - Spot clean horizontal surfaces for removal of coffee rings and spillage
- ✓ **Every Clean** - Entrance doors and internal glass partitions cleaned of fingerprints and smudges
- ✓ **Every Clean** - Clean and sanitize drinking fountains
- ✓ **Every Clean** - Empty all waste paper receptacles
- ✓ **Every Clean** - Disinfect all telephone receivers and dust phone bases
- ✓ **1x / Week** - Disinfect light switches, light switch plate covers and door handles
- ✓ **1x / Week** - Walls cleaned of fingerprints and smudges
- ✓ **1x / Week** - Polish all drinking fountains
- ✓ **As Needed** - Replace waste receptacle liners
- ✓ **1x / Month** - High dusting – air vents, tops of doors, door frames, ceiling corners
- ✓ **1x / Month** - Low dusting – front and sides of desks, legs of chairs, tables and chair bases
- ✓ **1x / Month** - Furniture – vacuum fabric and wipe down other surfaces to remove dust and lint



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

FLOOR CARE:

Carpet, Wood, Ceramic, Vinyl, Concrete

- ✓ **Every Clean** - Vacuum, sweep or dust mop all hard surface floors
- ✓ **Every Clean** - Vacuum all carpeted traffic areas
- ✓ **Every Clean** - Thoroughly mop all hard surface floors
- ✓ **1x / Week** - Remove spots and small spills from carpet
- ✓ **1x Month** - Wall to wall vacuuming of carpeted areas
- ✓ **1x Month** - Detail vacuum carpet edges and corners along walls and partitions
- ✓ **1x Month** - Dust all baseboards.



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

RESTROOMS

- ✓ **Every Clean** - Clean and disinfect counter tops, wash basins, toilets, toilet seats, and urinals
- ✓ **Every Clean** - Clean and disinfect all dispensers, fixtures, and mirrors
- ✓ **Every Clean** - Empty trash receptacles
- ✓ **Every Clean** - Empty sanitary napkin receptacle and disinfect
- ✓ **Every Clean** - Spot clean partitions and tile walls
- ✓ **Every Clean** - Restock hand soap, paper products and soap from customer stock
- ✓ **Every Clean** - Disinfect partition handles, door handles, and light switches
- ✓ **Every Clean** - Clean and sanitize outsides of dispensers and trash receptacles
- ✓ **Every Clean** - Polish all dispensers, fixtures, and mirrors
- ✓ **Every Clean** - Replenish all soap and lotion dispensers
- ✓ **Every Clean** - Sweep and thoroughly mop floor with germicidal solution
- ✓ **1x / Week** - High dust – tops of partitions, air vents, mirror frames, and tops of doors
- ✓ **1x / Week** - Clean and disinfect restroom partitions and walls around toilets and urinals



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

BREAK AREAS:

Kitchens, Cafeterias, Lunch Rooms, Coffee Areas

- ✓ **Every Clean** - Counters, and table tops cleaned with approved disinfectant
- ✓ **Every Clean** - Fronts of counters and chairs cleaned
- ✓ **Every Clean** - Sinks cleaned with approved disinfectant
- ✓ **Every Clean** - Outside of refrigerator and microwave wiped down
- ✓ **Every Clean** - Inside of microwave cleaned
- ✓ **Every Clean** - Trash removed
- ✓ **Every Clean** - Coffee machines turned off
- ✓ **1x / Week** - Sink thoroughly scoured using liquid cleanser
- ✓ **1x / Month** - Table bases and chair legs cleaned



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

Additional Services... ... & Specialties

If you have a need, we will make every effort to accommodate you

- Carpet / upholstery cleaning
- Partition fabric cleaning
- Hard floor cleaning (Stripping and waxing)
- Window cleaning
- Spring Cleans
- Move in / out cleans
- Construction cleanup
- Janitorial supplies
- Restroom supplies

It is strongly recommended a customized floor care program be implemented, including carpet care and hard floor care services, to maintain the appearance of your floors and prevent premature necessary replacement of floor coverings.

All estimates for floor care services are based on current labor and supply costs. It is assumed that all heavy articles customer wishes floor services performed under will be removed by customer prior to commencement of floor care service and replaced by customer following completion of service.



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

Service Agreement

This Agreement, dated **August 3, 2022** is made between Stratus Building Solutions ("STRATUS") and **Granville Wells Elementary School** ("CLIENT"). Both STRATUS and CLIENT agree that STRATUS will begin service on _____, 2022 under the following terms and conditions.

1. CLIENT agrees to contract STRATUS to perform cleaning services according to the attached cleaning schedule. This agreement is for twelve consecutive months without interruption. Contract will commence on the latter of the dates between the one designated on the signature page and the actual date services begin.
2. This business contract agreement is obtained by STRATUS for the business benefit of a STRATUS Franchisee who hereby agrees to comply with the terms and conditions of this agreement. The Franchisee selected to service this CLIENT will be introduced prior to the start date of service.
3. Franchisee has successfully completed the STRATUS training program and carries all required certifications and insurance.
4. Six of the nationally recognized holidays have been taken into consideration during the calculation of this proposal. These include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day. If work is performed on these days, additional charges may apply.
5. STRATUS will invoice CLIENT monthly, and CLIENT agrees to pay STRATUS the amount that is due and owed under the terms of this contract within 10 days of the billing date. Late payments will incur service and finance charges. In the event of default on payment, CLIENT agrees to pay STRATUS' costs for collection and/or attorney fees.
6. This agreement may be terminated for non-performance only, and the Client must give the STRATUS written notice, specifying in detail, the nature of any defect in performance. STRATUS shall have thirty (30) days to cure specified defects. If the specified defects have not been cured at the end of the thirtieth (30) day, the Client shall notify STRATUS in writing of failure to cure, and the agreement shall terminate thirty (30) days from date of said notice. All written notices must be timely and via certified mail.
7. CLIENT agrees to verbally notify STRATUS Office of any non-performance issues, in detail, prior to written notification.
8. CLIENT agrees that during the term of this agreement and within ninety (90) days after termination of this agreement, they will not employ directly or indirectly any employees, agent representatives or franchisees of STRATUS.
9. This agreement is for a term of one (1) year, and shall automatically renew on the anniversary date, with the same terms and conditions, unless either party shall give written notice of termination, at least sixty (60) days, but no more than ninety (90) days prior to said anniversary date.

Client Name: _____ Client Signature: _____

Client Title: _____ Date Signed: _____



8555 Cedar Place Drive Suite 114
Indianapolis, IN 46240

Our Agreement Current Service

Both Stratus and Granville Wells Elementary School do agree to all terms, conditions, cleaning schedule and pricing as outlined in this agreement. Stratus will provide all the necessary cleaning chemicals and equipment. Client will provide all paper products, hand soap, and replacement liners for trash receptacles.

Service provided:
5 Day per week overnight Service
Monthly Janitorial Billing:
5 Day \$7,062

During School Breaks Tasks may vary and will be directed by Granville Wells Staff

**Note/Payment Option: This pricing includes a 5% discount for payments received by check or ACH. All other forms of payments such as credit cards will be at 5% per month added.

Service Address: 5046 IN-75, Jamestown, IN 46147

Client

Stratus

By: _____ By: _____

Title: _____ Title: _____

Date: _____ Date: _____

Approximate Start Date: _____

This proposal assumes that if it is granted, all parties will work together to maintain a mutually agreeable cleaning solution. We reserve the right to withdraw this proposal if it is not accepted within 30 days.

EDUCATION & OPERATION FUND COMPARISON REPORT

As of July 31, 2022, the Education Fund cash balance was \$3,731,721. The Education Fund expenditures for July 2022 were \$618,374. As of the end of July 2022, a total of 51% of the 2022 appropriation was expended.

As of July 31, 2022, the Operation Fund cash balance was \$2,877,863. The Operation Fund expenditures for July 2022 were \$291,135. As of the end of July 2022, a total of 44% of the 2022 appropriation was expended.

Western Boone County Community School Corporation has investments in the form of various interest-bearing accounts and deposits with financial institutions and has earned interest as follows:

<u>Financial Institution</u>	<u>2022 YTD Interest Earned</u>
Home National Bank	\$19,963.98

FYI: The July 2022 - Fund, Appropriation, and Revenue Reports are posted to the School Board Document Site