

## BOARD MINUTES

Regular Meeting of the Board

June 10, 2013

7:00 P.M.

**WELCOME** – Board members in attendance: Mike Biesecker, Rick Davis, Bill Noland, Debbie Smith, Shane Steimel  
Absent: Phil Foster, Mike Martin

### **PLEDGE OF ALLEGIANCE**

### **PRAYER**

### **MINUTES OF THE May 13, 2013 MEETING**

The Chair will entertain a motion to approve the minutes of the May 13, 2013 Regular Board Meeting.

Board motion: So Moved

Motion: Bill Noland      Second: Shane Steimel      (discussion)      Vote: 5-0

### **MINUTES OF THE May 28, 2013 MEETING**

The Chair will entertain a motion to approve the minutes of the May 28, 2013 Regular Board Meeting.

Board motion: So Moved

Motion: Bill Noland      Second: Mike Biesecker      (discussion)      Vote: 5-0

### **REPORTS:** Technology Audit Presentation

### **HPS PROPOSAL for THIRD PARTY PURCHASING SERVICE:**

I recommend the Board approve the HPS Proposal for Third Party Purchasing Services for the Western Boone School Lunch Program as presented.

Board motion: So Moved

Motion: Bill Noland      Second: Shane Steimel      (discussion)      Vote: 5-0

### **WESTERN BOONE JR/SR HIGH SCHOOL TEXTBOOKS & FEES ADDITION:**

I recommend the Board approve the additional Jr./Sr. High School Textbooks & Fees for the 2013-2014 school year as presented.

Board motion: So Moved

Motion: Mike Biesecker      Second: Bill Noland      (discussion)      Vote: 5-0

### **ELEMENTARY SCHOOL TEXTBOOKS & FEES:**

I recommend the Board approve the Elementary School Textbooks & Fees for the 2013-2014 school year as presented.

Board motion: So Moved

Motion: Shane Steimel      Second: Rick Davis      (discussion)      Vote: 5-0

### **JOINT SERVICES AUTHORIZATION AGREEMENT**

I recommend the Board approve the Joint Services Authorization to Sign Agreements for Alternative Services and Private Residential School Placement as presented.

Board motion: So Moved

Motion: Bill Noland      Second: Mike Biesecker      (discussion)      Vote: 5-0

**BOARD POLICY 1320 – Immunization Requirements for School Entrance**

I recommend the Board approve the revisions to Board Policy 1320 – Immunization Requirements for School Entrance to bring school policy into compliance with Indiana State Requirements for the 2013-2014 school year as presented.

Board motion: Tabled

**NON RESIDENT STUDENT TRANSFER REQUEST**

I recommend the Board approve the transfer request of Scott and April Turner for their daughter, Cadence Turner to attend Granville Wells Elementary as a Kindergarten student for the 2013-14 school year as presented.

Board motion: So Moved

Motion: Shane Steimel            Second: Rick Davis            (discussion)            Vote: 5-0

**EXTENDED FIELD TRIP REQUEST**

I recommend the Board approve the extended trip for the Soccer Team to attend an overnight camp at Anderson University from July 12-14, 2013 as presented.

Board motion: So Moved

Motion: Mike Biesecker            Second: Bill Noland            (discussion)            Vote: 5-0

**PERSONNEL**

Retirement:

Jane Fausset, Teacher at Thorntown Elementary – effective at the end of the 2012-13 school year

Resignation:

Melanie Gall, Instructional Assistant at Granville Wells – effective at the end of the 2012-13 school year  
Debbie Herron, Custodial Supervisor at Western Boone Jr/Sr High – effective September 3, 2013  
Rebecca Durbin, Speech Pathologist – effective at the end of the 2012-2013 school year

Employment – All positions are pending clear Background and E-Verify Reports

Bonnie Frye – Part-time Custodian for the Summer 2013 beginning June 4, 2013  
Andrew Howard – Summer Band – Brass Instructor  
Matt Cavazos – Summer Band – Percussion Instructor  
Kelly Leyba – Summer Band – Woodwind Instructor  
Ryan Miller – Summer Band – Guard Instructor

WeBo ATHLETICS:

Holly Neff – JV Cheerleading Coach  
Rich Schelsky – Jr High Athletic Director and Youth Sports Coordinator  
Daniel Pierce – Asst Varsity Football Coach  
Elizabeth Mercer – Assistant Sports Director and Assistant Varsity Volleyball Coach (1/2 stipend Volleyball)  
Sara Solomon – Varsity Volleyball Reserve Coach (1/2 stipend)  
Justin Pelley – Summer Weights

Board motion: So Moved

Motion: Bill Noland            Second: Shane Steimel            (discussion)            Vote: 5-0

**CLAIMS**

The Business Manager will be available to answer questions regarding claim items.

The chair will entertain a motion to accept claims as presented.

Board motion: So Moved

Motion: Bill Noland            Second: Mike Biesecker            (discussion)            Vote: 5-0

## **COMPARISON REPORT**

### **INFORMATION:**

- 2014 Budget, CPF, & Debit Service
- Appreciate the services and training of the Student Sports Trainers

### **DOCUMENT SIGNING**

### **ADJOURNMENT**

Board motion: So Moved  
Motion: Shane Steimiel

Second: Rick Davis

(discussion)

Vote: 5-0



May 31, 2013

To: Dr Judi Hendrix  
School Board

Since 2001, Western Boone School Lunch Program has utilized a third party to perform purchasing services for food service supplies, materials and equipment that meet or exceed all State and Federal procurement guidelines, regulations and laws. HPS (Gordon Food Service) has been awarded this third party purchasing program agreement since Western Boone opted into utilizing this type of service in order to assist in keeping our costs lower.

We are required every five years to solicit sealed responses from qualified firms who perform third party purchasing. Request for Proposals (RFP) were submitted to three different third party purchasing firms: HPS, Amerinet and Consorta.

We received one response which was from HPS. HPS offers semi-annual credit memos to members calculated at 1.25% of the total purchases during each 6-month period. Plus, they have added a new incentive of an additional .25% with commodity entitlements. They also offer a 1% discount on every invoice if it is paid within 10 days of receipt.

I would like to ask that the board accept the HPS Proposal for Third Party Purchasing Services for the Western Boone School Lunch Program.

Sincerely,

A handwritten signature in cursive script that reads "Vivian Norman".

Vivian Norman  
Business Manager

	Course	Terms	Length	2013-2014 FALL				2013-2014 SPRING				Yearly Totals			Yearly Total
				Books	Cons	Fees	Totals	Books	Cons	Fees	Totals	Books	Cons	Fees	
				5/22/2013	4526ADV Digital Comm Tools 2 (0464 Keyboarding)	2	1	11.95	0.00	11.94	23.89	11.95	0.00	11.94	
6/10/2013	AP Language and Composition	1 2	2			30.57	30.57			30.57	30.57			61.14	61.14



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To: Members of the Western Boone School Board

From: Tricia Reed, Director of Curriculum and Instruction

Re: Elementary Fees for 2013-2014 School Year

Date: June 10, 2013

With the adoption and subsequent purchase of a new elementary reading program, elementary textbook fees will increase at most grade levels in 2013-2014. Though most grade levels will undergo an increase, textbook fees in grades 4 and 5 will decrease due to the selection of a lower-cost science/health supplement.

Elementary fee recommendations for the 2013-2014 school year are as follows:

Grade	2011-2012 Fees	2012-2013 Fees	2013-2014 Fees	Difference
Kdg.	\$64.00	\$62.00	\$70.00	\$8.00
1st Grade	\$92.00	\$86.00	\$92.00	\$6.00
2nd Grade	\$101.00	\$92.00	\$99.00	\$7.00
3rd Grade	\$94.00	\$88.00	\$92.00	\$4.00
4th Grade	\$101.00	\$95.00	\$93.00	-\$2.00
5th Grade	\$102.00	\$94.00	\$91.00	-\$3.00
6th Grade	\$104.00	\$99.00	\$104.00	\$5.00
Preschool	\$43.00	\$40.00	\$40.00	\$0.00
Life Skills		\$19.00	\$19.00	\$0.00



**GENERAL FUND COMPARISON REPORT:**

As of May 31, 2013, the General Fund cash balance is \$1,914,983. The 2013 General Fund Appropriation is approved at \$12,034,150. At the end of May, 2013, we have had a total expenditure of \$4,344,034 or 36% of the total 2013 appropriation.