

BOARD MINUTES

Regular Meeting of the Board
Executive Session: 6:00 P.M.

October 8, 2012

7:00 P.M.

WELCOME – Board members in attendance: Mike Biesecker, Jane Faggetti, Phil Foster, Bruce Guernsey
Bill Noland, Debbie Smith, Shane Steimel

PLEDGE OF ALLEGIANCE **PRAYER**

MINUTES OF THE SEPTEMBER 10, 2012 MEETING

The Chair will entertain a motion to approve the minutes of the September 10, 2012 regular board meeting.

Board motion: So Moved

Motion: Bruce Guernsey Second: Shane Steimel (discussion) Vote: 7-0 with Debbie Smith abstaining

EXECUTIVE SESSION

The chair will entertain a motion that nothing other than the advertised agenda was discussed at the Executive Session held on October 8, 2012 prior to the regular meeting.

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 7-0

REPORTS

- Enrollment Update – Judi Hendrix
- Transportation – Terry Barnett

DONATIONS

I recommend the Board accept the donation of tools from Tractor Supply Company for the FFA Program.

Board motion: So Moved

Motion: Bruce Guernsey Second: Phil Foster (discussion) Vote: 7-0

I recommend the Board accept the donation of \$500 donation from Taco Bell for the Western Boone Football Program.

Board motion: So Moved

Motion: Mike Biesecker Second: Bruce Guernsey (discussion) Vote: 7-0

LINE OF CREDIT FOR 2013

I recommend the Board approve the advertisement for the Line of Credit Bids in the amount of \$2,000,000 as presented. Advertisement will be October 17, 2012 and October 24, 2012 with a bid opening at 10:00 AM on November 7, 2012.

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 7-0

2012-2013 P.L. 191 GOALS STATEMENT:

I recommend the Board approve the 2012-13 P.L. 191 Goals Statement as presented.(Attached)

Board motion: So Moved

Motion: Debbie Smith Second: Bill Noland (discussion) Vote: 7-0

2013 BUDGET, CAPITAL PROJECTS PLAN AND BUS REPLACEMENT PLAN ADOPTION

The Chair will entertain a motion to adopt the 2013 Budget.

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 7-0

The Chair will entertain a motion to adopt the 2013-2015 Capital Projects Plan.

Board motion: So Moved

Motion: Shane Steimel Second: Phil Foster (discussion) Vote: 7-0

The Chair will entertain a motion to adopt the 2013-2024 Bus Replacement Plan.

Board motion: So Moved

Motion: Shane Steimel Second: Bruce Guernsey (discussion) Vote: 7-0

RESOLUTION TO ADOPT THE 2013 BUDGET FORM 4-LINE 1 (Attached)

I recommend the Board approve the Resolution to grant the appropriate authority to Dr. Judi Hendrix, Superintendent to lower appropriations for estimated 2013 fund expenditures, January 1 through December 31, 2013 on School Budget Form 4-Line 1 if needed.

Board motion: So Moved

Motion: Debbie Smith Second: Bruce Guernsey (discussion) Vote: 7-0

RESOLUTION TO ADOPT THE 2013 BUDGET FORM 4-LINE 2 (Attached)

I recommend the Board approve the Resolution to grant the appropriate authority to Dr. Judi Hendrix, Superintendent to lower appropriation balances where needed to more accurately reflect necessary expenditures, July 1 through December 2012 on School Budget Form 4-Line 2 if needed.

Board motion: So Moved

Motion: Bruce Guernsey Second: Debbie Smith (discussion) Vote: 7-0

FOOTBALL STIPEND

I recommend the Board approve the annual stipend for the Varsity Football Coach be set at \$8000 as presented.

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 7-0

BOARD POLICY - 7025

I recommend the Board approve Board Policy 7025 – Investment of Corporation Funds in Transaction Accounts as presented.

Board motion: So Moved

Motion: Phil Foster Second: Bill Noland (discussion) Vote: 7-0

EXTENDED FIELD TRIPS

I recommend the Board approve the extended field trip requests as presented.

- FFA, Madeline Wilhoite – October 24-27, 2012 to Indianapolis for the National FFA Convention.
- Choir, Ali Long – April 17- 21, 2013 to Boston, MA.

Board motion: So Moved

Motion: Bruce Guernsey Second: Debbie Smith (discussion) Vote: 7-0

PERSONNEL

All employment recommendations are pending completed satisfactory criminal background history reports.

Resignations:

- Kathy Wortley, Special Education Teacher at Granville Wells effective 9/24/2012
- Allyson Gardner, Assistant Sports Director at Western Boone effective 10/20/2012

Terminations:

- Malinda Toole-Ball, part-time Custodian at Western Boone effective 9/20/2012
- Jeff Horlacher, 8th Grade Football Coach
- Travis Jessie, 8th Grade Football Coach

Employment:

- Lynnea Abney – Special Education Teacher at Granville Wells replacing Kathy Wortley
- Julie Creech – Special Education Teacher at Western Boone Jr/Sr High effective 10/8/2012
- Jamie Klinge – Senior Class Co-Sponsor at Western Boone Jr/Sr High beginning with the 2012-13 year
- Sandra Cable – Special Education Instructional Assistant at Granville Wells

Athletics

- Scott McClelland – Boys Varsity Basketball Coach at Western Boone Jr/Sr High effective immediately
- Jeff Pearson, 8th Grade Football Coach
- Allen Glunt – Assistant Boys Varsity Basketball Coach splitting stipend with Gunner Reed
- Danny Pierce – Jr. Varsity Boys Basketball Coach
- Daniel Pierce – Freshman Boys Basketball Coach
- Russ Kuhn – Volunteer HS Boys Basketball Coach
- Rich Schelsky – Varsity Girls Basketball Coach
- Gary Jones – Assistant Girls Varsity Basketball Coach
- Bailey Loft – Volunteer Assistant Girls Basketball Coach
- Dustin Harrison – Jr Varsity Girls Basketball Coach
- Elizabeth Mercer – 8th Grade Girls Basketball Head Coach
- John Mercer – 7th Grade Girls Basketball Head Coach
- Willie Smith – 8th Grade Boys Basketball Head Coach
- Chuck Batts – 7th Grade Boys Basketball Head Coach
- Kyle Medeiros – 7th Grade Assistant Boys Basketball Coach
- Keith Lively – Jr High Swim Coach
- Larry Parker – Varsity Assistant Swim Coach
- Doug Randle - Volunteer 5th Grade Boys Basketball Coach at Granville Wells
- Randy Pratt - Volunteer 6th Grade Boys Basketball Coach at Granville Wells
- Mike Vanderpool – Girls Varsity Softball

Board motion: So Moved

Motion: Debbie Smith Second: Mike Biesecker (discussion) Vote: 7-0

CLAIMS

The Business Manager will be available to answer questions regarding claim items.

The chair will entertain a motion to accept claims as presented.

Board motion: So Moved

Motion: Shane Steimel Second: Bruce Guernsey (discussion) Vote: 7-0

COMPARISON REPORT

INFORMATION:

October 22nd – ISBA Fall Regional Meeting

DOCUMENT SIGNING

ADJOURNMENT

Board motion: So Moved

Motion: Bruce Guernsey Second: Shane Steimel (discussion) Vote: 7-0

2012-2013
BUS ROUTE TIMES

ATTACHMENT

| Route No. | Morning First Stop | Morning Finish | Morning Minutes | Afternoon School | Afternoon Finish | Afternoon Minutes | Total Minutes |
|-----------|--------------------|----------------|-----------------|------------------|------------------|-------------------|---------------|
| 1 | 7:11 AM | 7:40 AM | 29 | 2:35 PM | 3:30 PM | 55 | 84 |
| 18 | 6:55 AM | 7:40 AM | 45 | 2:35 PM | 3:28 PM | 53 | 98 |
| 12 | 7:03 AM | 7:40 AM | 37 | 2:35 PM | 3:42 PM | 67 | 104 |
| 9 | 7:06 AM | 7:55 AM | 49 | 2:35 PM | 3:35 PM | 60 | 109 |
| 13 | 6:49 AM | 7:40 AM | 51 | 2:35 PM | 3:40 PM | 65 | 116 |
| 2 | 6:50 AM | 7:40 AM | 50 | 2:35 PM | 3:45 PM | 70 | 120 |
| 8 | 6:53 AM | 7:55 AM | 62 | 2:35 PM | 3:39 PM | 64 | 126 |
| 11 | 6:43 AM | 7:40 AM | 57 | 2:35 PM | 3:55 PM | 80 | 137 |
| 14 | 6:43 AM | 7:40 AM | 57 | 2:35 PM | 3:55 PM | 80 | 137 |
| 5 | 6:36 AM | 7:55 AM | 79 | 2:35 PM | 3:35 PM | 60 | 139 |
| 21 | 6:40 AM | 7:40 AM | 60 | 2:35 PM | 3:54 PM | 79 | 139 |
| 6 | 6:46 AM | 7:40 AM | 54 | 2:35 PM | 4:05 PM | 90 | 144 |
| 7 | 6:30 AM | 7:55 AM | 85 | 2:50 PM | 3:50 PM | 60 | 145 |
| 15 | 6:31 AM | 7:40 AM | 69 | 2:35 PM | 3:55 PM | 80 | 149 |
| 3 | 6:29 AM | 7:40 AM | 71 | 2:35 PM | 4:01 PM | 86 | 157 |
| 19 | 6:38 AM | 7:55 AM | 77 | 2:35 PM | 3:55 PM | 80 | 157 |
| 10 | 6:30 AM | 7:55 AM | 85 | 2:35 PM | 3:49 PM | 74 | 159 |
| 20 | 6:35 AM | 7:55 AM | 80 | 2:35 PM | 3:56 PM | 81 | 161 |
| 22 | 6:28 AM | 7:55 AM | 87 | 2:35 PM | 3:53 PM | 78 | 165 |
| 4 | 6:29 AM | 7:40 AM | 71 | 2:35 PM | 4:13 PM | 98 | 169 |
| 16 | 6:35 AM | 7:55 AM | 80 | 2:35 PM | 4:05 PM | 90 | 170 |
| 17 | 6:35 AM | 7:55 AM | 80 | 2:35 PM | 4:07 PM | 92 | 172 |



TO: Dr. Judi Hendrix, Superintendent
School Board Members

FROM: Vivian Norman, Business Manager

DATE: October 4, 2012

SUBJECT: Line of Credit for 2013

In 2012 we have had a line of credit with State Bank of Lizton for \$2,000,000 and have not had to utilize it nor plan to, if the Fall Property Tax payment follows as scheduled. With the state taking over the General Fund, it has greatly assisted the corporation's cash flow because of receiving regular monthly distribution payments from the state.

I would like to request that we continue to have a line of credit available for the year of 2013 in the amount of \$2,000,000.

I am asking for your approval to advertise for bids on October 17th, 2012 and October 24th, 2012 with a bid opening at 10:00 AM on November 7th, 2012.

My recommendation is for the Corporation to again go forward with advertising for this line of credit.

Respectfully submitted,

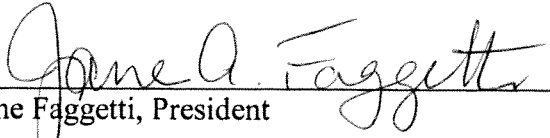
Vivian Norman
Business Manager

2012-2013 P.L. 191 Goals Statement

The Western Boone County Community School Corporation shall strive to increase the percentage for the student instructional expenditure accounting categories as compared to the other expenditure categories as described in I.C. 21-10-3-4 for the next fiscal year by identifying efficiencies in all expenditure categories.

Construction expenditures are unique from year to year and must be not considered when comparing annual expenditures from year to year. Due to construction/renovation from capital projects expenditures, the percentage for instructional categories may not be increased when compared to total expenditures of all funds.

Adopted this 8th day of October, 2012



Jane Faggetti, President



Attest: Debbie Smith, Secretary

ORDINANCE / RESOLUTION FOR APPROPRIATIONS AND TAX RATE

Ordinance / Resolution Number:

Be it ordained / resolved by the **Western Boone School Board** that for the expenses of **WESTERN BOONE COUNTY SCHOOL CORPORATION**, Indiana for the year ending December 31, 2013 the sum of **\$18,468,947** as shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expense of **WESTERN BOONE COUNTY SCHOOL CORPORATION**, a total property tax levy of **\$5,708,583** and a total tax rate of **1.4271**, are adopted as shown on Budget Form 4-B and included herein. Budget Form 4-A and 4-B for all funds and departments are incorporated by the signing of this form and must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance / resolution shall be in full force and effect from and after its passage and approval by the taxing **Western Boone School Board**.

| | | |
|--------------------------------|-----------------------------------|-------------------------|
| Name of Adopting Entity | Select Type of Fiscal Body | Date of Adoption |
| Western Boone School Board | School Board | 10/08/2012 |

| Name | | Signature |
|-------------------|---|--------------------------|
| Jane Faggett | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Jane A. Faggett</i> |
| Shane Steimel | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Shane Steimel</i> |
| Debbie Smith | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Debbie Smith</i> |
| Michael Biesecker | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Michael Biesecker</i> |
| Phil Foster | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Phil Foster</i> |
| Bruce Guernsey | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Bruce Guernsey</i> |
| Bill Noland | Aye <input checked="" type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/> | <i>Bill Noland</i> |

| ATTEST | | |
|--------------|-----------|---------------------|
| Name | Title | Signature |
| Debbie Smith | Secretary | <i>Debbie Smith</i> |

| MAYOR ACTION (For City use only) | | | |
|----------------------------------|---|-----------|------|
| Name | | Signature | Date |
| | Approve <input type="checkbox"/> Veto <input type="checkbox"/> | | |

WESTERN BOONE COUNTY COMMUNITY SCHOOL CORPORATION
2013 BUDGET RESOLUTION

WHEREAS, the Trustees of the Western Boone County Community School Corporation are required to advertise the 2013 Budgets six months prior to implementation.

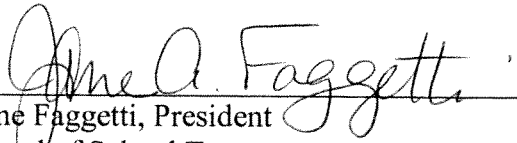
AND WHEREAS, expenditure calculations used to prepare the budget and establish tax levies and rates for advertisement are projections of events that may take place over the next eighteen months,

AND WHEREAS, ADM, LET/FIT/CAGIT, Prime Time and Assessed Valuations are estimated at the time of advertising budget,

AND WHEREAS, the Trustees of the Western Boone Community School Corporation wish to impose the most appropriate tax rate on their patrons to insure appropriate levies to fund the school budget.


THEREFORE, BE IT RESOLVED that the Trustees grant the appropriate authority to Dr. Judi Hendrix, Superintendent to lower appropriations for estimated 2013 fund expenditures, January 1 through December 31, 2013 on School Budget Form 4 – Line 1.

Adopted this 8th day of October, 2012



Jane Faggetti, President
Board of School Trustees
Western Boone School Corporation

Attest:



Debbie Smith, Secretary
Board of School Trustees
Western Boone School Corporation

Line#1 is reduced by
\$ _____
From Budget Class:

WESTERN BOONE COUNTY COMMUNITY SCHOOL CORPORATION

2013 BUDGET RESOLUTION

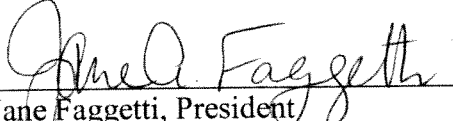
WHEREAS, the Trustees of the Western Boone County Community School Corporation are required to advertise the 2013 Budgets six months prior to implementation.

AND WHEREAS, expenditure calculations used to prepare the budget and establish tax levies and rates for advertisement are projections of events that may take place over the next eighteen months,

AND WHEREAS, the Trustees of the Western Boone County Community School Corporation wish to impose the most appropriate tax rate on their patrons to insure appropriate levies to fund the school budget.

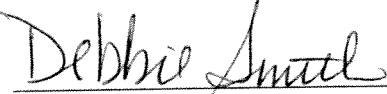
THEREFORE, BE IT RESOLVED that the Trustees grant the appropriate authority to Dr. Judi Hendrix, Superintendent, to lower appropriation balances where needed to more accurately reflect necessary expenditures, July 1 through December, 2012 on School Budget Form 4 – Line 2.

Adopted this 8th day of October, 2012.



 Jane Faggetti, President
 Board of School Trustees
 Western Boone School Corporation

Attest:



 Debbie Smith, Secretary
 Board of School Trustees
 Western Boone School Corporation

| <u>FUND</u> | <u>AMOUNT</u> |
|------------------|---------------|
| General | \$ _____ |
| Debt | \$ _____ |
| Capital Projects | \$ _____ |
| Transportation | \$ _____ |
| Pre-School | \$ _____ |

INVESTMENT OF CORPORATION FUNDS IN TRANSACTION ACCOUNTS

BP: 7025

The Board of School Trustees for Western Boone County Community School Corporation supports and authorizes a safe and sound investment program. Such a program is viewed as an important ingredient of sound fiscal management, the purpose of which is to secure a maximum yield of interest revenues to supplement other corporation revenues for the support of the educational program of the corporation.

The investing officer for Western Boone County Community School Corporation is the Corporation Business Manager. The investing officer will manage the various funds of the school corporation. This includes the funds to which local and state tax dollars are received, as well as federal and community grant funds.

The objectives, in priority order, of the investment program are:

1. the safety of principal and funds,
2. the liquidity of the portfolio sufficient to enable the corporation to meet all cash flow and other operational requirements, and
3. the attainment of the highest rate of return through fiscal and economic cycles, within the boundaries of statutory constraints, cash flow requirements, and the primary objects of safety and liquidity.

Whenever there occurs a cash balance in any active fund which, though allocated to a specific use, is temporarily not needed, the balance will be invested temporarily to the best advantage of the corporation in such securities as are permitted by law.

INVESTMENT GUIDELINES

The investing officer shall approve investing available school funds in the following accounts and within the following parameters. These investments must comply with the requirements of I.C. 5-13.

A. Deposit Accounts

The treasurer may deposit funds only with the financial institutions designated by the state Board of Finance as depositories and by the local board of finance.

B. Certificate of Deposits

Investments of this type will be made based on quotes obtained from depositories designated for the corporation's geographical area.

C. Repurchase Agreements

The treasurer is permitted to enter into repurchase agreements with designated depositories. In general, the collateral securities are restricted to interest bearing obligations issued or fully insured or guaranteed by the United States.

D. Maturity

If investments must have a stated maturity of at least two (2) years and not more than five (5) years, the below Portfolio Limitations will apply

E. Portfolio Limitations

The school corporation's portfolio investment in the above accounts may not exceed twenty-five (25%) of the total portfolio investments. Transaction accounts are to be included in the twenty-five (25%) restriction.

The treasurer shall prepare a report on December 31st summarizing the financial activities that occurred during the previous month.

This policy is effective until four (4) years from the date it is adopted by the school board.

DATE ADOPTED: 10/8/2012

LEGAL REFERENCE: I.C. 5-13-9-5.7

GENERAL FUND COMPARISON REPORT:

As of the end of September, 2012 the General Fund cash balance is \$2,003,574. In the General Fund as of September 30, 2012, we have had a total expenditure of \$7,633,845 or 65% of the 2012 General Fund Appropriated Budget of \$11,782,150.