

BOARD MINUTES

Regular Meeting of the Board

May 13, 2013

7:00 P.M.

WELCOME – Board members in attendance: Rick Davis, Phil Foster, Mike Martin, Bill Noland, Debbie Smith
Shane Steimel Absent: Mike Biesecker

PLEDGE OF ALLEGIANCE

PRAYER

MINUTES OF THE April 22, 2013 MEETING

The Chair will entertain a motion to approve the minutes of the April 22, 2013 Regular Board Meeting.

Board motion: So Moved

Motion: Shane Steimel Second: Phil Foster (discussion) Vote: 6-0

REPORTS

- I-STEP+ update – Tricia Reed

DONATION

I recommend to accept the donation from Doug Heffner in memory of Sandra Heffner for Granville Wells classroom instructional materials in the amount of \$3200.

Board motion: So Moved

Motion: Mike Martin Second: Shane Steimel (discussion) Vote: 6-0

TEXTBOOK ADOPTION:

I recommend the Board approve the adoption of Textbooks for the ODYSSEYWARE Online Courses as presented.

Board motion: So Moved

Motion: Shane Steimel Second: Bill Noland (discussion) Vote: 6-0

WESTERN BOONE JR/SR HIGH SCHOOL TEXTBOOKS & FEES:

I recommend the Board approve the additional Jr./Sr. High School Textbooks & Fees for the 2013-2014 school year as presented.

Board motion: So Moved

Motion: Phil Foster Second: Bill Noland (discussion) Vote: 6-0

WESTERN BOONE JR./SR. HIGH HANDBOOK REVISIONS

I recommend the Board approve the additional Western Boone Jr./Sr. High School handbook changes for the 2013-2014 school year as presented.

Board motion: So Moved

Motion: Rick Davis Second: Phil Foster (discussion) Vote: 6-0

COMMODITY BIDS

I recommend the Board approve the Commodity Bid Quotes for bakery items, dairy products, trash removal services, and LP gas as presented.

Bakery – Aunt Millie's Bakery

Dairy – Prairie Farms – Wabash Valley Quote

LP Gas - Co-Alliance

Trash Services – Smith Trash Service (Waste Management withdrew their bid on 5/8/2013)

Board motion: So Moved

Motion: Bill Noland Second: Shane Steimel (discussion) Vote: 6-0

EXTENDED FIELD TRIPS

I recommend the Board approve the following extended field trips as presented.

- WeBo AP & Advanced Art , Terri Gavin, Teacher - June 5, 2013 to Chicago, IL
- WeBo FFA, Madeline Young, Teacher – June 6– 8, 2013 to Oak Hill, W Virginia
- WeBo HS Girls Basketball, Rich Schelsky, Head Coach – June 17-18, 2013 to Univ of Cincinnati, Ohio
- WeBo FFA, Madeline Young, Teacher – June 18-19, 2013 to Purdue University
- WeBo FFA, Madeline Young, Teacher – June 24-27, 2013 to FFA Center in Trafalgar, IN
- WeBo Jr High Girls Basketball, Rich Schelsky, Head Coach – July 7-9 to Union College in Barbourville, KY

Board motion: So Moved

Motion: Phil Foster Second: Bill Noland (discussion) Vote: 6-0

BOARD POLICY REVISION – BP 3010 Teacher Employment Qualifications

I recommend the Board adopt the change to Board Policy 3010 - Teacher Employment Qualifications, as presented.

Board motion: So Moved

Motion: Bill Noland Second: Shane Steimel (discussion) Vote: 6-0

SPEECH and LANGUAGE PATHOLOGIST CONTRACT

I recommend the Board approve the renewal of our contract with Staffing Options and Solutions to provide a Speech Language Pathologist for the 2013-2014 school year as presented.

Board motion: So Moved

Motion: Bill Noland Second: Phil Foster (discussion) Vote: 6-0

PERSONNEL

Resignation:

- Chanda Terwiske, Teacher at Thorntown Elementary – effective at the end of the 2012-13 school year.
- Jay Randle, Western Boone Jr. High Athletic Director/Youth Coordinator – effective May 24, 2013.

Employment – All positions are pending clear background checks.

Margaret Beesley – Bus Driver on Route #10, beginning 2013-2014 school year.

WeBo Athletics

- Gary Shipley – Volunteer Varsity Assistant Football Coach
- Megan Pease – Varsity Cheerleading Coach
- Taylor Toney – Jr. High Cheerleading Coach

Board motion: So Moved

Motion: Mike Martin Second: Bill Noland (discussion) Vote: 6-0

CLAIMS

The Business Manager will be available to answer questions regarding claim items.

The chair will entertain a motion to accept claims as presented.

Board motion: So Moved

Motion: Shane Steimel Second: Bill Noland (discussion) Vote: 6-0

COMPARISON REPORT

INFORMATION:

Graduation – June 1st at 11:00 am

DOCUMENT SIGNING

ADJOURNMENT

Board motion: So Moved

Motion: Shane Steimel Second: Mike Martin (discussion) Vote: 6-0



Western Boone County Community School Corporation
 1201 North State Road 75
 Thorntown, IN 46071
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www.weboschools.org

Date: May 13, 2013

To: Dr. Judi Hendrix
 Members of the Western Boone School Board

From: Tricia Reed, Director of Curriculum

Re: Textbook Adoption for ODYSSEYWARE Online Courses

ODYSSEYWARE is a computer software program that offers online course alternatives for students at Western Boone Jr./Sr. High School who, for a variety of reasons, are unable to fulfill course completion requirements within the traditional school schedule.

I would like to recommend that the board approve the use of ODYSSEYWARE software as the adopted text for courses in which students are enrolled in online courses at Western Boone Jr./Sr. High School. Courses for which students may enroll in ODYSSEYWARE at Western Boone include:

7th Grade Language Arts 7	7th Grade Mathematics 7	Business Computer Information Systems A 9-12
8th Grade Language Arts 8	Pre-Algebra 8	Business Computer Information Systems B 9-12
English I 9-12	Algebra I 9-12	Essentials of Business 9-12
English II 9-12	Algebra II 9-12	Essentials of Communication (Speech) 9-12
English III 9-12	Calculus (for use with AP courses) 9-12	Art History 9-12
English IV 9-12	Consumer Math (Math Models) 9-12	Digital Arts 9-12
English Language and Composition (AP course) 9-12	Geometry 9-12	Music Appreciation 9-12
History & Geography 8 (U.S. History) 7-8	Pre-calculus 9-12	Music Theory 9-12
World Civilizations 7-8	Personal Financial Literacy 9-12	Health Quest 7-8
20th Century American History 9-12	Trigonometry 9-12	High School Health 9-12
Economics 9-12	7th Grade Science 7	Physical Education 9-12
General History 9-12	8th Grade Science 8	Physical Fitness 9-12
Government 9-12	9th Grade Science (General Science*) 9-12	Personal and Family Living 9-12
Psychology 9-12	Biology 9-12	French I 9-12
U.S. History (for use with AP courses) 9-12	Chemistry 9-12	French II 9-12
U.S. History: Foundations to Present (American History) 9-12	Earth Science 9-12	Spanish I 9-12
U.S. History: Reconstruction to Present 9-12	Environmental Science 9-12	Spanish II 9-12
World Geography 9-12	Integrated Physics & Chemistry 9-12	
World History 9-12	Physics 9-12	

Western Boone Jr./Sr. High School

Additional Textbooks and Fees 2013-2014

Course	Terms	Length	2013-2014 FALL				2013-2014 SPRING				Yearly Totals			
			Books	Cons	Fees	Totals	Books	Cons	Fees	Totals	Books	Cons	Fees	Yearly Total
0493 - Exploring College & Careers	12	1	8.52	16.50	3.93	28.95	8.52	16.50	3.93	28.95	8.52	16.50	3.93	28.95
1051E - Life Skills Rm SP-English	12	1	0.00	0.00	10.95	10.95	0.00	0.00	10.95	10.95	0.00	0.00	21.90	21.90
1051M - Life Skills Rm SP-Math	12	1	0.00	0.00	6.84	6.84	0.00	0.00	6.84	6.84	0.00	0.00	13.68	13.68
4812 - Intro to Engineering Design	12	2	11.92	0.00	4.65	16.57	11.92	0.00	4.65	16.57	23.84	0.00	9.30	33.14
4826 - Digital Electronics	12	1	11.92	0.00	32.00	43.92	11.92	0.00	32.00	43.92	11.92	0.00	32.00	43.92
5102 - Food Science (Ag)	12	2	18.42	0.00	1.54	19.96	18.42	0.00	1.54	19.96	36.84	0.00	3.08	39.92
5892EMS/Fire - EMS/Fire	12	2	44.13	113.94	20.00	178.07	0.00	0.00	0.00	0.00	44.13	113.94	20.00	178.07
5892HealthCareers - Health Careers	12	2	92.00	0.00	35.00	127.00	0.00	0.00	0.00	0.00	92.00	0.00	35.00	127.00
5892HeatCool - Heating/Cooling	12	2	19.00	0.00	76.00	95.00	0.00	0.00	0.00	0.00	19.00	0.00	76.00	95.00
5892HeatCool2 - Heating/Cooling 2	12	2	30.00	0.00	58.00	88.00	0.00	0.00	0.00	0.00	30.00	0.00	58.00	88.00
5892LawEn1 - Law Enforcement 1	12	2	35.54	0.00	49.00	84.54	0.00	0.00	0.00	0.00	35.54	0.00	49.00	84.54
5892LawEn2 - Law Enforcement 2	12	2	35.54	0.00	49.00	84.54	0.00	0.00	0.00	0.00	35.54	0.00	49.00	84.54
5892PHARM - Pharmacy Tech	12	2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5892TriVo - Tri Vo	12	2	20.67	0.00	20.00	40.67	0.00	0.00	0.00	0.00	20.67	0.00	20.00	40.67
5892TriVo - Tri Vo	12	2	20.67	0.00	20.00	40.67	0.00	0.00	0.00	0.00	20.67	0.00	20.00	40.67

2013-14 Handbook revisions, addition

1. Page 16- REMOVE. All shirts must have two straps as wide as two fingers to cover under garment straps. ADD. All shirts must cover the shoulders (No Tank Tops).

MEMORANDUM

TO: Dr. Judi Hendrix, Superintendent
School Board Members

FROM: Vivian Norman, Business Manager

DATE: May 9, 2013

SUBJECT: 2013-14 Commodity Quote Recommendations

There were three quotes submitted for the bakery products; two quotes for dairy products, LP Gas and trash removal service. Quote amounts are reflected on the attached spreadsheets:

1. Aunt Millie's Bakeries, Bimbo Bakeries USA and Klosterman Baking Company provided quotes for the bakery products. Because some of the quoted packaged products contained different packaging count sizes, you will notice some variance in the quantity amounts between vendors. The quantity amounts were changed in order to break down the costs and compare "apples to apples". Aunt Millie's Bakeries, our current provider, provided a quote of \$14,505; while Klosterman Baking Company quote came in at \$14,529. They are once again close quotes with only a \$24 difference between them. Bimbo Bakeries USA submitted a quote of \$15,004; however, they did not quote all items. I recommend the board approve Aunt Millie's Bakeries as our bakery provider for the 2013-2014 school year and they were the lowest, responsible quote.
2. There were two quotes for the dairy products which included a firm and an escalator quote: Prairie Farms and Schenkel's Dairy. We have always opted to go with the firm price on dairy and wish to continue at this time. Prairie Farms submitted a firm quote of \$51,588 while Schenkel's Dairy firm quote totaled \$52,866. I recommend the board approve Prairie Farms as the 2013-2014 dairy product provider as being the lowest, responsible quote.
3. There were quotes received from AmeriGas and Co-Alliance for the 2013-2014 LP Gas. AmeriGas gave a firm quote of \$1.7900. Co-Alliance gave a firm quote of \$1.4976 and a floating quote of 1.2802 as of April 30th, 2013. I am recommending that the board accept the lowest firm price from Co-Alliance which is \$1.4976 as the lowest, responsible quote.
4. There were two quotes for the 2013-2014 trash removal service. Smith Trash Service submitted a quote of \$2,000.00 per month for the months of August, 2013 thru May, 2014 with a \$60.00 cost for any additional pick up during June and July. Waste Management submitted a quote of \$1,271.35 per month for the same time period with a \$52.00 cost for additional pick up during for the two summer months. I am recommending that the board accept the lowest, responsible quote from Waste Management as the 2013-2014 trash removal service.

WESTERN BOONE COMMUNITY SCHOOL CORPORATION

2013-14 QUOTE SPECIFICATIONS

Western Boone Community School Corporation will be receiving quotes on Bread Products, Milk Products, Trash Removal Service, and LP Gas for the 2013-2014 school year. Specifications may be obtained from the Administration Building, 1201 North State Road 75, Thorntown, Indiana 46071. The Administration Building may be reached by telephone at 765-482-6333.

Quotes shall be received until Wednesday, May 1st, 2013, at the Administration Building of the Western Boone County Community School Corporation. The quote pricing shall be delivery price to the school buildings and stored.

The Western Boone School Board reserves the right to reject any and all quotes, and to determine which is the lowest responsive and responsible quote. Any vendor that is awarded a bid and subsequently provides services or products that are unsatisfactory, the School Board will award the bid to another vendor for those services or products. School locations are as follows:

Western Boone Jr-Sr High School, 1205 N. State Road 75, Thorntown *(7 miles west of I-65 in Lebanon on SR 32)*

Granville Wells Elementary School, 5046 S. State Road 75, Jamestown *(6 miles south of Western Boone Jr-Sr High on SR 75)*

Thorntown Elementary School, 200 Mill Street, Thorntown *(5 miles north of Western Boone Jr-Sr High on SR 75)*

1. MILK PRODUCTS

Half-pint cartons to be delivered two to three times per week to all three schools. List both firm price and alternate price with escalator clause for the following amounts. The supplier shall provide a total of four coolers which are to be placed at two of the three buildings.

Fat Free Chocolate Milk, approximately 5,000/week;
1% White Milk, approximately 1,000/week
Skim White Milk, approximately 100/week,
Fat Free Strawberry Milk, approximately 800/week.

2. BREAD PRODUCTS

As specified below for the school year to be delivered three times per week to all three schools:

4" Wheat Hamburger Buns, 8 count, approximately 6000/year
32 oz. Wheat Sandwich Bread, per loaf, approximately 3000/year;
20 oz. Texas Toast, per loaf, approximately 200/year;
16 oz. 6" Whole Grain Hot Dog Buns, 8 count, approximately 1000/year;
20 oz. Footlong Hot Dog Buns, 6 count, approximately 400/year;
15 oz. Deli Buns, 6 count, approximately 600/year;
17 oz. Sub Sandwich Buns, 6 count, approximately 300/year;
Sheet Rolls, per twenty-four count package, approximately 1000/year

3. TRASH REMOVAL SERVICE

Vendor shall provide trash containers and provide the following service during August, 2013 thru May, 2014:

Western Boone Jr-Sr High School Cafeteria, (1) six-yard container, 5 times per week
Western Boone Jr-Sr High School Custodial, (1) six-yard container, 5 times per week
Western Boone Bus Barn, (1) three-yard container, (2) times per week
Granville Wells Elementary School, (1) six-yard container, 5 times per week
Thorntown Elementary School, (1) six-yard container, 5 times per week
Extra pick-ups during the months of June and July on an on call basis.

4. LP GAS

Please quote both a firm price and a non-firm price subject to escalator clause.

Granville Wells Elementary School, 35,000 gallons (more or less), the supplier shall provide four (4) 1000-gallon tanks and two (2) vaporizers

Western Boone Jr-Sr High School, 7,500 gallons (more or less), the supplier shall provide one (1) 1,000 gallon tank located at the bus barn and one (1) 250 gallon tank located at the west side of the high school.

Requests for quotes mailed on 4/03/2013

WESTERN BOONE'S COMMODITY QUOTES: 2013-2014

BAKERY:

	Quantity	Firm Quote	Total Cost	
Aunt Millie's Bakeries				
	Afternoon Deliveries Only			
Wheat Hamburger Buns (12 ct)	4000	\$ 1.34	\$ 5,360.00	
Wheat Sandwich Bread (22oz)	3000	\$ 1.33	\$ 3,990.00	
Texas Toast (22oz)	200	\$ 1.33	\$ 266.00	
Whole Grain Hot Dog Buns (12ct)	667	\$ 1.34	\$ 893.78	
Footlong Hot Dog Buns (6ct)	400	\$ 2.00	\$ 800.00	
Deli Buns (8ct)	450	\$ 1.49	\$ 670.50	
Sub Sandwich Buns (8ct)	225	\$ 1.49	\$ 335.25	
Sheet Rolls-wheat (24ct)	1000	\$ 2.19	\$ 2,190.00	
		Total	\$ 14,505.53	
Klosterman Baking Company				
Wheat Hamburger Buns (12 ct)	4000	\$ 1.40	\$ 5,600.00	
Wheat Sandwich Bread (28 oz)	3000	\$ 1.29	\$ 3,870.00	
Texas Toast (24 oz)	200	\$ 1.11	\$ 222.00	
Wheat Hot Dog Buns (12 ct)	667	\$ 1.44	\$ 960.48	
Ftlong Hot Dog Buns (6 ct)	400	\$ 2.28	\$ 912.00	
Wheat Hoagie Roll (8 ct)	450	\$ 1.44	\$ 648.00	
Hoagie Roll (22 oz) - (8 ct)	225	\$ 1.32	\$ 297.00	
Sheet Rolls (24 ct)	1000	\$ 2.02	\$ 2,020.00	
		Total	\$ 14,529.48	
Bimbo Bakeries USA				
Wheat Hamburger Buns (8ct)	6000	\$ 1.06	\$ 6,360.00	
Wheat Sandwich Bread (24 oz)	3000	\$ 1.08	\$ 3,240.00	
Texas Toast (24oz)	200	\$ 1.12	\$ 224.00	
Whole Grain Hot Dog Buns (8ct)	1000	\$ 1.04	\$ 1,040.00	
Ftlong Hot Dog Buns (6ct)	400	\$ -	\$ -	(No Bid)
Deli Buns (6ct)	600	\$ 1.40	\$ 840.00	
Sub Sandwich Buns (6ct)	300	\$ -	\$ -	(No Bid)
Sheet Rolls (12ct)	2000	\$ 1.65	\$ 3,300.00	
		Total	\$ 15,004.00	

DAIRY:				Wabash Valley	Wabash Valley	Escalator Quote	Total Cost
Quantity	Firm Quote	Total Cost	Firm Quote	Total Cost	Escalator Quote	Total Cost	
Prairie Farms							
Fat Free Chocolate Milk	180000	0.224 \$ 40,320.00	0.216 \$ 38,880.00	0.220 \$ 39,600.00			
1% White Milk	18000	0.224 \$ 4,032.00	0.203 \$ 3,654.00	0.220 \$ 3,960.00			
Skim Milk	3600	0.218 \$ 784.80	0.195 \$ 702.00	0.214 \$ 770.40			
Fat Free Strawberry Milk	28800	0.224 \$ 6,451.20	0.216 \$ 6,220.80	0.220 \$ 6,336.00			
		Total \$ 51,588.00	Total \$ 49,456.80	Total \$ 50,666.40			
Schenkel's							
Fat Free Chocolate Milk	180000	0.231 \$ 41,580.00	0.227 \$ 40,860.00				
1% White Milk	18000	0.216 \$ 3,888.00	0.212 \$ 3,816.00				
Skim White Milk	3600	0.207 \$ 745.20	0.204 \$ 734.40				
Fat Free Strawberry Milk	28800	0.231 \$ 6,652.80	0.227 \$ 6,537.60				
		Total \$ 52,866.00	Total \$ 51,948.00				
LP GAS:							
Quantity	Firm Quote	Total Cost	Escalator Quote	Total Cost			
AmeriGas	42,500	1.7900 \$ 76,075.00					
Co-Alliance	42,500	1.4976 \$ 63,648.00	1.2802 \$ 54,408.50				
TRASH REMOVAL SERVICE:							
Smith Trash Service		Monthly Fee \$ 2,000.00	Summer Months \$ 60.00				
Waste Management		\$ 1,271.35	\$ 52.00				(Withdraw Quote on 5/8/2013)

PROFESSIONAL PERSONNEL - BP SECTION 3000**TEACHER EMPLOYMENT QUALIFICATIONS****BP - 3010**

The superintendent of the Western Boone County Community School Corporation has the responsibility for nominating personnel. The power of appointment rests with the Board of Education.

All new teachers employed in the Western Boone County Community School Corporation must have a bachelor's degree from an accredited college, must be certified by the State of Indiana, must hold a valid Indiana Teaching License and must have a cleared Expanded Criminal History Report . In cases of emergency, a permit may be sought by the Board of Education.

All assignments shall be for the school year in which they are made or for the unexpired portion of the school year following the date of appointment.

Assignments may be made to any position for which, at the time of such assignment, the teacher has no certificate but is qualified to perform such duties assigned.

Any teacher desiring a change of assignment should contact the superintendent's office immediately upon receipt of an appointment letter.

Assignments to positions are generally completed by August 1, and hopefully no later than two weeks before school starts.

Unless notified of a change of assignment, there can be a reasonable assumption that the assignment held by the teacher during the previous year will remain in effect.

All records pertaining to training and experience of the teacher must be verified and be on file in the superintendent's office by August 1.

Date Adopted: 08/22/94

Date Ammended: 05/13/2013



Western Boone County Community School Corporation
1201 North State Road 7
Thorntown, IN 4607
765.482.6333 c
765.482.0890 f
www.weboschools.org

To: Dr. Hendrix and Western Boone School Board Trustees
From: Mrs. Tricia Reed, Director of Curriculum
Re: Recommendation for 2013-2014 Speech and Language Pathologist

Date: May 13, 2013

I would like to submit a recommendation to renew our contract with Staffing Options and Solutions to provide a Speech Language Pathologist for the 2013-2014 school year. SOS will provide a full time Speech Language Pathologist who will work primarily with students at Granville Wells and Western Boone Jr./Sr. High School.

GENERAL FUND COMPARISON REPORT:

As of April 30, 2013, the General Fund cash balance is \$1,889,001. The 2013 General Fund Appropriation is approved at \$12,034,150. At the end of April, 2013, we have had a total expenditure of \$3,506,547 or 29% of the total 2013 appropriation.